

			Planned days	Actual days	Reason for Variance	
CORE	ANNUAL PKF	Benefits	Governance	10	1.2	11/12 work completed this year
		Cash and Bank	Governance	25	0.1	11/12 work completed this year
		Council Tax	Governance	10	0.8	11/12 work completed this year
		Creditors	Governance	15	0.8	11/12 work completed this year
		Debtors	Governance	15	5.1	11/12 work completed this year
		Housing Rents	Governance	15		
		Main Accounting	Governance	10	1.8	11/12 work completed this year
		NNDR	Governance	10	0.7	11/12 work completed this year
		Payroll	Governance	10		
		Treasury Management	Governance	10		
		IT	Governance	4	0.8	11/12 work completed this year
		Claims work		75	23.2	
	Contingency		21	7.8	7.2 completion of reviews commenced 11/12	
	NFI		20			
	Special Investigations/advice		40	7.9		
	Follow ups re audits carried out in previous year		30	20.8		
HIGH	Asset Management Plan (review action on Cipfa	Review	25			
MEDIUM c/f from previous year	Housing Strategy/Investment Programme	Review	15	0.1	Work on working programme	
	Postal Services	Review	10	10.5	Completed in next quarter 10.7	
	Business Continuity Planning	Review	15	2	Work on working programme	
MEDIUM	Theatres	Review	15	1.6	Review commenced	
	Project Management Controls	Review	15	2.9	Work on working programme	
	Covalent	Review	10	5.3	Review commenced	
	Devolved Budgets	Review	5	5	Completed in next quarter 5.1	
	Northgate	Computer	10	1.2	Work on working programme	
	Cafi - Purchasing	Computer	4	0.3	Work on working programme	
	Officers Expenses	Review	20	16.9	Review commenced	
	Elections and Electoral Registration	Review	10			
	Civil Contingency	Review	15	0.3	Work on working programme	
	APP	Computer	10			
	Information Governance	Review	15	4.8	Work on working programme and consultation with manager.	
	IT Policies and Procedures	Review	5			
	Food Safety and Hygiene	Review	10			
	Improvement Grants (DFGs)	Review	10			
	Cafi - Debtors	Computer	4			
Cafi - Creditors	Computer	4				

			Planned days	Actual days	Reason for Variance
CONSULTANCY	Corporate Equality	Consultancy	10		
	Planning System	Consultancy	10		
	Corporate Complaints	Consultancy	10	0.2	Attendance at meeting
	Towner - transition to trust	Consultancy	10	0.4	Attendance at meetings