

APPENDIX B**Reasons for original assurance levels given (below Well)**

N.B. The issues noted here may have been addressed since the original report was issued.

Quarters -1

AUDIT REVIEW	ASSURANCE LEVEL	ISSUES NOTED	Level at follow up
Safeguarding	Inadequate	<ul style="list-style-type: none"> Recruitment policy does not reflect vetting processes detailed in the Safeguarding Policy "Safer recruitment" training required for certain staff. Inadequate records held to evidence checks being made. Not all relevant job descriptions explicitly mention Safeguarding responsibilities Retention and Disposal schedule is not clear on length of retention of documents. 	<p><u>Performing Excellently</u></p> <p>At follow up it was found that all high and medium risks had been addressed.</p>
Contracts Monitoring	Adequate	<ul style="list-style-type: none"> A number of contracts in one area expired and no new contracts let. Formal meetings and ad hoc visits not being adequately recorded Contract details not held centrally No documented procedures for ensuring assets are returned at the end of a contract (e.g. keys). 	<p>Performing Well</p> <p>The expired contracts are being updated but this work is not yet complete.</p>
Car Parking	Adequate	<ul style="list-style-type: none"> Website does not contain all relevant information. The Council is not a member of PATROL, a joint committee formed for parking appeal purposes. Frequency of emptying machines and of patrolling car parks needs to be reviewed. 	<p>Due February 2019</p>