

# Full Council

## 22 May 2024



Quorum: 7

*Published: Tuesday, 14 May 2024*

To the Members of the Borough Council

You are summoned to attend an ordinary/annual meeting of Eastbourne Borough Council to be held at the Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 22 May 2024 at 6.00 pm to transact the following business.

## Agenda

### A - Business of Annual Council

- 1 Election of the Mayor.
- 2 Appointment of Deputy Mayor.
- 3 Notification of apologies for absence.
- 4 Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).
- 5 Minutes of the meeting held on 28 February 2024 (Pages 5 - 26)
- 6 Investiture of Mayor's Consort.
- 7 Mayor's Chaplain - Notification of Appointment.
- 8 Mayor's announcements.

For the Mayor to provide any announcements.

### 9 Executive Arrangements

Note: The election of Leader of the Council took place at the Annual Meeting on 24 May 2023. The Leader was appointed to a 4-year term of office.

Leader of the Council to report:

(a) Any changes in respect to the names of those Councillors serving on the Cabinet and the Councillor appointed as Deputy Leader of the Council (and Deputy Chairman of the Cabinet) and the respective areas of responsibility for each member of the Cabinet.

(b) That the terms of reference and constitution of the Cabinet be as set out in the

Council's Constitution.

(c) To confirm if any delegations to individual Cabinet members in respect of executive functions have been made at this time.

**10 Appointments Report (Pages 27 - 42)**

To consider the report of the Head of Democratic Services.

**11 Calendar of Meetings 2024/25 (Pages 43 - 44)**

To ratify the Calendar of Meetings of 2025/26 as attached. This is as approved at Full Council in February subject to the following changes:

- **Full Council** – to add an additional reserve date for Full Council on 11 September 2024 to be used only if there is substantial business referred from Cabinet or another Committee for decision.
- **Conservation Advisory Group** – has been moved from 28 May to 11 June 2024 in agreement with the Chair.
- **Licensing Committee** – 24 June 2024 – There is currently no normal business for this meeting, so unless any urgent matter arises, this date will be used for licensing member training only.

**B - Business of Full Council**

**12 Order of business.**

The Council may vary the order of business if, in the opinion of the Mayor, a matter should be given precedence by reason of special urgency.

**13 Public right of address.**

The Mayor to report any requests received from a member of the public under council procedure rule 11 in respect of any referred item or motion listed below.

**14 Annual Pay Policy Statement 2024-25 (Pages 45 - 52)**

To consider the report of the Director for Tourism, Culture and Organisational Development.

**15 Licensing Act 2003 Eastbourne Borough Council Statement of Licensing Policy (Pages 53 - 112)**

To consider the report of the Chief Executive.

**16 Discussion on minutes of council bodies.**

Members of the Council who wish to raise items for discussion (council procedure rule 14) on any of the minutes of the meetings of formal council bodies listed below must submit their request to the Head of Democratic Services no later than 10.00 am on the day of the meeting. A list of such items (if any) will be circulated prior to the start of the meeting.

*The following are appended to this agenda:-*

- (a) **Minutes of Scrutiny Committee - 5 February 2024** (Pages 113 - 120)
- (b) **Minutes of Planning Committee - 26 February 2024** (Pages 121 - 124)
- (c) **Minutes of Audit and Governance Committee - 11 March 2024** (Pages 125 - 130)
- (d) **Minutes of Planning Committee - 18 March 2024** (Pages 131 - 132)
- (e) **Minutes of Cabinet - 20 March 2024** (Pages 133 - 138)

**17 Date of next meeting.**

The next meeting of Full Council is scheduled to take place at 6 pm on 17 July 2024.



**Robert Cottrill**  
**Chief Executive**

## **Information for the public**

### **Accessibility:**

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. If you would like to use the hearing loop please advise Democratic Services (see below for contact details) either in advance of the meeting or when you arrive so that they can set you up with the relevant equipment to link into the system.

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

### **Filming/Recording:**

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

### **Public participation:**

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

# Information for Councillors

## Items for discussion:

Members of the Council who wish to raise items for discussion on any of the minutes of council bodies attached to the meeting agenda, are required to notify Democratic Services by 10am on the day of the meeting.

## Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

# Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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