



Lewes District Council

To all Members of the Audit and Standards Committee

A meeting of the **Audit and Standards Committee** will be held in the **Ditchling Room, Southover House, Southover Road, Lewes Southover House, Southover Road, Lewes** on **Monday, 28 November 2016** at **10:00** which you are requested to attend.

Members of the Audit and Standards Committee are invited to attend a training session directly after this meeting on 'The role of Internal Audit and Fraud at Lewes District Council' and 'The role of external audit', led by the Head of Audit, Fraud and Procurement and Janine Combrinck, BDO LLP.

Please note the venue for this meeting which is wheelchair accessible and has an induction loop to help people who are hearing impaired.

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

16/11/2016

Catherine Knight
Assistant Director of Legal and Democratic Services

Agenda

- 1 Minutes**
To approve the Minutes of the meeting held on 26 September 2016 (copy previously circulated)
- 2 Apologies for Absence/Declaration of Substitute Members**
- 3 Declarations of Interest**
Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.
- 4 Urgent Items**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972

5 Written Questions

To deal with written questions from councillors pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution)

6 Interim Report on the Council's Systems of Internal Control 2016/17 (page 3)

To receive the Report of the Head of Audit, Fraud and Procurement (Report No 155/16 herewith)

7 Treasury Management (page 12)

To consider the Report of the Deputy Chief Executive (Report No 156/16 herewith)

8 Annual Audit Letter (page 32)

To consider the Report of BDO Accountants and Business Advisers (Report No 157/16 herewith)

9 Audit for the year ended 31 March 2016 (page 46)

To consider the Report of BDO Accountants and Business Advisers (Report No 158/16 herewith)

10 Date of Next Meeting

To note that the next meeting of the Audit and Standards Committee is scheduled to be held on Monday, 16 January 2017 in the Ditchling Room, Southover House, Southover Road, Lewes commencing at 10.00am

For further information about items appearing on this Agenda, please contact Zoe Downton at Southover House, Southover Road, Lewes, East Sussex BN7 1AB Telephone 01273 471600

Distribution: Councillors M Chartier (Chair), S Catlin, N Enever, S Gauntlett, I Linington, R Robertson and T Rowell

(Members of the Committee who are unable to attend this meeting or find a substitute councillor to attend on their behalf should notify Zoe Downton, Committee Officer, zoe.downton@lewes.gov.uk)