

Hume, Murrae

From: Kirstie.j.Rolfe@sussex.pnn.police.uk
Sent: 27 February 2018 09:32
To: Hume, Murrae; Cornford, Hayley
Cc: Ball, Danielle
Subject: RE: application to transfer Premises Licence 56B Grove Road, Eastbourne

Good morning,

Sussex Police has no objection to this application providing that the agreed conditions are added to the licence if granted.

Kind regards,

Kirstie Rolfe

Eastbourne, Lewes, Wealden, Hastings & Rother District Licensing Officer

Local Policing Support Team, Bexhill Police Station
Terminus Road, Bexhill, East Sussex TN39 3NR
Telephone 101 Ext. 564605

From: greg mitchell [mailto:gregbcn@live.com]
Sent: 26 February 2018 17:10
To: Rolfe Kirstie 31774 <Kirstie.j.Rolfe@sussex.pnn.police.uk>
Cc: Danielle.Ball@lewes-eastbourne.gov.uk
Subject: Re: application to transfer Premises Licence 56B Grove Road, Eastbourne

Hello,

I would like to confirm the following detailed conditions should our licence variation application be granted...

- 1) All staff will be trained in licensing law and the responsible sale of alcohol prior to commencement of selling alcohol; a staff training manual will be kept and maintained at the premises and made available for inspection by police licensing officers and local authority officers on request. Refresher training will be given to all staff at least every six months by the DPS or an accredited trainer.
- 2) An incident book will be kept and maintained at the premises and made available for inspection by police, police licensing officers and local authority officers on request. This book shall solely be used for the purpose of recording incidents.
- 3) All staff shall have written authorisations from the Designated Premises Supervisor to permit them to sell alcohol.

- 4) A 'Challenge 25' policy shall be in operation at the premises and staff will be suitably trained to implement this policy. The only form of ID that will be accepted are a passport, a photographic driving licence or a Proof of Age card bearing the 'PASS' hologram.
- 5) Café Bar: Alcohol shall only be supplied by waiter/waitress service to people seated at tables. Substantial food shall be available at all times when the premises is open and trading.
- 6) A refusals register will be kept and maintained at the premises and made available for inspection by police, police licensing officers and local authority officers on request.

Should you require any additional information please get in touch.

I look forward to hearing from you.

Many thanks

Gregor Mitchell

From: Kirstie.j.Rolfe@sussex.pnn.police.uk <Kirstie.j.Rolfe@sussex.pnn.police.uk>

Sent: 21 February 2018 09:14

To: gregbcn@live.com

Cc: Danielle.Ball@lewes-eastbourne.gov.uk

Subject: RE: application to transfer Premises Licence 56B Grove Road, Eastbourne

Good morning Mr Mitchell,

I am in receipt of your applications to vary your premises licence for the above premises. You are applying to have both off sales and on the premises sales of alcohol. If I can refer you back to my previous email sent on the 12th January 2018, I detailed conditions I would like to be added to your licence should your application be granted.

- 1) All staff will be trained in licensing law and the responsible sale of alcohol prior to commencement of selling alcohol; a staff training manual will be kept and maintained at the premises and made available for inspection by police licensing officers and local authority officers on request. Refresher training will be given to all staff at least every six months by the DPS or an accredited trainer.
- 2) An incident book will be kept and maintained at the premises and made available for inspection by police, police licensing officers and local authority officers on request. This book shall solely be used for the purpose of recording incidents.
- 3) All staff shall have written authorisations from the Designated Premises Supervisor to permit them to sell alcohol.
- 4) A 'Challenge 25' policy shall be in operation at the premises and staff will be suitably trained to implement this policy. The only form of ID that will be accepted are a passport, a photographic driving licence or a Proof of Age card bearing the 'PASS' hologram.

- 5) Café Bar: Alcohol shall only be supplied by waiter/waitress service to people seated at tables. Substantial food shall be available at all times when the premises is open and trading.
- 6) A refusals register will be kept and maintained at the premises and made available for inspection by police, police licensing officers and local authority officers on request.

I would be grateful if you would respond to this email using the Reply All button no later than Tuesday 27th February 2018. You will need to clarify the points I have raised and state your agreement, or otherwise, to the conditions in your email.

Kind regards,

Kirstie Rolfe

Eastbourne, Lewes, Wealden, Hastings & Rother District Licensing Officer

Local Policing Support Team, Bexhill Police Station

Terminus Road, Bexhill, East Sussex TN39 3NR

Telephone 101 Ext. 564605

From: Rolfe Kirstie 31774

Sent: 12 January 2018 13:31

To: 'gregbcn@live.com' <gregbcn@live.com>

Cc: 'Danielle Ball' <Danielle.Ball@lewes-eastbourne.gov.uk>; 'licensing' <licensing@lewes-eastbourne.gov.uk>; Wolfe Catherine 60498 <Catherine.Wolfe@sussex.pnn.police.uk>; Wilkes Richard CW456 <Richard.Wilkes@sussex.pnn.police.uk>

Subject: application to transfer Premises Licence 56B Grove Road, Eastbourne

Good afternoon Mr Mitchell,

I am in receipt of your application to transfer the Premises Licence from Brian Blaney at 56B Grove Road, Eastbourne BN21 4UD over to yourself. You have stated on your application you intend to use the premises as a food/beer specialist shop and café trading as Bottle Grove. On viewing the current premises licence I became aware that alcohol licence is for Off Sales only.

We have spoken on the phone to discuss the Off Sales and what your actual intentions for the Bottle Grove are. You have advised me you are aware of the Off Sales and wanted advice on how to obtain a licence to include the consumption on the premises. We discussed what type of licence you might require and I advised you I would email with some advice to help you.

As your application is to transfer the premises licence you can only supply alcohol according to those conditions, off sales. You will need to apply for a full variation to this licence once/if granted. What you need to decide is what type of variation you need to apply for and take into consideration that your premises is in the Cumulative Impact Zone.

From our discussion yesterday, you informed me that your business is a café with a bottle shop selling craft beers. You will have 10-15 covers and customers will be served their food and drink by waiter/waitress service only. With this in mind I would suggest a café/bar licence with the following conditions;

- 1) All staff will be trained in licensing law and the responsible sale of alcohol prior to commencement of selling alcohol; a staff training manual will be kept and maintained at the premises and made available for inspection by police licensing officers and local authority officers on request. Refresher training will be given to all staff at least every six months by the DPS or an accredited trainer.
- 2) An incident book will be kept and maintained at the premises and made available for inspection by police, police licensing officers and local authority officers on request. This book shall solely be used for the purpose of recording incidents.
- 3) All staff shall have written authorisations from the Designated Premises Supervisor to permit them to sell alcohol.
- 4) A 'Challenge 25' policy shall be in operation at the premises and staff will be suitably trained to implement this policy. The only form of ID that will be accepted are a passport, a photographic driving licence or a Proof of Age card bearing the 'PASS' hologram.
- 5) Café Bar: Alcohol shall only be supplied by waiter/waitress service to people seated at tables. Substantial food shall be available at all times when the premises is open and trading.
- 6) A refusals register will be kept and maintained at the premises and made available for inspection by police, police licensing officers and local authority officers on request.

I hope the above information is helpful to you. Please contact me or the Local Authority should you have any further questions.

Kind regards,
Kirstie Rolfe

Eastbourne, Lewes, Wealden, Hastings & Rother District Licensing Officer
Local Policing Support Team, Bexhill Police Station
Terminus Road, Bexhill, East Sussex TN39 3NR
Telephone 101 Ext. 564605

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