

Special Scrutiny Committee

17 January 2019



Working in partnership with **Eastbourne Homes**

Time and venue:

6.00 pm in the Court Room - Town Hall

Membership:

**Councillor Penny di Cara (Chair); Councillors Dean Sabri (Deputy-Chair)
Colin Belsey, Md. Harun Miah, Pat Rodohan, Robert Smart, Steve Wallis and
Pat Hearn**

Quorum: 2

Published: Wednesday, 9 January 2019

Agenda

- 1 Minutes of the meeting held on 3 December 2018 (Pages 1 - 6)**
- 2 Apologies for absence**
- 3 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct**
- 4 Questions by members of the public**

On matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes).
- 5 Urgent items of business**

The Chairman to notify the Committee of any items of urgent business to be added to the agenda.
- 6 Right to address the meeting/order of business**

The Chairman to report any requests received to address the Committee from a member of the public or from a Councillor in respect of an item listed below and to invite the Committee to consider taking such items at the commencement of the meeting.
- 7 Performance Monitoring 2018/19 - Quarter 2 (Part B - Financial Performance)**
(Pages 7 - 24)
Report of Chief Finance Officer
- 8 Scrutiny Work Programme (Pages 25 - 26)**

To receive the Scrutiny Work Programme.

9 Date of the next meeting

To note that the next meeting of the Scrutiny Committee is scheduled to be held on 4 February 2019 in the Court Room, Town Hall, Eastbourne commencing at 6:00pm.

Information for the public

Accessibility: Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Filming/Recording: This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

Public participation: Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for councillors

Disclosure of interests: Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address: Councillors wishing to address the meeting who are not members of the committee must notify the Chairman and Democratic Services in advance (and no later than immediately prior to the start of the meeting).

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01323 410000

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Working in partnership with **Eastbourne Homes**

Scrutiny Committee

Minutes of meeting held in Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 3 December 2018 at 6.00 pm

Present:

Councillor Penny di Cara (Chair)

Councillors Dean Sabri (Deputy-Chair), Colin Belsey, Md. Harun Miah, Pat Rodohan, Robert Smart and Steve Wallis

Officers in attendance:

Jane Goodall (Strategy and Partnership Lead, Quality Environment), Jo Harper (Head of Business Planning and Performance), Millie McDevitt (Performance and Programmes Lead), Jazmin Victory (Committee Officer) and Tim Whelan (Director of Service Delivery)

Also in attendance:

Councillor John Ungar and District Commander Anita Turner

22 Minutes of the meeting held on 3 September 2018

The minutes of the meeting held on 3 September 2018 were submitted and approved, and the Chair was authorised to sign them as a correct record.

Budget - Members noted that the request recorded in the minutes of the last meeting for further information in respect of recent capital asset acquisitions, revenue returns, and a breakdown of the corporate landlord cost centre, had not yet been circulated. The Monitoring Officer would chase this as a matter of urgency.

23 Apologies for absence

There were none.

24 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

25 Questions by members of the public

There were none.

26 Urgent items of business

There were none.

27 Right to address the meeting/order of business

There were none.

28 Community Safety Partnership Annual Report

Members received the report which outlined the current performance of the Eastbourne Community Safety Partnership, and welcomed District Commander Anita Turner and Councillor Ungar, Cabinet Member for Community Safety.

Discussion included:

Street Communities – The District Commander reported that Operation Mascot was taking a holistic approach for providing support for people with complex issues such as substance misuse and mental health. The Community Safety Partnership was making long term plans to tackle these problems, including appointing an Outreach Worker to identify and engage with members of the street community and direct them to services they need to address their barriers to housing.

Road Safety – The District Commander noted member concerns with speeding along Beachy Head, and advised that they were working closely with the Eastbourne Joint Action Group to discuss the best approach to tackling this, e.g. the possibility of setting up Community Road Safety Campaign.

Members praised the work of the Community Safety Partnership and thanked District Commander Anita Turner and Councillor Ungar for attending the meeting and contributing to the discussion.

Resolved:

That the Scrutiny Committee note the achievements and activities of the Eastbourne Community Safety Partnership during 2017/18 and future risks/opportunities to performance.

Reason:

To allow the Scrutiny Committee to consider progress on delivery of the current Community Safety Plan.

29 Sustainability Policy Development

The Scrutiny Committee considered the report of the Director of Planning and Regeneration regarding the development of the Sustainability Policy for Eastbourne Borough Council.

Observations submitted in response to the draft policy included:

- Sustainability - The committee suggested that a clearer definition of 'sustainability' be provided in the report;
- Air Quality – The committee suggested that officers elaborate on air quality and make specific reference to exploring alternative means of transport; and
- Conservation and Heritage – The committee suggested that the report refers specifically to Conservation and Heritage of the built environment.

Officers noted members' suggestions and reiterated that the policy was intended to be high level.

Resolved:

That members had considered the proposed Sustainability Policy and referred their observations to Cabinet.

Reason:

To support the development of the Sustainability Policy for Eastbourne Borough Council.

30 Corporate Performance Report - Quarter 2

The Scrutiny Committee considered the report of the Chief Finance Officer regarding Quarter 2 2018/19 performance against the Corporate Plan priority actions, performance indicators and targets.

Discussion included:

Sovereign Centre – Members were reminded that there was a Sovereign Centre Task Group which looked at potential uses of the current Sovereign Centre Site, and that the final report would be coming to the Scrutiny Committee at its meeting on 4 February 2019.

Fly tipping – Officers discussed the differentiation between what was classified as fly tipping and resident's rubbish – the latter of which would not be removed by the Council.

Recycling – Officers noted member's concerns regarding what plastic could be recycled, and assured the committee that regular communication campaigns went out to help educate the community. Members also noted that from June 2019 the waste service contract would have ended, which means that Eastbourne recycling would be co-mingled.

Eastbourne Park Initiatives – Members requested an update regarding the Eastbourne Park Initiatives as they did not agree that the project was complete.

Customer Contact Centre – The Director of Service Delivery provided an update regarding call statistics of the Council, including the notably improved performance in the percentage of calls answered within 60 seconds during recent months.

Homelessness - Members noted that there were seven new trainees at the Council as part of a graduate entry scheme to support with demand/resourcing in the mid-term. Trainees would also be working towards receiving a Level 3 apprenticeship in Housing/Property Management.

Resolved:

That the Scrutiny Committee note the achievements and progress against Corporate Plan priorities for 2018/19, as set out in the report.

Reason:

To demonstrate the discharge of the Scrutiny Committee function to monitor all aspects of performance management activities, as required by Part 3 section 2.2 (7) of the Constitution of the Council.

31 Corporate Performance Report - Financial Performance Quarter 2

The Scrutiny Committee received the report of the Chief Finance Officer regarding the Council's Financial Performance for Quarter 2 2018/19.

Due to members not receiving the supplementary report in the post until the day of the meeting and no members of the finance department being present, it was agreed that a special meeting should be arranged before the Scrutiny Committee meeting on 4 February 2019 for members to discuss the report.

Resolved:

That the Committee Officer would liaise with members/officers to arrange a Scrutiny Committee meeting during January.

Reason:

To enable the Scrutiny Committee to demonstrate the discharge of the Scrutiny Committee function to monitor all aspects of performance management activities, as required by Part 3 section 2.2 (7) of the Constitution of the Council

32 Forward Plan of the Council

The committee received the Forward Plan for the period from 1 November 2018 – 31 March 2019.

Resolved:

That the Forward Plan of the Council for the period from 1 November 2018 – 31 March 2019.

Reason:

To demonstrate the discharge of the Scrutiny Procedure Rule 13.2 that the Scrutiny Committee will have access to the Cabinet's Forward Plan.

33 Scrutiny Work Programme

The committee considered the work programme, which set out in-year variations to the annual scrutiny work programme for the forthcoming year.

Members requested that the Team Manager from East Sussex County Council be invited to provide an update regarding the A27 at the special meeting which was to be arranged before the meeting on 4 February 2019.

The Committee Officer noted an error in the work programme, in that the Performance Monitoring 2018/19 Quarter 3 report would be coming to the committee on 4 February 2019, rather than 10 June 2019.

Resolved:

That the Scrutiny work programme be noted.

Reason:

To demonstrate the Scrutiny Committee's entitlement of in-year variations to the Work Programme, as indicated by Part 4 section E4 (7.4) of the Constitution of the Council.

The meeting ended at 7.30 pm

Councillor Penny di Cara (Chair)

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Body:	Scrutiny Committee
Date:	17 January 2019
Subject:	Corporate Performance Q2 2018/19
Report of:	Chief Finance Officer
Ward(s):	All
Purpose of the report:	To update Members on the Council's performance against Corporate Plan priority actions, performance indicators and targets over Q2 2018/19 period.
Decision type:	Non Key
Recommendation:	Scrutiny is recommended to: <ol style="list-style-type: none">1) Note the General Fund, HRA and Collection Fund financial performance for the quarter ended September 2018 as set out in part B of this report2) Note the amended capital programme as set out in Appendix 33) Note the Treasury Management performance as set out in section 5 in part B of the report
Reasons for recommendations:	To enable members to consider specific aspects of the Council's progress and performance
Contact:	Pauline Adams Head of Finance Tel: 01323 415979 or email Pauline.adams@lewes-eastbourne.gov.uk

1.0 Financial appraisal

1.1 Project and performance monitoring and reporting arrangements are contained within existing estimates. Corporate performance information should also be considered alongside the Council's financial update as there is a clear link between performance and budgets/resources.

1.2 All the financial implications are contained within the body of the report.

2.0 Legal implications

2.1 Comment from the Legal Services Team is not necessary for this routine monitoring report.

3.0 Equality analysis

3.1 The equality implications of individual decisions relating to the projects/services covered in this report are addressed within other relevant Council reports or as

part of programmed equality analysis. The equality implications of projects that form part of the Joint Transformation Programme are addressed through separate Equality and Fairness assessments.

4.0 Conclusion

- 4.1 Both the General Fund and HRA budgets are on target. Capital expenditure is in line with expectations.
- 4.2 The Collection Fund forecast for Council Tax is indicating a surplus of £0.5m and a deficit for Business Rates of £1.6m. This will be allocated to or collected from preceptors during 2019/20.
- 4.3 Treasury Management performance is on target and all activities were within the approved Treasury and Prudential Limits, except for temporary balances exceeding limits with Lloyds Bank.

Appendices

Appendix 1 – General Fund

Appendix 2 – Housing Revenue Account

Appendix 3 – Capital Programme

Background Papers:

The Background Papers used in compiling this report were as follows:

- *Budget monitoring working papers 2018/19*
- *Collection Fund and Business Rates Collection Fund monitoring working papers September 2018*

To inspect or obtain copies of background papers please refer to the contact officer listed above.

Financial Performance Monitoring Report

Quarter 2

Period Ending September 2018



1.0 General Fund

- 1.1 This quarterly monitoring report is prepared at a time where the Council's annual Service and Financial review process was also underway. The early outturn indication is a £129k of additional expenditure; however, further actions are taken to ensure the final outturn position is within the approved budget.

General Fund performance of the quarter is shown in the table below:

Department	Full Year Budget	Profiled Budget	Actual to 30th Sept 2018	Variance to date	Outturn
	£'000	£'000	£'000	£'000	£'000
SUMMARY					
Corporate Services	5,353	3,357	3,372	15	30
Service Delivery	5,180	27,704	27,706	2	(131)
Regeneration, Planning & Assets	(607)	606	619	13	66
Tourism & Enterprise Services	3,315	1,863	1,955	92	184
Contingencies, etc	(1,237)	(133)	-	133	267
Total Service Expenditure	12,004	33,397	33,652	255	416
Capital Financing and Interest	2,113	1,056	1,056	-	-
Contributions to/(from) Reserves	(620)	492	201	(291)	(287)
Net Expenditure	13,497	34,945	34,909	(36)	129

Service Details are shown at **Appendix 1**.

- 1.2 The position at the end of September shows a positive variance of £36k on net expenditure which is a movement of £48k compared to the position reported at the end of the first quarter in June.

Service expenditure has a variance of £416k mainly as a result of:

Development Control Fee additional income	(£30k)
Bandstand income	(£136k)
Building Control - reduced contract fee	(£33k)
Corporate Landlord income target shortfall and additional costs	£75k
Savings target for transitional posts to be delivered in 2019	£133k
One off items funded to be funded from reserves	£291k

- 1.3 The contingency currently stands at £148k which is available to fund one off areas of expenditure during the year. This is likely to be utilised to fund any overall outturn variance.
- 1.4 The projected outturn shows a variance of £129k. This variance is less than 1% of the net budget. Corporate Management Team (CMT) will be closely monitoring the expenditure and will be taking remedial action to ensure that expenditure is contained within the bottom line budget figure.

2.0 HRA

2.1 HRA performance of the quarter is as follows:

	Full Year Budget	Profiled Budget	Actual to 30 Sept 2018	Variance to date	Projected Outturn
	£'000	£'000	£'000	£'000	£'000
HRA					
Income	(15,301)	(7,844)	(7,824)	20	35
Expenditure	12,733	3,740	3,727	(13)	5
Capital Financing & Interest	1,924	-	-	-	-
Contribution to Reserves	500	-	-	-	-
Total HRA	(144)	(4,104)	(4,097)	7	40

There is a small negative variance of £7k for the quarter. A further breakdown is shown at **Appendix 2**

3.0 Capital Expenditure

3.1 The detailed capital programme at **Appendix 3**, provides a summary of spend for quarter 2 compared to the revised allocation for 2018-19 and the total spend for each scheme as at end of September. The 2018-19 allocation has been revised to allow some re-profiling of schemes between 2018-19 and 2019-20. Brief comments are provided for each scheme and more detailed comments are provided below for larger schemes.

3.2 The Capital Programme for 2018-19 totals £54.1m compared to original Capital Programme approved in February 2018 of £50.4m. The changes to the Capital Programme are shown in the table below.

Summary of Capital Programme 2018/19 to 2021/22	2018-19 £'000	2019-20 £'000	2020-21 £'000	2021-22 £'000
Original Approved Budget at 7.2.18	50,394	36,073	14,775	
HRA - Fort Lane increase	102			
Re-profiled prior years	34,522			
EHIC Revolving Credit	65			
Devonshire Park	4,360			
Year end re-profiling	456			
DFG allocated to SHCC	(400)			
Bedfordwell Road - Pump House	3,000			
West Langney Gates & Signs	18			
Sovereign Centre		4,820		
EHIC - Loan Facility	2,500	2,500	2,500	2,500
Waste Fleet	1,600			
Crematorium Improvements (Main Chapel)	50			
JTP Allocation agreed Cabinet Oct 18	1,400			
Re-profiling mid -year	(43,235)	28,246	14,990	
RTB receipts applied 2017-18 for AH	(353)			
Devonshire Park Theatre – Toilet refurbishment	103			
Current Programme	54,582	71,639	32,265	2,500

3.3 Detailed comments on larger schemes:

Line No. ref CP	Comment
7	New Build Phase 2 – Sumach Close is complete. The scheme for Fort Lane is planned to start late in quarter 3. Contractual negotiations are in progress.
16	<p>DFGs - It anticipated that the total spend on adaptations will be in the region of 700k. A further 125k will be spent on the Occupational Therapist (OT) integration project in 18/19 and again in 19/20 with the intention to extend to 20/21 in line with the Better Care Fund. This project will Integrate OT's into the Council, to focus on the prevention agenda that cuts across housing, social care and inclusion and community healthcare. It will aim to provide a less bureaucratic and more efficient offer to the local population in relation to DFG's, minor adaptations; provision of equipment and Telecare and assessments for Housing Options.</p> <p>Additionally a new discretionary policy is being written for 2018-2020 for DFG's to deliver a greater range of financial assistance, including fast track hospital discharge and adapted Temporary Accommodation.</p>
20	Coast Defences Beach Management - Works started 22 October. Despite difficulties due to the stormy weather work is anticipated to be completed before Christmas.
23	Works in Terminus Road (east and west), Cornfield Road and Gildredge Road are progressing well. £50k has been set aside to deliver a Wayfinding Strategy for the Town Centre. Sites for all signs have been agreed and signs for first section of Town Centre Improvement Scheme are being manufactured. The balance due to ESCC is likely to be paid in 2019-20.
24	Sovereign Harbour Community Centre. Construction work is complete. Outstanding internal and external works have been agreed with the Project Manager. A licence has been granted to allow installation of a kitchen.
62	IT – Block Allocation - Significant investment is taking place this year in storage systems, additional server capacity and replacement laptops and mobile devices to replace ageing equipment purchased during the agile working programme in 2010/11. The full allocation for 2018-19 has been committed and the allocations for 2019-20 & 2020-21 have been brought forward into 2018-19.
65	EHIC Loans (Properties purchased from EBC) - Agreed facility of £4,173k to provide loans to purchase EBC properties. Two loans totalling £980k have been agreed of which £955k has been drawn down. The remaining facility of £2,958k is available for other properties to be identified. A loan of £235k relating to Northbourne Road was drawn down and subsequently repaid.
68	EHIC loans (Properties purchased on the open market) - Agreed facility of £15m to provide loans to purchase private properties. 20 loans totalling £3,923k have been agreed of which £2,567k has been drawn down. The remaining facility of £11,077k is available for other properties. This facility is currently allocated to various years. One loan for £365k has now been repaid.

72	Aspiration Homes LLP Loan – Agreed a facility of £10m to provide loans to build and refurbish properties. Two facilities totalling £4,524k have been approved and £988k has been drawn down. There is a remaining facility of £5,476k
73	Bedfordwell Road – Clear Futures are progressing the site scheme and Pump House wind and water tight works. Remediation and well filling works are due to restart soon.
74	Hampden Retail Park Refurbishment – project is underway and the construction contractor has been appointed. The scheme has now had planning consent, but there are some last minute details to resolve prior to works commencing in Q4.
76	JTP Programme - This scheme is the subject of regular update reports to Cabinet. Additional allocation of £1.4m was agreed by Cabinet on 24.10.18; £700k relates to Eastbourne and £700k relates to Lewes.
79	Devonshire Park Development. The scheme is moving to completion with The Locker Room and bulk of the tennis court works complete. The Congress Theatre and associated landscaping will reopen in March 2019, followed soon after by the Welcome Building. The works to the Winter Garden will commence in 2019 and are currently anticipated to take some 9-12 months depending on the final scope.
91	Wish Tower Restaurant – design almost finalised; expecting stage 2 report from Clear Futures soon. Cost will exceed the current allocated budget and will be the subject of a separate Cabinet report.

4.0 Collection Fund

4.1 The Collection Fund records all the income from Council Tax and Non-Domestic Rates and its allocation to precepting authorities. The Collection fund for the year is as follows:

	Council Tax £'000	Business Rates £'000
Balance B/fwd 1.4.18	(1,267)	3,522
(Deficit recovery)/Surplus distributed	1,378	(2,969)
Debit due for year	(65,741)	(35,449)
Payments to preceptors	64,919	36,314
Allowance for cost of collection		128
Transitional Relief		(50)
Allowance for appeals		343
Write offs and provision for bad debts	255	(199)
Estimated balance 31.3.18	(456)	1,640
Allocated to:		
CLG	-	820
East Sussex County Council	(336)	148
Eastbourne Borough Council	(58)	656
Sussex Police	(40)	-
East Sussex Fire & Rescue	(22)	16
	(456)	1,640

- 4.3 The allocation to preceptors reflects the operation of the Collection Fund for Council Tax and Business Rates which are distributed on different bases under regulations. The distributions for the estimated balance calculated at quarter 3 will be made in 2018/20. Any changes in quarter 4 will be made in 2020/21.
- 4.4 Council Tax performance is predicted to be a £0.5m surplus for the year. As the aim of the collection fund is to break even the surplus represents an overachievement of £0.6m for the year. This is due to the result of a combination of factors including better performance against the collection allowance forecast within the Council Tax base. The estimated balance as at 31.3.19 represents 0.7% of the gross debit.
- 4.5 The predicted Business Rate deficit of £1.6m for the year represents an in year underachievement from business rate income of £1m. There continues to be a significant risk associated with business rate income, with more than 117 appeals still outstanding against the 2010 rating list remaining to be settled with a total rateable value of £13.1m.
- 4.6 There is also a continued uncertainty over the number of appeals against the 2017 rating list received by the Valuation Office. Limited information is available on these appeals, therefore until more detail is known and evaluated an estimate has been calculated based on the previous appeals experience.
- 4.7 The estimated deficit balance as at 31.3.19 represents 4.63% of the total debit for the year.

5.0 Treasury Management

- 5.1 The Annual Treasury Management and Prudential Indicators were approved by Cabinet and Council in February.

5.2 Economic Background

- 5.3 The Chancellor presented his Autumn budget on Monday 29 October; he announced that public finance has reached a turning point and that since 2009-2010 the deficit has fallen by four-fifths, from 9.9% to 1.9%. Public debt peaked in 2016-17 and is now falling. Next year the deficit is expected to be below 1.4% of GDP and there is a buoyant outlook for employment which in turn, will have a positive effect on the underlying fiscal position. Amongst various funding announcements for local authorities it is the lifting of the debt cap for the Housing Revenue Account which potentially will have an impact for Treasury Management activities.
- 5.4 UK quarter 3 GDP seems set to maintain quarterly growth of 0.4%, however there are possibilities for greater strength as official data indicates that the rolling three month GDP growth to July was 0.6% which was 17 month high. The CBI suggests that retail sales did indeed remain healthy in September, but this has not been reflected in the high street, where many retailers are now struggling.

5.4 Interest Rate Forecast

On 2nd August the MPC increased Bank Rate by 0.25% to 0.75%.

Link Asset Services forecasts Base Rate increase to 1.00% during Q3 2019, followed by a further 0.25% increase during Q2 2020.

5.5 Annual Investment Strategy

The Treasury Management Strategy Statement (TMSS) for 2018/19 which includes the Annual Investment strategy, was approved by Council on 7 February 2018. It sets out the Council's investment priorities as being :

- Security of Capital;
- Liquidity;
- Yield.

A full list of short term investments held as at 30 September 2018 is shown in the table below:

Counterparty	Amount £	Interest Rate %	Maturity
Santander	5,000,000	0.50	Call

In addition, a sum of £1m is invested with Lloyds Bank at a rate of 3.03% maturing on 23.1.19. This investment is held as part of the LAMS scheme.

Approved limits within the Annual Investment Strategy were not breached during the quarter ending 30 September 2018, except for the balance held with Lloyds Bank, which exceeded the £10m limit for 1 day during the quarter.

Investment rates available in the market have continued at historically low levels. Investment funds are available on a temporary basis and arise mainly from the timing of the precept payments, receipts of grants and the progress of the capital programme.

5.6 Investment performance for the quarter ending 30 June 2018 is as follows:

Benchmark	Benchmark Return	Council Performance	Interest Earning
7 day LIBID	0.43%	0.48%	£17,757

The Council outperformed the benchmark by 0.05%. The budgeted investment returns for 2018/19 is £50k. Due to cash flow requirements and current low interest rates, investments held are at minimum and it is unlikely that this budget will be achieved.

The continuous use of internal balances is in line with the Council's strategy and reduces the amount of interest payable on loans and investment income.

5.7 Borrowing

The following loans were taken during the quarter:

New Short Term Borrowing				
Start Date	Counterparty	Amount	Interest Rate %	End Date
15-Aug-18	Derbyshire CC Pension Fund	£5,000,000	0.80	15-Nov-18
20-Aug-18	Barnsley Metropolitan Council	£3,000,000	0.75	20-Nov-18
Total		£8,000,000		
Less Short Term Borrowing Repaid				
Repayment Date	Counterparty	Amount	Interest Rate	No of Days
15-Aug-18	London Bor Brent Pension Fund	- £5,000,000	0.55	92
20-Aug-18	Vale of Glamorgan CC	- £3,000,000	0.70	182
Net New Short Term Borrowing during quarter		£0		

Cash flow predictions indicate that further borrowing will be required in the next quarter, depending on the timing of capital expenditure. The exact timing and nature of this borrowing will be considered at that time in light of prevailing interest rates.

5.8 Compliance with Treasury and Prudential Limits

It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. The Council's approved Treasury and Prudential Indicators (affordability limits) are included in the approved TMSS.

During the quarter to 30 September 2018 the Council has operated within the treasury limits and Prudential Indicators set out in the Council's Treasury Management Strategy Statement and in compliance with the Council's Treasury Management Practices, except for a temporary balance exceeding limits with Lloyds Bank.

	Original Budget	Revised Budget	Profiled Budget	Actual	Variance	Outturn
	£'000	£'000	£'000	£'000	£'000	£'000
CORPORATE SERVICES						
Corporate Management	169	151	121	158	37	45
Financial Services Team	644	664	450	450	-	-
Corporate Finance	1,216	1,223	615	601	(14)	(24)
Internal Audit and Corporate Fraud	207	201	123	123	-	(3)
Strategic Finance	2,067	2,088	1,188	1,174	(14)	(27)
Human Resources	478	451	251	248	(3)	(7)
Business Transformation	1,684	1,634	1,144	1,161	17	14
Legal Services	273	305	137	139	2	5
Local Democracy	659	617	516	492	(24)	-
Legal and Local Democracy	932	922	653	631	(22)	5
TOTAL CORPORATE SERVICES	5,330	5,246	3,357	3,372	15	30
SERVICE DELIVERY						
Service Management	(17)	16	16	(2)	(18)	(18)
Service Management	-	36	-	(5)	(5)	(8)
Case Management	672	428	610	616	6	6
Account Management	461	387	228	239	11	36
Specialist Advisory	4,496	3,625	26,390	26,209	(181)	(275)
Bereavement Services	(1,284)	(1,284)	(532)	(543)	(11)	-
Case Management and Specialist Services	4,345	3,192	26,696	26,516	(180)	(241)
Service Management	-	25	43	43	-	-
Customer Contact	828	672	875	920	45	25
Neighbourhood First	564	438	376	397	21	26
Customer and Neighbourhood Services	1,392	1,135	1,294	1,360	66	51
Homes First	(28)	45	(302)	(168)	134	77
TOTAL SERVICE DELIVERY	5,692	4,388	27,704	27,706	2	(131)
REGENERATION AND PLANNING						
Service Management	63	31	33	33	-	-
Regeneration	143	177	(43)	(45)	(2)	(3)
Planning	259	261	425	360	(65)	(100)
Group Head of Commercial Business	38	38	45	45	-	-
Housing Development Team	-	-	120	120	-	-
Corporate Landlord	(2,548)	(2,531)	(948)	(873)	75	150
Facilities Management	501	465	493	497	4	13
Estates and Property	(2,047)	(2,066)	(455)	(376)	79	163
Business Planning and Performance	908	916	481	482	1	6
TOTAL REGENERATION AND PLANNING	(636)	(643)	606	619	13	66

	Original Budget	Revised Budget	Profiled Budget	Actual	Variance	Outturn
	£'000	£'000	£'000	£'000	£'000	£'000
TOURISM AND ENTERPRISE						
Service Management	95	93	47	49	2	4
Towner	423	423	232	232	-	-
Devonshire Park Complex	1	1	1	1	-	-
Tourism and Enterprise	493	484	159	220	61	62
Catering	311	182	109	115	6	23
Heritage	183	182	83	90	7	2
Tourist Information	101	101	51	77	26	30
Tourism and Enterprise	1,088	949	402	502	100	117
Sports Delivery	238	238	254	254	-	-
Seafront	(15)	(15)	2	(77)	(79)	(17)
Events	611	617	608	677	69	80
Theatres	1,006	1,006	317	317	-	-
TOTAL TOURISM AND ENTERPRISE	3,447	3,312	1,863	1,955	92	184
Other Operating Income and Expenditure	(1,278)	(422)	(211)	-	133	267
TOTAL SERVICE EXPENDITURE	12,555	11,881	33,319	33,652	255	416

HOUSING REVENUE ACCOUNT 2018/19					
	FULL YEAR BUDGET £' 000	BUDGET TO 30.9.18 £' 000	ACTUAL £' 000	VARIANCE £' 000	OUTTURN VARIANCE £' 000
INCOME					
Gross Rents	(14,322)	(7,242)	(7,193)	49	65
Charges for Services	(979)	(602)	(631)	(29)	(30)
TOTAL INCOME	(15,301)	(7,844)	(7,824)	20	35
EXPENDITURE					
Management Fee (Eastbourne Homes Limited)	7,261	3,630	3,630	0	0
Supervision and Management	1,038	94	77	(17)	0
Provision for Doubtful Debts	96	16	20	4	5
Depreciation and Impairment of Fixed Assets	4,338	0		0	0
TOTAL EXPENDITURE	12,733	3,740	3,727	(13)	5
NET COST OF SERVICE	(2,568)	(4,104)	(4,097)	7	40
Loan Charges - Interest	1,935	0	0	0	0
Interest Receivable	(11)			0	0
NET OPERATING (SURPLUS) DEFICIT	(644)	(4,104)	(4,097)	7	40
Appropriations					
Transfer to Reserve	500	0	0	0	0
HOUSING REVENUE ACCOUNT (SURPLUS) / DEFICIT	(144)	(4,104)	(4,097)	7	40
HOUSING REVENUE ACCOUNT WORKING BALANCE					
In Hand at 1st April 2018	(5,188)				
Surplus for 2018/19	(144)				
In Hand at 31st March 2019	(5,332)				

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Line No.	Scheme	Total Scheme Approved	Total Scheme spend 2013 to 31 Mar 2018	Scheme Spend 2018-19 Q2	Updated Allocation 2018-19	Updated Allocation 2019-20	Updated Allocation 2020-21	Variance to allocation	Funding	Comments
		£000	£000	£000	£000	£000	£000	£000		
1	HOUSING REVENUE ACCOUNT									
2	Major Works	Ongoing	22,121	1,503	4,896	4,344	4,399	-3,393	EBC	On target to complete 2018-19
3	Environmental Improvements	Ongoing	286	4	45	-	-	-41	EBC	New schemes approved Sept. Planning to complete in 2018-19
4	Riverbourne House Kitchen Conversion	262	-	140	262	-	-	-122	EBC	Practically complete. Final electrics to be installed before letting
5	Managed by EHL	Ongoing	22,407	1,647	5,203	4,344	4,399	-3,556		
6	Other Schemes									
7	New Build Phase 2	4,217	2,443	25	474	1,300	-	-449	EBC/Grant	Works planned to start late Q3
8	Empty Homes Prog Ph2	2,394	2,277	-	45	-	-	-45	EBC/Grant	Completed. Retention outstanding
9	Total HRA		27,127	1,672	5,722	5,644	4,399	-4,050		
10	COMMUNITY SERVICES									
11	Memorial Safety Cems	40	15	-	25	-	-	-25	EBC	Works planned for 2019-20
12	Digitalise Burial Records	10	-	-	10	-	-	-10	EBC	Works planned for 2019-20
13	Ocklynge Cemetery Chapel	150	80	-	70	-	-	-70	EBC	Works planned for 2019-20
14	Main Chapel Refurb - Phase 2	26	23	-	3	-	-	-3	EBC	Planned to complete in 2018-19
15	Crematorium Improvements (Main Chapel)	174	-	30	174	-	-	-144	EBC	Works in progress. Planned to complete in 2018-19
16	Disabled Facilities Grants	Ongoing	4,686	268	825	2,556	-	-557	Grant	Working with ESCC to plan spend
17	BEST Grant (housing initiatives)	Ongoing	2,035	11	96	82	-	-85	Grant	Spending plans being considered
18	Acquisition of Land & Property	2,104	-	-	-	2,104	-	-	EBC	Schemes under investigation
19	Contaminated Land	185	145	-	40	-	-	-40	Grant	Remaining grant committed in 2018-19
20	Coast Defences Beach Management	Ongoing	5,871	8	302	300	300	-294	Grant	Works expected to be October - December 2018
21	Cycling Strategy	41	-	-	-	41	-	-	EBC	No spend to date. Dependent on which schemes are implemented after the Cycling & Walking Strategy has been prepared by ESCC
22	Play Area Sovereign Harbour	27	-	-	-	27	-	-	S106	Awaiting allocation of land. Works planned for 2019-20
23	Terminus Road Improvements	500	-	22	50	450	-	-28	EBC	Works progressing well. Payment to ESCC expected in 2019-20
24	Sov Harbour Community Centre	1,790	1,097	658	693	-	-	-35	EBC/S106/Grant	Construction work is complete
25	Hampden Park - Improvements (Green Flag)	50	48	-	2	-	-	-2	EBC	Completed
26	Old Town Rec. - Improvements (Green Flag)	25	22	-	3	-	-	-3	EBC	Completed
27	Seaside Rec - all weather path	50	48	-	2	-	-	-2	EBC	Completed. Balance held for snagging

Line No.	Scheme	Total Scheme Approved	Total Scheme spend 2013 to 31 Mar 2018	Scheme Spend 2018-19 Q2	Updated Allocation 2018-19	Updated Allocation 2019-20	Updated Allocation 2020-21	Variance to allocation	Funding	Comments
28	Signage Re-branding (Parks & Open Spaces)	30	5	9	25	-	-	-16	EBC	Signs purchased and completion due Q3 at a reduced cost of £12k
29	Car Parking Machines	97	66	-	25	-	-	-25	EBC	On target to complete in 2018-19
30	Shinewater Park - Scoping	20	-	-	10	10	-	-10	EBC	Survey works commenced. Initial meetings with Architects in progress
31	Helen Gardens Play Equip	40	39	-	1	-	-	-1	EBC	Completed
32	Chiltern Close Play Equip	25	-	24	25	-	-	-1	EBC	Completed
33	Oak Tree Lane Play Equip	35	-	-	18	18	-	-18	EBC	Ongoing feasibility in progress
34	Mulberry Close Play Equip	30	-	-	-	30	-	-	EBC	2019-20 Allocation
35	Lower Holywell Public Con	50	-	-	-	50	-	-	EBC	Works planned for 2019-20
36	Redoubt Public Convenience	40	-	-	-	40	-	-	EBC	Works planned for 2019-20
37	Refurbishment of Public Facilities	81	-	-	41	40	-	-41	EBC	Schemes to be identified
38	West Langney Lake Gates & Signs	18	-	18	18	-	-	-	S106	Completed
39	Waste Fleet Procurement & IT	1,600	-	-	-	1,600	-	-	EBC	Fleet ordered. Delivery expected 2019-20
40	Total Community Services		14,180	1,048	2,458	7,348	300	-1,410		
41	TOURISM & LEISURE									
42	Volleyball Court	25	6	12	12	7	-	-	EBC	This scheme is on hold. No further spend anticipated
43	Sports Park Flood Lights	30	-	-	30	-	-	-30	EBC/External	Awaiting quotes, Planning to complete in 2018-19
44	Re-surface Tennis Courts	265	242	-	23	-	-	-23	EBC/External	Allocation no longer required
45	ILTC - Air Conditioning	87	-	-	87	-	-	-87	EBC	Works due to start Q3
46	Redoubt - Stair Climber	20	-	-	-	20	-	-	EBC	Works planned for 2019-20
47	Colonnade Removal	500	-	-	-	500	-	-	EBC	Works planned for 2019-20
48	Redoubt - Asphalt Gun Platform	50	-	-	-	50	-	-	EBC	Works planned for 2019-20
49	HPSC - Changing Rooms	20	-	-	20	-	-	-20	EBC	Price negotiations expected to be concluded by 31st October. Works planned to completed in 2018-19
50	Equipment at Devonshire Park	120	66	5	54	-	-	-49	EBC	On target to complete 2018-19
51	Sovereign Centre	29,100	711	56	1,339	11,885	15,165	-1,283	EBC	Initial planning work in progress. Construction works planed to start 2019-20
52	Sovereign Centre Skate Park	200	-	-	-	200	-	-	EBC	Consultation in progress. Currently engaging with all the schools and relevant clubs in Eastbourne. The survey is also available online
53	Wash Down - Devonshire Park	20	19	-	1	-	-	-1	EBC	Completed
54	Seafront Van	13	-	-	13	-	-	-13	EBC	Order will be placed before 31st December 2018

Line No.	Scheme	Total Scheme Approved	Total Scheme spend 2013 to 31 Mar 2018	Scheme Spend 2018-19 Q2	Updated Allocation 2018-19	Updated Allocation 2019-20	Updated Allocation 2020-21	Variance to allocation	Funding	Comments
55	Sports Park Lighting	60	-	-	60	-	-	-60	EBC	On target to complete 2018-19 price negotiations to be finalised by 31st October 2018
55	Signage	10	1	-	9	-	-	-9	EBC	Work anticipated to be completed in Q3
56	Devonshire Park Theatre - Toilet refurbishment	103	-	-	103	-	-	-103	External	New scheme funded by DPT Friends. Works planned for Q4
57	Total Tourism & Leisure		1,045	73	1,751	12,662	15,165	-1,678		
58	CORPORATE SERVICES									
59	Carbon Reduction Works	434	235	-	-	199	-	-	EBC	Works planned for 2019-20
60	Invest to Save	15	-	-	10	80	80	-10	EBC	Available for schemes to be identified
61	Investment Capital	5,600	1,235	-	-	4,365	-	-	External	Schemes to be identified
62	IT - Block Allocation	Ongoing	1,238	299	490	-	-	-191	EBC	On target to complete 2018-19. Allocations for 2019-20 & 2020-21 re-profiled due to high cyclical spend on new laptops
63	EHIC - Loan (Gowland Ct)	1,850	1,835	10	15	-	-	-5	EBC	Available for drawdown as required
64	EHIC - Revolving Credit	250	160	-	155	-	-	-155	EBC	Available for drawdown as required
65	EHIC - Loan Facility (EBC purchases)	2,958	-	-	-	2,958	-	-	EBC	Further schemes to be identified
66	EHIC - 27 Longstone	257	255	2	2	-	-	-	EBC	Completed. Works due 2018-19
67	EHIC - 13 The Avenue	723	658	40	40	25	-	-	EBC	Completed. Works due 2018-19
68	EHIC - Loan Facility (Private Properties)	15,000	2,481	86	2,285	5,233	2,500	-2,199	EBC	Further properties to be identified
69	EHIC - new mixed tenure homes	20,000	-	-	-	14,000	6,000	-	EBC	Schemes to be identified
70	EHIC - Victoria Mansions	6,535	3,070	65	965	-	-	-900	EBC	Completed. Remaining facility available for drawdown as required
71	Aspiration Homes - Credit facility	100	-	5	100	-	-	-95	EBC	Available for drawdown as required
72	Aspiration Homes - Facility	10,000	369	619	917	5,714	3,000	-298	EBC	Available for drawdown as required
73	Bedfordwell Road - Land & Pump House	6,100	2,151	217	2,000	1,949	-	-1,783	EBC	Clear Futures are progressing this scheme
74	HPK Retail Refurbishment	9,000	252	321	2,000	6,748	-	-1,679	EBC	Project is underway and construction due to commence in Q4
75	The Stage Door (Previously Buccaneer)	2,030	1,667	174	363	-	-	-189	EBC	Planned works completed. Further works being considered
76	JTP Programme Office	8,278	4,872	976	1,687	1,720	-	-711	EBC	Planned works on schedule. Further details in Cabinet report 24.10.18
77	Total Corporate Services		20,478	2,814	11,029	42,991	11,580	-8,215		
78	Asset Management									

Line No.	Scheme	Total Scheme Approved	Total Scheme spend 2013 to 31 Mar 2018	Scheme Spend 2018-19 Q2	Updated Allocation 2018-19	Updated Allocation 2019-20	Updated Allocation 2020-21	Variance to allocation	Funding	Comments
79	Devonshire Park Redevelopment Project	53,960	19,903	8,863	31,242	2,494	321	-22,379	EBC	Scheme progressing - subject to separate report
80	Holiday Letting Refurbishment	30	-	-	30	-	-	-30	EBC	New scheme planned for 2018-19
81	EDGC - improvements	45	41	4	4	-	-	-	EBC	No further works planned for 2018-19
82	Towner - improvements	125	14	-	111	-	-	-111	EBC	Roof replacement, upgrades work for doors & chillers planned for 2018-19
83	ILTC - Improvements	60	-	13	60	-	-	-47	EBC	External works planned for 2018-19 but weather dependent
84	Devonshire Park Theatre	47	-	47	47	-	-	-	EBC	Completed
85	Bandstand Renovations	100	-	-	100	-	-	-100	EBC	Survey reports completed. Currently made safe.
86	Wish Tower Martello - Improvements	90	-	-	90	-	-	-90	EBC	Options being considered based on surveys received
87	Downland Water Schemes	24	-	24	24	-	-	-	EBC	Completed
88	Asset Management - Block Allocation	Ongoing	-	-	218	500	500	-218	EBC	Available for projects under review
89	Total Asset Management		19,958	8,951	31,926	2,994	821	-22,975		
90	Grant Funded Schemes									
91	Wish Tower Restaurant	1,800	126	158	1,674	-	-	-1,516	EBC/Grant	Design almost finalised. Additional allocation will be required
92	Statue Sculpture Installation	22	1	1	22	-	-	-21	Grant	Installation planned for Spring 2019
93										
94	Total Grant Funded Schemes		127	159	1,696	-	-	-1,537		
95	General Fund		55,788	13,045	48,860	65,995	27,866	-35,815		
96	HRA		27,127	1,672	5,722	5,644	4,399	-4,050		
97	Total General Fund & HRA		82,915	14,717	54,582	71,639	32,265	-39,865		

Scrutiny Annual Work Programme 2018/2019

Meeting date	Item
17 January 2019	<p>Performance Monitoring 2018/2019 - Quarter 2 (Part B - Financial Performance) <i>Contact: Pauline Adams, Head of Finance, pauline.adams@lewes-eastbourne.gov.uk</i></p>
4 February 2019	<p>Performance Monitoring 2018/2019 – Quarter 3 (Part A Corporate Performance) <i>Contact: Millie McDevitt, Performance and Programme Lead, millie.mcdevitt@lewes-eastbourne.gov.uk</i></p> <p>(Part B - Financial Performance) <i>Contact: Pauline Adams, Head of Finance, pauline.adams@lewes-eastbourne.gov.uk</i></p> <p>Discretionary Housing Payment (DHP) Policy 2019/2020 <i>Contact: Angy Weaver, Senior Specialist Advisor – Thriving Communities, angy.weaver@lewes-eastbourne.gov.uk</i></p> <p>Council Budget proposals 2019/2020 <i>Contact: Homira Javadi, Chief Finance Officer, homira.javadi@lewes-eastbourne.gov.uk</i></p> <p>Equality and Fairness Annual Report <i>Contact: Pat Taylor, Strategy and Commissioning Lead for Community Partnerships, pat.taylor@lewes-eastbourne.gov.uk</i></p> <p>Forward Plan of Decisions <i>Contact: Jazmin Victory, Scrutiny Officer, jazmin.victory@lewes-eastbourne.gov.uk</i></p>
10 June 2019	<p>Sovereign Centre Scrutiny Task Group – Final Report <i>Contact: Jazmin Victory, Scrutiny Officer, jazmin.victory@lewes-eastbourne.gov.uk</i></p> <p>Forward Plan of Decisions <i>Contact: Jazmin Victory, Scrutiny Officer, jazmin.victory@lewes-eastbourne.gov.uk</i></p> <p>Consult relevant bodies for suggestions for 2019/2020 Work Programme <i>Contact: Jazmin Victory, Scrutiny Officer, jazmin.victory@lewes-eastbourne.gov.uk</i></p>

Meetings take place at 6:00pm in the Town Hall, Grove Road, Eastbourne, BN21 4UG

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