

Service Name	Audit Type	Risk Level	Planned Time in days
Housing System - CX	Computer	High	20
Leaseholder service charges and recharges	Operational	High	20
Business Continuity and Disaster Recovery	Operational	High	20
RIPA	Operational	High	15
Tenancy Management (in succession planning and MEX)	Operational	High	20
Aids and Adaptations	Operational	Medium	20
Stage Door/EDGC and catering	Operational	Request	20
Members Allowances	Transparency	Medium	15
Ethics	Transparency	Low	15
Internet/Intranet/Telephone Payments	Operational	Medium	15
IT Security and Networks	Computer	Medium	10
Theatres	Operational	Medium	15
Voids Management	Operational	Medium	20
HR (recruitment, retention, training and apprenticeship scheme)	Operational	Medium	20
Partnerships	Operational	Medium	20
Project Management	Operational	Medium	20
Data Protection	Operational	Medium	15
Total days for audit plan			300

Annual audits		Planned Time in days
Benefits	Lewes	15
Benefits	Eastbourne	15
Council Tax	Lewes	10
Council Tax	Eastbourne	10
NNDR	Lewes	10
NNDR	Eastbourne	10
Cash and Bank	Joint	15
Creditors	Joint	20
Debtors	Joint	20
Rents	Joint	20
Main acc	Joint	15
Payroll	Joint	10
Treasury Man	Joint	10
ICT	Joint	8
Theatres	Joint	5
Total days annual audits		193

Total audit days

493