

Decisions taken by the Cabinet

On 17 July 2024



Notice dated: 18 July 2024

Issued to the Chairman, members of the Scrutiny Committee and other Councillors for information.

Key decisions will be implemented after the expiry of 5 working days from the date of this notice unless “called-in” under the provisions of the council’s scrutiny procedure rules (see end of document for call-in procedure) or implemented sooner by reason of urgency.

Please refer to the relevant cabinet agenda and reports when reading this notice. The minutes of the meeting of the cabinet containing a full record of the proceedings will be published in due course. To view on-line follow this link to the relevant pages on [the Council's website: https://democracy.lewes-eastbourne.gov.uk/mgCommitteeDetails.aspx?ID=125](https://democracy.lewes-eastbourne.gov.uk/mgCommitteeDetails.aspx?ID=125)

Item No	Matter:	Decision:	Reasons for Decision:
7	Stability and Growth Update	(Key decision): (1) To note progress made with delivery of the Stability and Growth programme. (2) To agree a Productivity Plan for submission to Government by 19 July 2024.	The Stability and Growth programme works to drive improvement and efficiency, in line with the needs of the organisation, and also the recommendations made by the Assurance Reviews and the Local Government Association Peer Challenge.
8	Levelling Up Fund	(Key decision):	To enable Officers to deliver in an

	<p>Projects and Long-Term Plan for Towns</p>	<p>(1) To note the updates on the Levelling Up Fund Projects and the Long-Term Plan for Towns.</p> <p>(2) To authorise the Deputy Chief Executive and Director of Regeneration and Planning in consultation with the Chief Finance Officer and Leader of the Council to carry out all necessary actions to facilitate the delivery of the Levelling Up Fund Projects and the Long-Term Plan for Towns programme of works including feasibility, financing, appointment of professional services, development, contract award(s), lettings, grant agreements, and determining the terms of and authorising the execution of all necessary documentation in accordance with the funding parameters, including authority to submit the three year Investment Plan and authorise all Grant Funding Agreements. The Council is anticipating that DLUHC will require either a Memorandum of Understanding or a Grant Funding Agreement to be signed between the Council and DLUHC in respect of the Long-Term Plan for Towns.</p>	<p>effective and timely manner, the necessary delegations to Lead Members and Executive Officers are required to ensure that the Council can deliver the projects and programmes in accordance with the funding parameters.</p>
<p>9</p>	<p>Preparations for the introduction of Weekly Food Waste Collections in Eastbourne - managing capital transitional funding.</p>	<p>(Key decision):</p> <p>That Cabinet acknowledges the receipt of new government capital transitional funding to meet the requirements of the Environment Act relating to weekly food waste collections, approves the plans presented and authorises the Chief Executive:</p> <p>(1) To undertake an assessment of the most effective and efficient way to structure the use of the funding and to implement the chosen route or routes, working with SEESL.</p>	<p>The Department for Environment Food & Rural Affairs (Defra) has provided Eastbourne Borough Council (EBC) with capital transitional costs for vehicles and receptacles to assist preparations for the introduction of weekly food waste collections in 2026. EBC will work with SEESL to make arrangements for the appropriate use of the funds to support the acquisition of vehicles and receptacles, as the procurement timeline requires.</p>

		<p>(2) To work with SEESL Board to commission the delivery of weekly food waste collections from April 2026.</p> <p>(3) To work with the SEESL Board to begin procurement of vehicles and receptacles as required.</p> <p>(4) To carry out all acts and to enter into or authorise the signature or sealing of all documents, necessary for the delivery of items (1) to (3) above.</p>	
10	Eastbourne Houses in Multiple Occupation - Options for Interventions	<p>(Key decision):</p> <p>(1) That an HMO Development Plan Document be prepared to provide new planning policy relating to HMOs.</p> <p>(2) That Article 4 Direction be introduced through Planning Committee to remove permitted development rights relating to HMOs</p> <p>(3) That proactive investigation into quantity and location of small HMOs be undertaken, including a pilot scheme to target private rented properties within a geographical area, particularly those HMOs that fall below the threshold for mandatory licensing</p> <p>(4) That the Regulatory Services Enforcement Policy and the 'Prescribed Standards for Houses in Multiple Occupation' documents are reviewed and updated where necessary</p> <p>(5) That all complaints regarding HMOs are captured and reporting procedures in relation to HMOs be updated.</p>	To enable appropriate intervention to take place to mitigate the negative impacts of HMOs on residents and local communities.
11	Complaints	(Key decision):	To enable the public to have a clear

	Management Policy	<p>(1) To agree the draft Complaints Management Policy as set out at appendix 1 to the report.</p> <p>(2) To agree to a period of consultation being undertaken on the draft policy with residents, tenants and other stakeholders.</p> <p>(3) To give delegated authority to the Assistant Director for Customer Service and Delivery, in conjunction with the relevant Cabinet Member, to undertake any final minor amendments to the Policy in light of the consultation.</p>	understanding of the way complaints are dealt with by the council.
12	Corporate performance - quarter 4 - 2023/24	<p>(Non-key decision):</p> <p>To note progress and performance for Quarter 4 2023/24.</p>	To enable Cabinet members to consider specific aspects of the Council's progress and performance.
13	Provisional Revenue and Capital Outturn 2023/24	<p>(Key decision):</p> <p>(1) To note and approve the revenue and capital provisional outturn for 2023/24 subject to final accounting adjustments.</p> <p>(2) To approve the funding of the General Fund provisional outturn 2023/24 of £1.688m from general fund balances.</p> <p>(3) To note and approve the housing revenue account provisional outturn for 2023/24 subject to final accounting adjustments; and</p> <p>(4) To give delegated authority to Cabinet member for finance, in consultation with the S151 Officer to make final accounting adjustments.</p>	To enable Cabinet members to consider the Council's financial performance for 2023/24.

14	Treasury Management Annual Report 2023/24	<p>Recommended to Full Council (Budget and policy framework):</p> <p>(1) To consider and approve the Annual Treasury Management report 2023/24 for publication.</p> <p>(2) To approve the 2023/24 Prudential and Treasury Indicators included in the report.</p>	It is the requirement of CIPFA Treasury Management in the Public Sector Code of Practice (the Code).
15	Bedfordwell Road Project Update	<p>(Key decision):</p> <p>(1) To approve the updated Bedfordwell Road business case in accordance with Appendix 1 (Exempt) to the report, subject to securing the necessary funding to meet the remaining financial viability gap and the capacity of the 30-Year HRA Business Plan.</p> <p>(2) To approve a pre-contract capital budget allocation within the Housing Revenue Account (HRA) of up to £100k to allow limited enabling works and surveys to be undertaken, mitigating the risk of delays to programme as/when full funding has been secured.</p> <p>(3) To delegate authority to the Assistant Director – Property and Development, in consultation with the Director of Finance and Performance (S151 Officer) and the Lead Member for Housing and Homelessness, to make the necessary allocations within the HRA Capital Programme, and to take all necessary actions to deliver the project, including development, lettings, and sales, as well as determining and executing all leases, contracts, funding agreements and other related documentation.</p>	To provide the required approvals toward the delivery of the Bedfordwell Road housing development project in readiness for future government grant funding announcements.

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Call-in procedure

Call-in is the procedure whereby a decision of the Cabinet, the Leader or a portfolio holder, or a member or officer with delegated authority (an executive decision), taken but not implemented, may be examined by the Scrutiny Committee prior to implementation.

In order to ensure that call-in is not abused, nor causes unreasonable delay, certain limitations are to be placed on its use. These are:

- (a) Only decisions involving new operational policies or strategic initiatives, unbudgeted expenditure or reductions in service may be called in.
- (b) A recommendation of the Executive to the Full Council is not a decision that may be called-in.
- (c) A minimum of three members of the Scrutiny Committee from at least two political groups must request that a decision be called in.
- (d) Substitute members of the Scrutiny Committee shall not be entitled to call-in decisions except when the call-in request is made at a meeting of the Committee and when the substitute member is taking the place of another member in accordance with Rule 4.4 of the Council Procedure Rules; and
- (e) Written notice of a request to call-in a decision shall be given to the Chief Executive and the notice shall be signed by the Councillors making the request.

Democratic Services

For any further queries regarding this document or you require any further information please contact Democratic Services.

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