



To all Members of the Audit and Standards Committee

A meeting of the Audit and Standards Committee will be held in Warren Room, Lewes House, 32 High Street, Lewes on 23 September 2013 at 15:30 which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

13 September 2013

Catherine Knight
Corporate Head - Legal and Democratic
Services

Agenda

- 1 Committee Membership**
To note that Councillor Merry has been appointed as a member of the Audit and Standards Committee for 2013/2014.
- 2 Minutes**
To approve the Minutes of the meeting held on **24 June 2013** (copy **attached**)

Attached Documents:

[Minutes - 24 June 2013](#)

- 3 Apologies for Absence/Declaration of Substitute Councillors**
- 4 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 5 Items not on the Agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local**

Government Act 1972

6 To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)

7 Annual Report on the work of the Audit and Standards Committee 2012/2013

To consider the Report of the Chair of the Audit and Standards Committee (Report No 143/13 herewith)

Attached Documents:

[Annual Report on the work of the Audit and Standards Committee 2012/2013 - Report](#)

8 Interim Report on the Council's Systems of Internal Control 2013/2014

To consider the Report of the Head of Audit and Performance (Report No 144/13 herewith)

Attached Documents:

[Interim Report on the Council's Systems of Internal Control 2013/2014 - Report and Appendix A](#)

9 Internal Audit Performance Indicators (PIs)

To consider the Report of the Head of Audit and Performance (Report No 145/13 herewith)

Attached Documents:

[Internal Audit Performance Indicators \(PIs\) - Report and Appendix A](#)

10 Annual Report on the Council's work to combat Fraud and Corruption 2012/13

To consider the Report of the Head of Audit and Performance (Report No 146/13 herewith)

Attached Documents:

[Annual Report on the Council's work to combat Fraud and Corruption 2012/13 - Report](#)

11 Annual Governance Statement 2013

To consider the Report of the Head of Audit and Performance (Report No 147/13 herewith)

Attached Documents:

[Annual Governance Statement 2013 - Report](#)

[Annual Governance Statement 2013 - Appendix A](#)

12 Treasury Management

To consider the Report of the Director of Finance (Report No 148/13)

Attached Documents:

[Treasury Management - Report](#)

13 Annual Financial Report 2012/2013

To consider the Report of the Director of Finance (Report No 148/13 to follow)

Attached Documents:

[Annual Financial Report 2012/2013 - Report and Appendix 1](#)

[Annual Financial Report 2012/2013 - Appendix 2](#)

14 BDO's Draft Report to the Audit and Standards Committee

To consider the Report of BDO Accountants and Business Advisers (Report No 150/13 to follow)

Attached Documents:

[BDO's Draft Report to the Audit and Standards Committee](#)

15 Date of Next Meeting

A meeting has been scheduled for Monday, 2 December 2013 at 3.30pm in the Telscombe Room, Southover House, Southover Road, Lewes.

For further information about items appearing on this Agenda, please contact **Abi Blanshard** at Southover House, Southover Road, Lewes, East Sussex, BN7 1AB. Telephone 07747 460458.

Distribution: Councillors I Eiloart (Chair), M P Chartier, S J Gauntlett, J V Harris, E C Merry, E E J Russell and C Sugarman

Appointed Substitute Councillors: Councillors B Allen, P A Howson and S J Osborne

(Members of the Committee who are unable to attend this meeting or find a substitute councillor to attend on their behalf should notify Abi Blanshard, Committee Officer at abi.blanshard@lewes.gov.uk.

Substitutes should at first be sought from the appointed list above. Other councillors may substitute on the Audit and Standards Committee providing they are not a member of the Cabinet)