

09 July 2018

Dear Councillor

Full Council - 16 July 2018

I am now able to enclose, for consideration, the following report at the above meeting that was unavailable when the agenda was printed.

**Item Item
No**

9 Recommendations from Cabinet (Pages 1 - 4)

To consider the recommendations from the meeting of the Cabinet held on 2 July 2018.

Yours sincerely

Robert Cottrill
Chief Executive

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Cabinet recommendations for consideration at the meeting of the Council on Monday, 16 July 2018

Cabinet – 2 July 2018

7 Finance update – performance quarter 4 – 2017-2018

The Cabinet considered the report of the Deputy Chief Executive regarding the council's financial performance in 2017/18 and outlining the impact on the Council's current financial position.

In response to a question from visiting member Councillor Gardiner, the Deputy Chief Executive confirmed that the majority of housing benefit overpayments detailed in the report was claimant errors.

Resolved (Key decision):

(1) To agree the financial position on the General Fund, Housing Revenue Account and Collection Fund accounts for 2017/2018.

(2) To confirm the allocation of reserves at 31 March 2018 shown at paragraph 2.9 of the report.

(3) To agree the capital programme outturn for 2017/2018, as set out at appendix 2 to the report.

(4) To approve the updated 2018/2019 capital programme, as set out at appendix 3 to the report.

(5) To approve the write-off of irrecoverable debts noted in paragraph 4.5 of the report.

Recommended to Council (Budget and policy framework):

(6) To approve the annual treasury management report for 2017/2018, as set out at appendix 4 to the report.

Reasons for decisions:

(1) At the end of the financial year, Cabinet should review the impact of the financial performance on its current financial position, determine the level of Reserves available for use and variations, if any, which may be required to the revenue budget or capital programme.

(2) The Council's Treasury Management function deals with very large value transactions on a daily basis. It is essential that the Council is satisfied that appropriate controls are in place and in accordance with the Code of Practice on Treasury Management in the Public Services (the Code) prepared by CIPFA (the Chartered Institute of Public Finance and Accountancy) and adopted by the Council. The Code requires the Council to receive an Annual Treasury Management Report at the end of each financial year.

† *Councillors are requested to bring with them to the meeting, report 10, which was circulated with the agenda papers for the meeting of the Cabinet on 2 July 2018. If you require a further copy of the document please contact Simon Russell, Committee Services Lead, on email simon.russell@lewes-eastbourne.gov.uk or telephone 01323 415021. The report can also be downloaded from <http://democracy.lewes-eastbourne.gov.uk/ieListDocuments.aspx?CId=417&MId=1652&Ver=4>.*

10 Review of the council plan 2016-2020

The Cabinet considered the report of the Director of Regeneration and Planning, setting out the results of a review which had been undertaken of the Council's four year plan (2016 – 2020) at the end of the second year. The report enables the Cabinet to consider the successes and achievements to date and to approve the further development and refinement of the Plan as it moves into its third year.

The Scrutiny Committee discussed the plan at its meeting on the 28 June 2018 and made a recommendation to include a reference to the South Downs National Park, which was agreed by the Cabinet.

Resolved (Key decision):

- (1) To note the progress made in the second year of delivery of the Council Plan, set out at appendix A to the report.
- (2) To approve the design changes to the Council Plan, set out at appendix B to the report.

Recommended to Council (Budget and policy framework):

- (3) To agree the Council Plan contents.

Reason for decisions:

During the period of a four year Council Plan adjustments and refinements may need

to be made to respond to changed circumstances and emerging opportunities. In acknowledgement of this an annual review is a helpful way of ensuring that the Plan remains focused on delivery of the organisations overall strategic objectives.

† *Councillors are requested to bring with them to the meeting, report 13, which was circulated with the agenda papers for the meeting of the Cabinet on 2 July 2018. If you require a further copy of the document please contact Simon Russell, Committee Services Lead, on email simon.russell@lewes-eastbourne.gov.uk or telephone 01323 415021. The report can also be downloaded from <http://democracy.lewes-eastbourne.gov.uk/ieListDocuments.aspx?CId=417&MId=1652&Ver=4>.*

13 Affordable housing supplementary planning document (SPD)

The Cabinet considered the report of the Strategy Policy Officer, seeking their endorsement of the affordable housing supplementary planning document (SPD) for formal adoption at Full Council on 16 July 2018.

It was clarified that costs of commuted sums was regularly revised and that this would be referenced in the final version. Recommendation one allows the Director of Regeneration and Planning, in consultation with the Cabinet portfolio holder to make technical adjustments to the SPD.

Resolved (Key decision):

(1) That Cabinet delegate authority to the Director of Regeneration and Planning in consultation with the Cabinet portfolio holder to make any minor or technical adjustments found necessary in the affordable housing supplementary planning document before it is presented to Full Council.

Recommended to Council (Budget and policy framework):

(2) That Cabinet endorse the affordable housing supplementary planning document as set out at appendix 3 to the report, and recommend its adoption by Full Council.

Reasons for decisions:

(1) There is an ongoing and increasing need for the provision of affordable housing in the Lewes District, as rent costs and the price of home ownership rises.

(2) There are challenges regarding the delivery of affordable housing. A significant proportion of affordable housing is delivered through the planning system. The Affordable Housing SPD will provide the Council with a policy reference point with weight during negotiations, better enabling the Council to deliver much needed affordable dwellings.

(3) The SPD builds upon and provides more detailed advice and guidance on Core Policy 1 and Core Policy 2 of the Lewes District Local Plan Part 1 – Joint Core Strategy (2016). This will provide developers and housing providers with a useful reference point, making the planning process more efficient and effective.

† Councillors are requested to bring with them to the meeting, report 16, which was circulated with the agenda papers for the meeting of the Cabinet on 2 July 2018. If you require a further copy of the document please contact Simon Russell, Committee Services Lead, on email simon.russell@lewes-eastbourne.gov.uk or telephone 01323 415021. The report can also be downloaded from <http://democracy.lewes-eastbourne.gov.uk/ieListDocuments.aspx?CId=417&Mid=1652&Ver=4>.