To the Members of the Borough Council

You are summoned to attend an ordinary meeting of the Eastbourne Borough Council to be held at the Town Hall, Eastbourne, on Wednesday, 21 February 2018 at 6.00 pm to transact the following business.

Agenda

1. Minutes of the meeting held on 15 November 2017. (Pages 1 - 6)

2. Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).

3. Mayor’s announcements.


5. Public right of address.

   The Mayor to report any requests received from a member of the public under council procedure rule 11 in respect of any referred item or motion listed below.


   The Council may vary the order of business if, in the opinion of the Mayor, a matter should be given precedence by reason of special urgency.

   (Pages 7 - 10)

   Report of Councillor Gill Mattock on behalf of the Cabinet.

   Please note that the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 require named votes to be taken and recorded when setting the annual budget and council tax, this to include substantive motions and any amendments.
(a) Council budget: minute extracts. (Pages 11 - 14)

Extracts from the minutes of the Cabinet meeting on the 7 February 2018 and Scrutiny Committee held on 5 February 2018.

(b) Council housing rent setting and housing revenue account budget: minute extracts. (Pages 15 - 18)

Extracts from the minutes of the Cabinet meeting on the 7 February 2018 and Scrutiny Committee held on 5 February 2018.


Council is asked to approve the calendar of meetings for 2018/19 (subject to final ratification at the Council’s next annual meeting).

9. Matters referred from Cabinet or other council bodies.

The following matters are submitted to the Council for decision (council procedure rule 12 refers):-

(a) Community safety partnership action plan. (Pages 21 - 22)

Report of Councillor John Ungar on behalf of the Cabinet.

(b) Travel policy. (Pages 23 - 24)

Report of Councillor Dean Sabri on behalf of the Cabinet.

(c) Council licensing policy statement - review of cumulative impact policy, licensing act 2003. (Pages 25 - 26)

Report of Councillor Troy Tester on behalf of the Licensing Act Committee.

(d) Treasury management and prudential indicators 2018/19. (Pages 27 - 28)

Report of Councillor Gill Mattock on behalf of the Cabinet.

10. Motions.

The following motions have been submitted by members under council procedure rule 13:-
(a) Plastic free coastlines.

Motion submitted by Councillor Ballard:-

That this Council welcomes the objectives of the Plastic Free Coastlines campaign, committing to consider the use of appropriate plastic free alternatives wherever possible, and supporting plastic free initiatives within Eastbourne.

(b) Speakers at planning committee.

Motion submitted by Councillor Smart:-

We have serious concerns about the undemocratic limitation of speakers at recent planning committee meetings and suggest that procedures are amended accordingly.

11. Discussion on minutes of council bodies.

Members of the Council who wish to raise items for discussion (council procedure rule 14) on any of the minutes of the meetings of formal council bodies listed below must submit their request to Democratic Services no later than 10.00 am on Wednesday 21 February 2018. A list of such items (if any) will be circulated prior to the start of the meeting.

The following are appended to this agenda:-

(a) Minutes of meeting of Planning Committee held on 21 November 2017. (Pages 29 - 34)

(b) Minutes of meeting of Conservation Area Advisory Group held on 28 November 2017. (Pages 35 - 38)

(c) Minutes of meeting of Audit and Governance Committee held on 29 November 2017. (Pages 39 - 42)

(d) Minutes of meeting of Scrutiny Committee held on 4 December 2017. (Pages 43 - 48)

(e) Minutes of meeting of Planning Committee held on 12 December 2017. (Pages 49 - 52)

(f) Minutes of meeting of Cabinet held on 13 December 2017. (Pages 53 - 62)

(g) Minutes of meeting of Licensing Act Committee held on 8 January 2018. (Pages 63 - 64)
(h) Minutes of meeting of General Licensing Committee held on 8 January 2018. (Pages 65 - 66)

(i) Minutes of meeting of Conservation Area Advisory Group held on 9 January 2018. (Pages 67 - 70)

(j) Minutes of meeting of Planning Committee held on 23 January 2018. (Pages 71 - 78)

(k) Minutes of meeting of Scrutiny Committee held on 5 February 2018. (Pages 79 - 86)

(l) Minutes of meeting of Cabinet held on 7 February 2018 (Pages 87 - 92)

Guidance notes:

Public right of address - A request by a member of the public to speak on a matter which is listed on either of the agendas must be received by no later than 12 noon on Monday 19 February 2018. The request should be made to Democratic Services at the address given inside the cover of this agenda. The request may be made by phone, fax, letter or electronic mail. For further details on the rules about speaking at meetings please contact Local Democracy.

Items for discussion - Members of the Council who wish to raise items for discussion on any of the minutes of council bodies attached to the meeting agenda, are required to notify Democratic Services by 10am on Wednesday 21 February 2018.

Disclosure of interests - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation). If a member has a DPI he/she may not make representations first.
Further information – Councillor contact details, committee membership lists and other related information are also available from Local Democracy.

Democratic Services, 1 Grove Road, Eastbourne, BN21 4TW
Tel (01323) 410000
E-mail: committees@lewes-eastbourne.gov.uk
www.lewes-eastbourne.gov.uk

For general Council enquiries telephone (01323) 410000
E-mail enquiries@eastbourne.gov.uk
Website at www.eastbourne.gov.uk

Members of the public are welcome to attend and listen to the discussion of items in the “open” part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.

The Council meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.

An induction loop operates to enhance sound for deaf people who use a hearing aid or loop listener.

If you require further information or assistance please contact the Local Democracy team – contact details at end of this agenda.

This agenda and accompanying reports are published on the Council’s website in PDF format which means you can use the “read out loud” facility of Adobe Acrobat Reader.

Please ask if you would like this agenda and/or any of the reports in an alternative format.
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Minutes of meeting held on Wednesday, 15 November 2017 at 6.00 pm

Present:-
Councillor Pat Hearn (Mayor) in the Chair

Councillors Coles, Murray, Bannister, Belsey, Choudhury, di Cara, Dow, Freebody, Holt, Jenkins, Metcalfe, Miah, Murdoch, Sabri, Shuttleworth, Smart, Ballard, Swansborough, Taylor, Tester, Tutt, Ungar and Wallis

83 Minutes of the meeting held on 19 July 2017

The minutes of the meeting held on 19 July 2017 were presented and the Mayor was authorised to sign them as a correct record.

84 Declarations of members interests.

There were none.

85 Mayor’s announcements.

The Mayor announced that the Mayor’s Chaplain, Reverend Mike Blanch, was standing down from his position and would be replaced for the remainder of the Mayoral year by Father Tom Mendel. The Mayor offered her sincere thanks to Reverend Blanch for his service since May 2016.

The Mayor had chosen to support Embrace East Sussex, supporting local children with disabilities, and Rebourne Corner, the Eastbourne Salvation Army homeless support centre, during her 2017/18 Mayoral year.

The Mayor’s engagements included:

- The Mayor’s Charity Bowls Tournament at Hampden Park Open Bowls Club on Sunday 23 July which had raised over £840 for the Mayor’s chosen charities.
- The Mayor attended a celebration for Young Clinical Volunteers at St Wilfrid’s Hospice at the end of their programme on 2 August. The programme for 16-23 year old volunteers provided patient facing experience and learning opportunities for those interested in a career in medicine or healthcare.
- A Mayoral reception was held at Airbourne’s Departure Lounge on Sunday 20 August. The Mayor welcomed local business representatives and enjoyed a day of flying displays.
- On 8 September, a well-attended Bingo Night was held at the Town Hall in aid of the Mayor’s chosen charities and the event raised £575.
- On Friday 15 September a contingent from Eastbourne Borough Council, including the Mayor, made a visit to Fort Mahon Plage in France at the invitation of the French town’s Mayor. This
commemorated the anniversary of the crossing of the channel by five young men from Fort Mahon Plage during World War Two.

- A Charity Quiz Night was held at the Town Hall on 13 October in aid of the Mayor’s Charities. The event raised over £700.
- The Mayor was pleased to attend the Beachy Head Marathon on the morning of 28 October, starting both the Marathon and 10K race, before presenting the winner’s medals.
- On the evening of 28 October, the Mayor’s Charity Halloween Ball was held at the Winter Garden.

Members heard that the Mayor’s Charity Committee had scheduled:

- The Society of Eastbourne Artist’s Exhibition and sale of paintings at the Town Hall, on 18 & 19 November.
- A Charity Curry Night at K2 Restaurant on 30 November.
- An Arndale Centre Car Raffle on 11 December.
- A Renaissance Singers Concert at Our Lady of Ransom Church, on 16 December, with a retiring collection in aid of the Mayor’s charities.
- A Christmas Charity Night at Willingdon Golf Club on 23 December.
- The Mayor’s Charity Quiz Night with fish and chip supper, would be held on 19 January at 6.30pm for 7.00pm.
- A 1960’s night, a bingo night and an afternoon tea.

Members’ attention was drawn to the Mayor’s Civic Church Service at St Mary’s Church, Old Town, on Sunday 15 April at 3pm. Invitations would be sent to Members in the new year. Enquiries regarding Mayor’s events should be directed to the Mayor’s Office.

86 Notification of apologies for absence.

Apologies for absence had been received from Councillors Robinson and Rodohan.

87 Public right of address.

No members of the public addressed the meeting.

88 Order of business.

Business proceeded in accordance with the Summons.

89 Appointment to outside body - Eastbourne Amalgamated Charities.

Councillor Tutt moved, and Councillor Bannister seconded, that Councillor Janet Coles be re-appointed to the Eastbourne Amalgamated Charities outside body in accordance with Article 4 of the constitution.
Resolved: (Unanimously)

That Councillor Janet Coles be re-appointed to the Eastbourne Amalgamated Charities outside body for the period to 31 May 2019.


Members commended the significance of forthcoming Sovereign Centre Task group, and noted that the review would include consideration of all options for the site. Councillor Di Cara moved and Councillor Holt seconded that the recommendation of the Scrutiny Committee be approved.

Resolved: (Unanimously)

That the annual work programme for the Scrutiny Committee be approved.

91 Code of Corporate Governance.

Councillor Swansborough moved and Councillor Di Cara seconded that the recommendation of the Audit and Governance Committee be approved.

Resolved: (Unanimously)

That the Code of Corporate Governance be approved.

92 Affordable housing supplementary planning document (SPD).

Councillor Dow moved and Councillor Tutt seconded that the recommendations of the Cabinet be approved.

Resolved: (By 16 votes for, no votes against and 8 abstentions)

1) That the Affordable Housing Supplementary Planning Document be adopted.

2) That the Affordable Housing Implementation Technical Note (adopted 2013) be revoked.

93 Local council tax reduction scheme.

Councillor Shuttleworth moved and Councillor Tutt seconded that the recommendations of the Cabinet be approved.

Resolved: (Unanimously)

1) That Eastbourne Borough Council’s Council Tax Reduction Scheme for 2017/18 be adopted as the equivalent scheme for 2018/19
2) That the Exceptional Hardship Fund be continued for 2018/19, subject to continued support by the major preceptors.

94 Support for the Royal British Legion’s “Count Them In” campaign

Councillor Tutt moved and Councillor Freebody seconded a motion on notice as set out in the Summons.

Resolved: (Unanimously)

“That this Council supports the Royal British Legion’s “Count Them In” campaign aimed at requesting the Government to include questions about the veteran population in the next census in 2021. Council recognises the importance of this campaign as it will help to ensure future access to accurate and tailored information in respect of the Armed Forces community, make direct comparisons between this group and their peers in the general population, and help to more accurately identify areas where Service life presents a disadvantage, which will in turn enable public, charitable and private providers to better allocate resources and meet individuals’ needs”.

95 Local car parking standards for all new residential developments

Councillor Freebody moved and Councillor Smart seconded a notice of motion:

“That this Council introduces local car parking standards for all new residential developments by way of a local policy”.

Councillor Holt moved and Councillor Tutt seconded an amendment to the motion:

“That, in accordance with Council Procedure Rule 13.13(d), this matter be referred to Cabinet in order to consider the cost and viability of introducing a policy on local car parking standards for all new residential developments”.

Members’ debate on the amended motion included:

- The demand for residential parking
- The use of the East Sussex County Council parking policy and method of calculating demand
- Parking considerations at Planning Committee

The amendment was put to the vote.

Resolved: (Unanimously)

That Cabinet consider the cost and viability of introducing a policy on local car parking standards for all new residential developments.
96 Minutes of Cabinet 13 September 2017.

The minutes of eleven meetings of council bodies from 25 July to 24 October 2017, as set out in the Summons, were received. Minute 34 of Cabinet on 13 September (Housing Allocations Policy) was discussed, and Members noted that minor and technical adjustments were ongoing to finalise the Bands used to prioritise applicants.

Further to Council Procedure Rule 14.3 it was:

Resolved: (Unanimously)

That the minutes of the council bodies as set out in the Summons be accepted.

The meeting closed at 18:50

Councillor Pat Hearn
Mayor, Chairman
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The Council is asked to consider the reports to Cabinet and also the Cabinet minutes and resolutions from the meeting held on 7 February 2018 (items 7a and 7b to this agenda).

The draft budget book 2018/19 will be circulated to all Members of the Council, once the budget has been formally adopted. A copy will be deposited at the Town Hall Reception for public inspection purposes and on the Council’s website.

The reports may also be viewed on the Council’s website at: http://democracy.eastbourne.gov.uk/ieListMeetings.aspx?CId=125&Year=0

(Go to the listing for the Cabinet meeting held on 7 February 2018)

Please contact Local Democracy (see below for contact details) in the first instance if you require a printed copy of any of the reports.

The resolutions in this report, which must include the requirements of all precepting authorities, are based on the recommendations made to those Authorities and the budget approved by the Police and Crime Commissioner for Sussex. As the meeting of the East Sussex Fire Authority will not be held until 15th February 2018, these figures are currently left blank and it will be necessary to issue replacement resolutions once this information has been received.

A summary of the demand on the Collection Fund is as follows:

<table>
<thead>
<tr>
<th>Authority</th>
<th>Precept/Demand</th>
<th>2018/19 Band D Council Tax</th>
<th>Change over 2017/18</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Eastbourne Borough Council</td>
<td>8,233,700</td>
<td>239.67</td>
<td>2.90%</td>
</tr>
<tr>
<td>East Sussex County Council</td>
<td>47,859,458</td>
<td>1,393.11</td>
<td>5.99%</td>
</tr>
<tr>
<td>The Police and Crime Commissioner for Sussex</td>
<td>5,699,739</td>
<td>165.91</td>
<td>7.80%</td>
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<tr>
<td>East Sussex Fire Authority</td>
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<td>Total</td>
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After consideration of the foregoing, the Council is asked to approve the following:

1. The recommendations as detailed in the reports from the Chief Finance Officer and the Director of Service Delivery to Cabinet on 7 February 2018:
(i) The General Fund net expenditure for 2018/19 of £13,496,800 and the growth and savings proposals.

(ii) The charge for council tax for Eastbourne Borough Council Band D change to £239.67; an increase of 2.90%.

(iii) Housing Revenue Account (HRA) income and expenditure proposals, including revised HRA budget for 2017/18 and the budget for 2018/19, rents and service charges and the arrangements for finalising Eastbourne Homes’ management fee.

(iv) General Fund capital programme as set out in the report of the Chief Finance Officer.

(v) The Treasury Management Strategy and Prudential Indicators.

2. That consequent upon a General Fund budget of £13,496,800 and other matters, the basic amount (Band D) of Council Tax for the Borough Council’s functions will be £239.67 calculated as follows:

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<thead>
<tr>
<th></th>
<th>£'000</th>
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<tbody>
<tr>
<td><strong>Gross Expenditure:</strong></td>
<td></td>
<td></td>
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<tr>
<td>General Fund</td>
<td>83,675</td>
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</tr>
<tr>
<td>HRA</td>
<td>15,378</td>
<td></td>
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<tr>
<td>Business Rates payable to Government</td>
<td>12,366</td>
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<tr>
<td></td>
<td>111,419</td>
<td></td>
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<tr>
<td><strong>Less Income:</strong></td>
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<tr>
<td>Service Income</td>
<td>(84,444)</td>
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<tr>
<td>Contribution from Reserves</td>
<td>(1,562)</td>
<td></td>
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<tr>
<td>Government Formula Grant</td>
<td>(445)</td>
<td></td>
</tr>
<tr>
<td>Other Government Grants</td>
<td>(1,786)</td>
<td></td>
</tr>
<tr>
<td>Business Rates income</td>
<td>(14,769)</td>
<td></td>
</tr>
<tr>
<td>Collection Fund Surplus (Council Tax)</td>
<td>(179)</td>
<td></td>
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<tr>
<td></td>
<td>(103,185)</td>
<td></td>
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<tr>
<td><strong>COUNCIL TAX REQUIREMENT</strong></td>
<td></td>
<td>8,234</td>
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Band ‘D’ Council Tax £239.67

The statutory resolutions relating to this matter are given at paragraphs 3 and 4 below.

3. That it be noted that at its meeting on 13 December 2017 the Cabinet (in exercise of powers delegated to them by the Council) delegated the final determination of the Council Tax Base to the Chief Finance Officer. This has been set at an amount of 34,354.40 Band ‘D’ equivalent properties for the year 2018/19 (Item T in the formula in section 31B of the Local Government Finance Act 1992, as amended).
4 Calculate that the Council Tax requirement for the Council’s own purposes for 2018/19 as £8,233,700.

5. That the following amounts be now calculated by the Council for the year 2018/19 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended:

| (a) | £111,419,500 | being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act. |
| (b) | £103,185,800 | being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act. |
| (c) | £8,233,700 | being the amount by which the aggregate at 5(a) above exceeds the aggregate at 5(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act). |
| (d) | £239.67 | being the amount at 5(c) above (Item R), all divided by Item T (4 above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year. |

6. To note that East Sussex County Council, East Sussex Fire and Rescue Authority and Police and Crime Commissioner for Sussex have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, as amended, for each category of dwellings in the Council’s area as indicated in the table below.

7. That the Council, in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, as amended, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2018/19 for each of the categories of dwellings.


<table>
<thead>
<tr>
<th>Council Tax Valuation Bands</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
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Precepting Authority

Eastbourne Borough Council

East Sussex County Council

Police and Crime Commissioner for Sussex

East Sussex Fire Authority

<table>
<thead>
<tr>
<th>Aggregate of Council Tax Requirements</th>
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8. Determine that the Council’s basic amount of Council Tax for 2018/19 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended.

As the billing authority, the Council has **not** been notified by a major precepting authority that its relevant basic amount of Council Tax for 2018/19 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992, as amended.

For a copy of the report please contact Local Democracy at 1 Grove Road, Eastbourne, BN21 4TW. Tel. (01323) 415021.
E-mail: committees@lewes-eastbourne.gov.uk

For further information please contact Alan Osborne, Deputy Chief Executive Tel. (01323) 415149

The Cabinet considered the report of the Deputy Chief Executive (Chief Finance Officer) regarding the general fund budget proposals for 2018/19 and a rolling three year capital programme for 2017/2021.

The Cabinet highlighted the major challenges affecting councils as a result of continued reduction in government funding. Thanks were conveyed to Councillor Mattock and the finance team for their work towards planning and producing the budget, and ensuring that front line services were maintained.

The Chief Finance Officer gave an overview of the specific legal responsibility and legality of the budget, outlined at 1.6 of the report, in response to a question from Councillor Ungar.

Resolved (budget and policy framework):

That full council, at their meeting on 21 February 2018, be recommended to approve the following:

(1) A general fund budget for 2017/18 (revised) and 2018/19 (original), as set out at appendix 1 to the report, including growth and savings proposals for 2018/19 as set out at appendix 2 to the report.

(2) An increase in the council tax for Eastbourne Borough Council of 2.9% resulting on a ‘Band D’ charge of £239.67 for 2018/19.

(3) A revised general fund capital programme 2017/21 as set out at appendix 3 to the report.

(4) Note the section s151 officers sign off as outlined in 1.6 of the report.

Reason for decision:
The Cabinet has to recommend to Full Council the setting of a revenue budget and associated council tax for the forthcoming financial year by law.

Meeting: Scrutiny
Date: 5 February 2018


Part extract only:
Members’ discussion included:
- A request for further detail on the £51 million increase on capital project spend and borrowing over the four year period.
- A reminder that the Director of Regeneration and Planning had assured the Committee that she would provide a copy of the Asset Challenge report with a full analysis of assets and their returns.
- A request for more information regarding the proposed Waste and Recycling Income, specifically, clarification on the reasons for the increased income target from £300k to £450k since the December Cabinet meeting.
- If the new £52 Green waste charge was to be calculated per bin or per household.
- If the anticipated savings that would arise from moving to a fortnightly black bin collection could be calculated and compared with the proposed green waste charge income target.
- If further analysis could be provided with regard to the Tourism & Enterprise and Corporate Landlord budget heads.

Officers responded that:
- The Head of Finance would send a detailed analysis to the Committee of the increase in the capital programme.
- The Director of Regeneration and Planning would be requested to provide members with details of assets and their yields.
- Since the December Cabinet meeting, further work had been undertaken in respect of the proposed Green Waste service charges, including additional modelling as to the likely take-up and, as a result,
the revised income target was deemed more accurate.

- The Head of Finance would confirm whether the £52 charge was per bin or household and the answer would be circulated to members in due course.

- The anticipated savings of a fortnightly black bin collection would be provided by the Head of Finance and circulated in due course.

- Members overall concerns regarding the future of waste services were noted, and the Strategy and Partnership Lead for Quality Environment would be invited to the next Scrutiny Committee meeting on 4 June 2018 to present a report on this service including issues around waste collection, recycling, and service delivery.

- The Head of Finance would circulate more information regarding the Tourism & Enterprise and Corporate Landlord budgets in due course.

**Resolved:**
(1) That the recommendations were noted.
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Minute extracts

Meeting: Cabinet
Date: 7 February 2018

Housing revenue account revenue budget and rent setting 2018/19 and capital programme 2017/21.

The Cabinet considered the report of the Deputy Chief Executive (Chief Finance Officer) and Director of Service Delivery regarding the housing revenue account (HRA) budget proposals, rent levels, service charges and heating costs for 2018/19, and the HRA capital programme for 2017/2021.

The HRA had a requirement to be self-financing, meaning that expenditure had to be supported from rental and other income.

Councillor Shuttleworth added that there was still uncertainty over the government’s levy on the sale potential of HRA ‘high value properties’. The necessary regulations had yet to be issued and it was expected that councils would now not have to pay the levy until April 2019. The government had not however given any indication that the levy would be abandoned.

Resolved (budget and policy framework):

That full council, at their meeting on 21 February 2018, be recommended to approve the following:

(1) The HRA budget for 2018/19 and revised 2017/19 as set out at appendix 1 to the report.

(2) That social and affordable rents (including shared ownership) are decreased by 1% in line with government policy.

(3) That service charges for general needs properties are increased by 5.14%.

(4) That service charges for the older persons sheltered accommodation are increased by 1.78%.
(5) That the support charge for sheltered housing residents remains at £7.50 per unit, per week pending a review in the summer.

(6) To give delegated authority to the Director of Service Delivery, in consultation with the Cabinet portfolio holders for Financial Services and Direct Assistance Services to set the support charge for sheltered housing residents following a review of costs in the summer.

(7) That heating costs are set at a level designed to recover the estimated actual cost.

(8) That water charges are set at a level designed to recover the estimated cost of metered consumption.

(9) Garage rents are increased by 4% this year following the disposal and repurposing of designated garage sites.

(10) To give delegated authority to the Chief Executive, in consultation with the Cabinet Portfolio holders for Financial Services and Direct Assistance Services and the Head of Finance to finalise Eastbourne Homes' Management Fee and Delivery Plan.

(11) The HRA capital programme as set out at appendix 2 to the report.

Reason for decision:

The Cabinet has to recommend to Full Council the setting of the HRA revenue and capital budget and the level of social and affordable housing rents for the forthcoming year.

Meeting: Scrutiny
Date: 5 February 2018


Part extract only:

Members’ discussion included:

- A request for more information regarding how many rental properties the Council owned, and what the average rental figure was.

- A request for an analysis of the Supervision and Management budget heading.
If there would be an independent review regarding the Eastbourne Homes Management Fee which was set at £7,219,500 for 2017/18 and was proposed to remain the same for 2018/19.

Officers responded that:

- The Council currently owned around 3,500 proprieties and the Head of Finance would circulate the average rental figure in due course.
- The Head of Finance would provide a breakdown of the Supervision and Management budget head.
- There would be no independent review of the Eastbourne Homes Management Fee, as extensive work had gone into assuring that the fee appropriately covered the necessary operational and administrative costs, as well as responsive and cyclical maintenance.

Resolved:
(1) That the recommendations were noted.
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# Calendar of Meetings
## May 2018 - June 2019

### Notes:
- **Scrutiny Committee** – +8 October 2018 - Annual Finance briefing.
- **Scrutiny Committee – September and December 2018**: The proposed dates of Scrutiny Committee in September and December have been brought forward a week at the request of members to create more time between that committee and the ensuing cabinet meetings. However, it is proposed to retain the close proximity of Scrutiny to Cabinet in the February cycle due to the tight timescale in finalising the annual budget report, and noting that final decisions on the budget are not made until full Council later in the month.

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**Notes:**
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Meeting: Council
Date: Wednesday 21 February 2018
Subject: Community safety partnership annual report
Report of: Councillor Ungar on behalf of the Cabinet

The Council is asked to consider the minute and resolution of the Cabinet meeting held on 13 December 2017 as set out below.

Further copies of the report to Cabinet are available on request – please see end of this report. A copy may be seen on the Council’s website by following the link below:

http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1

The Council is recommended to:-

Approve the community safety plan for 2018/2019.

Minute extract
Cabinet – 13 December 2017.

52 Community safety partnership annual report.

The Cabinet considered the report of the Director of Regeneration and Planning, enabling the Cabinet to consider the current performance of Eastbourne’s Community Safety Partnership (CSP) and seek endorsement of the proposed plan for 2018/19 and formal merging of Eastbourne and Lewes District Community Safety Partnerships, subject to consultation and approval from the Police and Crime Commissioner.

The proposed plan’s key priorities for 2018/19 would be anti-social behaviour, street communities, proactively responding to emerging threats and priorities based on threat, risk and harm and contributing to the work of agencies and partnerships that have a leading role in working with victims and offenders.

Achievements in the plan’s priority areas were detailed in section 4.4 of the report and the Cabinet expressed their thanks to officers and partner organisations.

Section 6.0 of the report detailed that a review was undertaken by the Police and Crime Commissioner, looking at funding arrangements for Community Safety Partnerships and ensuring they were appropriately apportioned to support the Police and Crime Plan. The results of the review would be announced at the end of 2017.
Section 7.0 of the report detailed the proposed merge between Eastbourne and Lewes District Community Safety Partnerships, including benefits already identified during the 'soft merger' period.

Eastbourne remained a low crime area and the Cabinet stressed the importance of working with partners to address crime and anti-social behaviour.

**Resolved (budget and policy framework):**

(1) To note the achievements and activities of the Eastbourne Community Safety Partnership during 2016/17 and future risks/opportunities to performance.

(2) To endorse the Community Safety Plan for 2018/19 set out at Appendix A and recommend to Full Council for approval.

(3) To note the completion of the Eastbourne and Lewes District Community Safety Partnership ‘Soft Merger’ and endorse the full merger of the two Partnerships.

**Reason for decision:**

For Cabinet to endorse the Community Safety Plan for 2018/19 and merger of Eastbourne and Lewes District Community Safety Partnership.

For a copy of the report please contact Democratic Services at 1 Grove Road, Eastbourne, BN21 4TW. Tel. (01323) 410000.
E-mail: committees@lewes-eastbourne.gov.uk
Meeting: Council
Date: Wednesday 21 February 2018
Subject: Travel policy
Report of: Councillor Sabri on behalf of the Cabinet

The Council is asked to consider the minute and resolution of the Cabinet meeting held on 13 December 2017 as set out below.

Further copies of the report to Cabinet are available on request – please see end of this report. A copy may be seen on the Council’s website by following the link below:

http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1

The Council is recommended to:-

Approve the implementation of the staff travel policy.

Minute extract
Cabinet – 13 December 2017.

57 Travel policy.

The Cabinet considered the report of the Assistant Director for Human Resources and Transformation regarding a new staff travel policy across Eastbourne Borough Council and Lewes District Council.

Consultation took place with all employees and the trade union from July to September 2017, and UNISON had welcomed the pay protection applied to essential car user allowance.

Resolved:

That the policy be recommended to Full Council for implementation.

Reason for decision:

Lewes District and Eastbourne Borough Councils have jointly committed to bringing policies and procedures together as part of the Joint Transformation Programme (JTP) which is an important step towards aligning our people and business practices.

A comprehensive review of all existing arrangements relating to travel and car
allowances across Lewes and Eastbourne has been undertaken, followed by a period of formal consultation on a proposed new travel policy which reflects new ways of working.

All new JTP roles are flexible with the expectation being that staff will be required to work from both Southover House, Lewes and 1 Grove Road, Eastbourne (and more widely across the district and borough for some roles). Managers will work closely with their teams to agree agile working arrangements to ensure appropriate availability at both sites which take account, wherever possible, of specific individual circumstances.

For a copy of the report please contact Democratic Services at 1 Grove Road, Eastbourne, BN21 4TW. Tel. (01323) 410000. E-mail: committees@lewes-eastbourne.gov.uk
The Council is asked to consider the minute and resolution of the Licensing Act Committee meeting held on **8 January 2018** as set out below.

Further copies of the report to Cabinet are available on request – please see end of this report. A copy may be seen on the Council’s website by following the link below:

http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1

The Council is advised that the Licensing Act Committee wish to retain the current CIP without amendment.

**Minute extract**

**Licensing Act Committee 8 January 2018.**


The committee considered the report of the Senior Specialist Advisor regarding the second consultation carried out for the review of the Council’s Cumulative Impact Policy (CIP) and to address the issues raised at the previous meeting in October 2017.

The report further detailed number of premises trading when the CIP was implemented and to the present day, compared with the number of premises with licences attached as highlighted in table 1 of the report. Members noted that there had been an overall increase within the Borough both of premises within the CIP and those outside the zone.

Rachel Barrows, Sussex Police, was in attendance to answer Members questions and provided the committee with the most up to date Crime and disorder data from Sussex Police when the CIP was implemented to the present day. Ms Barrows advised that Sussex Police supported the retention of the Policy and the promotion of the Licensing objectives. The committee was advised that Public Place Violent Crime had reduced year on year. Members were also advised that the Police could make representations regardless of whether a CIP was in place or not.
The committee had requested a map of the CIP zone and premises located within and what type they were (restaurant, public houses, nightclubs etc.) At the time of going to print this was not available but a map showing extent of current CIP on page 8 of the report.

Annie Wills, Head of Tourism and Enterprise, attended the meeting as requested and advised the committee that with some 5 million visitors to Eastbourne each year it was important to provide as varied an offer to the public as possible. She also stated that it was also important to reduce the number of street drinkers within the town.

Jay Virgo addressed the Committee highlighting the reduction in the number of pubs and an increase in the number of cafes with alcohol licenses and therefore reducing ‘vertical’ drinking across the CIP. He continued that quantity was more important than quantity and that it may be time to relax the rules. Mr Virgo also highlighted three ‘hotspots’ within the town centre and suggested action by the authorities should be targeted in those areas.

The committee discussed various points including the net gain of premises since the policy was implemented, number of premises operating within the zone, current night time economy in the town and stressed the importance of encouraging new businesses to the area, particularly with the launch of ‘The Beacon’ in late 2018. Members were advised that the Licensing Policy was due for a complete review in 2019 and that these issues could be reconsidered again at that time.

Councillor Smart requested further information regarding the licensing fees and the Functional Lead Quality Environment agreed to provide the details to the committee following the meeting.

A motion to remove the CIP proposed by Councillor Murdoch was lost by 3 votes to 5.

**RESOLVED:** (By 5 votes to 2 with 3 abstentions) 1) That the current CIP be retained without amendment.

2) That Council be advised that the Licensing Act Committee wish to retain the current CIP without amendment.

For a copy of the report please contact Democratic Services at 1 Grove Road, Eastbourne, BN21 4TW. Tel. (01323) 410000.
E-mail: committees@lewes-eastbourne.gov.uk

For further information please contact:
Ed Hele, Functional Lead Quality Environment, , 1 Grove Road, Eastbourne, BN21 4TW
Tel: (01323) 410000 (or internally on ext 5014)
E-mail: ed.hele@lewes-eastbourne.gov.uk
Meeting: Council
Date: Wednesday 21 February 2018
Subject: Treasury management and prudential indicators 2018/19
Report of: Councillor Gill Mattock on behalf of the Cabinet

The Council is asked to consider the minute and resolution of the Cabinet meeting held on 7 February 2018 as set out below.

Further copies of the report to Cabinet are available on request – please see end of this report. A copy may be seen on the Council’s website by following the link below:

http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1

The Council is recommended to:-

Approve the treasury management strategy and annual investment strategy; the methodology for calculating the minimum revenue provision; the prudential and treasury indicators; and the specified and non-specified investment categories as set out in the report to cabinet.

Minute extract
Cabinet – 7 February 2018.

63 Treasury management and prudential indicators 2018/19.

The Cabinet considered the report of the Deputy Chief Executive (Chief Finance Officer) regarding the annual treasury management strategy, and treasury and prudential indicators for the next financial year.

Resolved (budget and policy framework):

(1) To note the extended role of the Chief Finance Officer, as set out at appendix 4 to the report.

That full council, at their meeting on 21 February 2018, be recommended to approve the following:

(2) The treasury management strategy and annual investment strategy as set out in the report.

(3) The methodology for calculating the minimum revenue provision set out at
paragraph 2.3 of the report.

(4) The prudential and treasury indicators as set out in the report.

(5) The specified and non-specified investment categories listed at appendix 2 to the report.

Reason for decision:

It is a requirement of the budget setting process for the Council to review and approve the Prudential and Treasury indicators and Treasury Strategy.

For a copy of the report please contact Democratic Services at 1 Grove Road, Eastbourne, BN21 4TW. Tel. (01323) 410000. E-mail: committees@lewes-eastbourne.gov.uk
Minutes of the meeting held on 24 October 2017.

The minutes of the meeting held on 24 October 2017 were submitted and approved and the Chairman was authorised to sign them as an accurate record.

Apologies for absence.

There were none.

Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

Ridgelands, 2 Upland Road. Application ID: 170943.

Erection of two separate two and a half storey buildings, containing a total of 8no. 2 bed flats and 2no. 1 bed flats, and associated external works following demolition of existing dwelling, including new access from Upland Road OLD TOWN.

Two additional objections were reported at the meeting and referred to size, design and parking issues.

The East Sussex County Council Suds team had confirmed that the additional information submitted addressed their concerns. They requested a number of additional conditions to ensure surface water runoff from the development was managed safely, should the application be approved.

Mr Farrin addressed the committee in objection stating that the scale and appearance of the development was too large. He also raised concerns about the proximity of the development to the South Downs National Park one of the main entrances to Eastbourne. Mr Farrin felt that the design would be out of keeping and harmful to the street scene.
Mr Newton-Brown addressed the committee in objection stating that the development was too high and an overdevelopment of the site. He felt that there would be an increase in parking issues.

Councillor Dow, Ward Councillor, addressed the committee in objection stating that the proposal would be an overdevelopment and out of keeping with the surrounding area.

The Senior Specialist Advisor for Planning advised the committee that computer generated images produced by objectors and shown to committee, were not provided by the architect or agent and therefore were indicative only and their accuracy could not be confirmed.

During the debate, Councillor Coles sought to read a letter from Councillor Ungar and the legal advisor advised that this was not permitted.

The committee widely discussed the proposal, the previous decision and the Inspectors decision and agreed that the design was still an overdevelopment due to the design, bulk and mass of the proposed building. The Members also agreed that the sizes of some of the rooms in the proposed development were too small.

A motion to approve the application, proposed by Councillor Murdoch and seconded by Councillor Taylor was lost 3 votes to 5.

The Senior Specialist Advisor for Planning advised that any reason for refusal should be in line with the previous refusal; to introduce other reasons would open the Council to a claim of costs.

RESOLVED: (By 5 votes to 3) That permission be refused on the grounds that:

1) The proposed buildings, by reason of their design, bulk, mass, siting and orientation would be out of character with the prevailing pattern of development in the area and would also have an overbearing and unneighbourly relationship to the occupiers of the nearby residential properties. The development would therefore fail to comply with policies B2 and D10a of the Eastbourne Core Strategy Local Plan 2013, Policies UHT1 and UHT2 and HO20 of the Eastbourne Borough Plan (Saved policies) 2007 and paragraphs 56-66 of the National Planning Policy Framework.

2) There is no mechanism in place to secure a Local Labour Agreement in accordance with the Local Employment and Training SPD dated November 2016.

Appeal
Should the applicant appeal the decision the appropriate course of action to be followed, taking into account the criteria set by the Planning Inspectorate, is considered to be written representations.
5 Meads Street. Application ID: 171179.

Change of use of ground floor and basement from A2 Professional Services to B1 Offices – MEADS.

A further 72 comments of support and a petition signed by 28 colleagues of the Foodbank was reported at the meeting.

Mr Scard, Meads Community Association, addressed the committee in objection stating that the Association supported the Foodbank, however, they did have concerns about the loss of a retail shop.

Mr Lees addressed the committee in support stating that the unit had been empty for three years and was not suitable for retail due to the restriction of the window height for display purposes.

Mr Wardle, applicant, addressed the committee in response stating that over 800 people had sought assistance from the Foodbank in October 2017. There was a clear need for the facility in Eastbourne and the site would only be used as office space.

The committee were advised that should they wish to support the foodbank, but had reservations regarding the broad Class B1 use, then it was in their gift to grant a ‘personal’ permission to the foodbank. This would mean at the end of the Foodbanks operations at the property the lawful use would revert back to that of Class A2, meaning any permanent change of use would require a further application.

Councillors agreed this approach would overcome concerns regarding the permanent change of use whilst supporting a worthwhile charity.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. Time for commencement.
2. The building shall not be open to members of the public other than for consultation by appointment only,
3. No food shall be allocated/distributed direct to the customer/client from the site
4. Shall only be open to members of staff between the hours of 0800 and 1800 Monday to Saturday.
5. The use hereby permitted shall be carried on only by Foodbank Eastbourne and the premises shall only be operated in accordance with the details submitted within the approved Design and Access Statement or any condition of this permission. The permitted use shall be for a limited period being the period during which the premises are occupied by Foodbank Eastbourne. Should this business and or the operations detailed in the Design and Access Statement cease to operate from the premises the use shall return to the former lawful use of Class A2.

Informative:

This consent does not grant permission for any external alterations to the building.
70  **35 Wallis Avenue. Application ID: 171051.**

Proposed development of two, two bedroom flats - **SOVEREGN**.

**RESOLVED**: (Unanimous) That permission be granted subject to the following conditions:

1. Time for commencement
2. Approved drawings
3. Matching materials
4. Parking areas to be provided prior to occupation
5. Parking areas to be constructed in a permeable material or provision made for surface water run off within the site.
6. Cycle parking to be provided to both flats prior to occupation
7. The proposed flats shall have an independent connection to the public sewer.
8. Details of boundary treatments to be agreed and provided prior to occupation.

**Informative:**

Highways

71  **Update on Housing Delivery.**

The committee considered the report of the Director of Regeneration and Planning providing Members with an update on recent housing delivery for the second quarter of the 2017/2018 financial year and the current position in relation to the Five Year Housing Land Supply.

The committee was advised that:

- Housing delivery in Q2 2017/18 was 17 net additional dwellings towards the annual target of 245 units
- A total of 36 units were given permission in Q2 2017/18
- There are 621 net additional dwellings with permission that had yet to commence across 82 sites
- There were 308 units under construction across 46 development sites
- The Housing Land Supply currently stands at 3.36 years.

In the second quarter of the 2017/18 year, a total of 17 net additional dwellings were completed. This was added to the five net additional units that were completed in the first quarter, to make a total of 22 units delivered in the first half of 2017/18. This equated to just 9% of the annual target.

The delivery of 17 units in the second quarter came from 9 sites, with the large individual development being 6 units. The delivery of 17 units was the second lowest delivery of any quarter within the plan period (the lowest being Q1 2017/18).
The delivery of just 17 net additional units in the second quarter 2017/18 was a significantly low level of delivery. Combined with the very low delivery in the first quarter 2017/18 of just 5 units, it was unlikely that the annual target for the year would be met.

Eastbourne currently had a housing land supply equivalent to 1,023 units, which represented 3.34 years supply of land. Therefore a five year housing land supply could not be demonstrated, which meant local plan policies relevant to the supply of housing were out of date and could not be relied upon to refuse development.

**RESOLVED**: That the report be noted.

### 72 Planning Performance for Quarter 3 (July to September) 2017.

The committee considered the report of the Senior Specialist Advisor for Planning which provided a summary of performance for the third quarter of 2017 (July to September).

The report detailed the following elements:

- **Special Measure Thresholds** – Looking at new government targets
- **Planning Applications** – Comparing volumes/delegated and approval rates
- **Pre Application Volumes** – Comparison by type and volume over time
- **Refusals of Applications** – Comparison of ward and decision level
- **Appeals** – An assessment the Council’s appeal record over time
- **Planning Enforcement** – An assessment of volumes of enforcement related activity.

Members were aware that Government had recently introduced new National performance criteria against which all Council’s would be judged. Failure to perform against those targets ran the risk of the Council be designated as ‘Non-Performing’ and special measures would initiated by Government. The assessment of the draft against this new ‘special measure’ threshold had two sections - Speed of decision and Quality of decision - and would be reviewing the Council's performance on a backward rolling two year basis, the detail of which was highlighted in paragraph 2.2 of the report.

If the Council were identified as not complying with these standards/criteria they would be declared as ‘non performing’ and formal designation would follow.

**RESOLVED**: That the report be noted.

### 73 South Downs National Park Authority Planning Applications.

There were none.

The meeting closed at 7.24 pm
Councillor Murray (Chair)
EBC Conservation Area Advisory Group

PRESENT:-
Councillor Rodohan (Chairman) and Councillors Swansborough, Belsey and Smart

Officers:
Chris Connelley

ADVISORS:
Mr Crook, Royal Institute of British Architects

27 Minutes of the meeting held 3 October 2017.
The minutes of the meeting held on 3 October 2017 were submitted and approved and the Chair was authorised to sign them as an accurate record.

28 Apologies for absence.
An apology for absence was reported from Nicolas Howell.

29 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.
There were none.

30 Planning Applications for Consideration.

1) 171018, (PP), QUEENS HOTEL, MARINE PARADE, EASTBOURNE, BN21 3DY
Cons Area: Town Centre and Seafront
Proposal: Single storey ground floor extension to front (side of existing lobby). To match the existing format of rendered finish with appropriate windows retaining the existing timber entrance doors.

CAAG Comments: The Group agreed that this proposal was an improvement on the previous scheme, although there were concerns about the size of the porch and it was requested that it be reduced in size. Richard Crook also suggested that it could be supported by cast iron brackets, using a similar style to that seen at the Hippodrome Theatre.
2) 171283, (PP), 8 CHISWICK PLACE, EASTBOURNE, BN21 4NH
Cons Area: Upperton Gardens
Proposal: To demolish existing single garage, move rear garden boundary within site and erect a 2 storey 2 bed detached dwelling.

CAAG Comments: The Group endorsed the proposal and congratulated the architects on the design, which incorporated all of their previous feedback.

3) 171237, (PP): 5 MEADS STREET, Eastbourne, BN20 7QT
Cons Area: Meads
Proposal: Construction of two storey side/rear (facing Dalton Road) extension to first and second floor above existing ground floor addition to provide a lift shaft.

CAAG Comments: The Group agreed the proposal in principle, but felt there was a need for more information on specific materials being used on site to ensure the best fit with existing fabric.

4) 171199, (LBC): GREYSTONE HAUGH, 18-20 MEADS ROAD, EASTBOURNE, BN20 7DX
Cons area: n/a
Proposal: Proposed alterations and extensions to dwellings (Greystone House and Greystone Haugh) including a ground floor single storey rear extension and glazed infill to rear patio area, conversion of garage in to habitable room, installation of new windows and doors, internal alterations including removal of internal partitions, stabilisation, repair and strengthening of structure.

CAAG Comments: The Group felt that the development proposal was carefully constructed and would help ensure that the building was recommissioned for residential use.

5) Pre-application: CONGRESS HOTEL, 39-41 Carlisle Road, Eastbourne BN21 4JS
Cons area: College
Proposal: to develop a single storey rear extension to the rear of the property for use as a restaurant and function room.

CAAG Comments: The Group were receptive to the idea of an extension to the rear of the property, with a general preference for the more traditional ‘atrium’ styled design.

6) 171036: EAGLE PUBLIC HOUSE, 57 SOUTH STREET, EASTBOURNE, BN21 4NT
Cons Area: Town Centre and Seafront
Proposal: To consider proposals for a new external design for this public house.

CAAG Comments: The Group applauded the bold design.
7) PRE-APPLICATION: HYDRO HOTEL, MOUNT ROAD, EASTBOURNE, BN20 7HZ

Cons Area: Meads

Proposal: To consider designs for display signage for use on the boundary of the Hydro Hotel.

CAAG Comments: The Group supported the design concept and requested that the applicant provide more specific detail on board size and proposed locations for signage at the next meeting.

31 New Listings

There were none.

The meeting closed at 7.09 pm

Councillor Rodohan (Chairman)
Audit and Governance Committee

Present:–

Members: Councillor Swansborough (Chairman) Councillor Tester (Deputy-Chairman) Councillors Choudhury, Holt, Metcalfe, Robinson, Taylor and Freebody (as substitute for di Cara)

17 Minutes of the meeting held on 20 September 2017.

The minutes of the meeting held on 20 September 2017 were submitted and approved and the Chair was authorised to sign them as an accurate record.

18 Apologies for absence.

An apology for absence was reported from Councillor di Cara.

19 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

20 Internal audit report to 30 September 2017.

The Committee considered the report of the Internal Audit Manager regarding a summary of the activities of Internal Audit for the second quarter of the year. A list of all final audit reports issued from 1 July 2017 to 30 September 2017 and the level of assurance attained were detailed in the report. None of the reports had been given an assurance level of inadequate.

Audit work carried out to date against the audit plan to the end of September 2017 was set out in appendix A. Main points from the appendix were summarised in the report and related to “IT Contract and Change Controls”.

Further information on reports issued in final during the year with an assurance level below “Performing Well” was set out in Appendix B, with any issues highlighted in the reviews which informed the assurance level given. The committee noted that the Buildings Health and Safety review detailed as ‘adequate’ was due for review.

The Committee was reassured that this status was the assurance level given at the time the final report was issued and did not reflect recommendations that had been addressed.
Due to there being no outstanding actions relating to audits that were issued with an “inadequate assurance level” there was no appendix C.

Work undertaken by the Corporate Fraud team and East Sussex Counter Fraud Hub was also detailed in the report.

Councillor Swansborough queried the ‘Right to Buy’ interventions figure. The committee was advised that the £1.6m highlighted within the report referred to the discount if the properties had been sold and therefore lost to the Council. Detailing this figure was a notional practice for accounting purposes and not actual losses to the Council.

Councillor Taylor queried the issues highlighted in Appendix B relating to Buildings Health and Safety and was advised that due to the alignment of teams through the Joint Transformation Programme, it would be necessary to amend and improve the policies related to this area. The Deputy Chief Executive also stated that not all policies would be co-terminus and that a careful assessment of each was needed.

RESOLVED: That the report be noted.

21 Risk management.

The Committee considered the report of the Internal Audit Manager regarding an update of the Strategic Risk Register.

The Strategic Risk Register had been taken to Corporate Management Team (CMT) on 31 October 2017 for the regular quarterly review and the updated register was appended to the report.

Changes to risk SR_008 General Data Protection Regulation (failure to meet regulatory or legal requirements) and SR_009 Commercial Enterprises were detailed in the report.

Councillor Swansborough queried how staff would be ‘upskilled’ to work in the new commercial setting and was advised that a number of new staff had been employed through the Joint Transformation programme with the necessary skills and experience. Directors would also receive extensive training, through the relevant professional bodies, to meet the requirements of working within the emerging commercial enterprises.

Councillor Taylor queried the cost of creating new commercial enterprises and was advised that the cost was minimal and provided the Council with a method of mitigating risk in other areas through their creation.

Councillor Freebody queried the risk against impact scores and was advised that in reducing risk, controls were in place to reduce impact. The Audit Manager agreed to provide further information following the meeting.

RESOLVED: (Unanimous) That the amended Strategic Risk Register as appended to the report be agreed.
22 Treasury management mid-year review report.

The Committee considered the report of the Chief Finance Officer regarding a mid-year review of the Council’s treasury management activity for 2017/18.

The report had been prepared in compliance with Chartered Institute of Public Finance and Accountancy’s (CIPFA’s) code of practice on treasury management and provided an economic update for the first six months of the year. The report reviewed the council’s treasury management strategy statement and annual investment strategy, its capital expenditure, investment portfolio, borrowing strategy, debt rescheduling and compliance with treasury and prudential limits. Further details were contained in the report.

The Committee referenced the 2017/18 revised estimate of £145.4 million in relation to borrowing activity. It was clarified that this was the Council’s need to borrow and did not reflect the actual amount the Council was borrowing. As at 30 September 2017, the Council’s net borrowing was £96.5 million and that was expected to rise to £122.5 million by the end of the year. The revised estimate had been increased from the original forecast Capital Financing Requirement due to the increased borrowing for EHIC Loan, Aspiration Homes and changes to the financing of the Devonshire Park Project.

RESOLVED: (Unanimous) That the report be noted.

23 Annual Audit Letter (year end 31 March 2017).

The Committee considered the report of BDO regarding the Annual Audit Letter, which set out the key findings of audit work for 2016/17. The report summarised the results of the audit work in respect of the Council’s financial statements, use of resources, exercise of statutory powers, grant claims and returns certification and any other matters.

Ms Janine Combrinck representing BDO was in attendance to present the report and respond to Members’ questions.

RESOLVED: (Unanimous) That the Annual Audit Letter for 2016/17 be noted.

The meeting closed at 6.37 pm

Councillor Swansborough (Chair)
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Minutes of the meeting held on 4 September 2017.
The minutes of the meeting held on 4 September 2017 were submitted and approved, and the Chairman was authorised to sign them as a correct record.

Apologies for absence.
There were none.

Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.
There were none.

Urgent items of business.
The Committee noted that the Financial Performance section of item 8 Corporate Performance Q2 2017/18 had been published on 1 December 2017.

Right to address the meeting/order of business.
There were none.

Maternity Research Survey.
The Committee considered the findings of the Maternity Services Survey which had been recently conducted by the Council under the ownership of the Monitoring Officer, in partnership with Councillor Robert Smart, and under the supervision of the Office for National Statistics.

Councillor Smart reported that the survey had identified the following key findings:
- Most mothers believed the services to be excellent or good but 17% consider the post-natal services to be poor or very poor
- 78% of mothers would wish to give birth at a location with doctors on site
- 93% of mothers served by the Eastbourne, Hailsham, and Seaford CCG would choose to give birth at Eastbourne DGH if a full obstetric service were available
- Of the 312 mothers who had a pre-natal appointment with a consultant in Eastbourne, 85% did not give birth at Eastbourne DGH
- Of those mothers who started labour at Eastbourne DGH, 27% were transferred during labour, principally to Hastings
Mothers served by Eastbourne, Hailsham and Seaford CCG accounted for the vast majority of transfers during labour and after birth, with significantly fewer transfers of mothers from other CCGs.

Honorary Freeman Liz Walke addressed the Committee in her capacity as the Council’s Hospitals Champion. She considered that, given the risks associated with childbirth exacerbated by in-labour transfers, and the increased frequency of these risks resulting from the previous decision to reduce services at the Eastbourne District General Hospital, the fact that the service providers had not undertaken such research was surprising.

Members’ discussion included:
- Disappointment that no representatives of the East Sussex CCG’s or East Sussex Healthcare Trust had been able to attend the meeting to discuss the report findings.
- Particular concern at the disparity across the county in respect of mothers being transferred during labour, noting that the occurrence of this for Eastbourne mothers being transferred during labour from the Eastbourne District General Hospital to Hastings Conquest was greater than the total of all other transfers in East Sussex.
- Recognition that this report would be considered at the next meeting of HOSC on which this Council is represented.
- Despite being noted as not being a detailed part of the report, strong concern was expressed at the number of stillbirths in Eastbourne (around twice the national average) with an absence of information as to the causes.
- An appreciation of the excellent response rate to the survey and gratitude to all mothers who took the time and effort to participate. Members also extended their gratitude to Councillor Smart for the comprehensive nature of the report, and to Council Officer, Devan Briggs, who had been responsible for inputting the vast amount of data received and constructing the final report document.

Resolved:
1. That the Scrutiny Committee noted and endorsed the key findings of the Maternity Research Survey.
2. That a further invitation be extended to the East Sussex CCG’s and the East Sussex Healthcare Trust to attend the next Scrutiny Committee meeting.
3. That HOSC be requested to recommend that an independent review should now be undertaken on the suitability and safety of current maternity services provision across the county, in particular at the inequalities arising from the locations and overall level of provision of obstetric led maternity services in relation to population distribution.
4. That the Secretary of State for Health be lobbied via Eastbourne’s MP to launch an inquiry into the issue of stillbirths in this area, in order to identify the reasons for the high number and any potential preventative measures once the reasons are better understood.
Reason:
The Executive Decision of the Leader on 3 April 2017 to conduct the Maternity Survey provided for the Scrutiny Committee to receive and comment on the outcomes of the survey.

Notes:
1. Councillor Smart declared a personal non-prejudicial interest in respect of this subject matter. However, he had previously applied for and been awarded a dispensation by the Monitoring Officer to enable him to participate in constructing, presenting and commenting on the report.
2. Councillor Belsey, confirmed by advice from the Monitoring Officer, abstained from the vote on the resolutions on the basis that, as Chair of the Health Overview and Scrutiny Committee (HOSC) who would next be considering this report, he did not wish to fetter his position at this stage.

14 Corporate Performance Quarter 2 2017/2018.
The Committee considered the report of the Deputy Chief Executive regarding Quarter 2 2017/18 performance against the Corporate Plan priority actions, performance indicators and targets.

The Head of Finance provided a review with regard to the variances between profile budgets and actuals, and a forecast of total borrowing to April 2020 was provided to members.

Members’ discussion included:
- A request for there to be a distinction between Lewes District Council staff and Eastbourne Borough Council staff with regard to staff sickness data.
- A request for there to be a distinction between office-based staff and depot staff with regard to staff sickness data.
- That the Performance and Programmes Lead provide the Committee with further information about the Hotel of Excellence project, particularly with regard to funding.
- That the Monitoring Officer provide the Committee with further information with regard to the funding, description and governance of the Devonshire Park Project before the next meeting of the Committee.

Officers responded that:
- All Lewes District and Eastbourne Borough Council employees were now a single team collectively employed by Eastbourne Borough Council, and therefore absence reporting would reflect this.
- The Human Resources department were working on separating sickness statistics of office and depot staff.
- The Head of Business Planning and Performance referred members to the further detail on the Hotel of Excellence provided in the report appendix which provided further details about the initiative.
- The Monitoring Officer noted members’ concerns regarding the Devonshire Park Project and agreed to liaise with the Devonshire Park Project Board and discuss at the next corporate management team meeting then respond to members in due course.
Resolved:
(1) That members noted the achievements and progress against Corporate Plan priorities for 2017/18.

Reason:
To demonstrate the discharge of the Scrutiny Committee function to monitor all aspects of performance management activities as required by Part 3 section 2.2 (7) of the Constitution of the Council.

15 Annual Community Safety Partnership Report.
The Committee considered the report of the Director of Regeneration and Planning which:

- Enabled the Committee to scrutinise the current performance of the Lewes District Community Safety Partnership (LDCSP)
- Outlined future issues that may impact crime and anti-social behaviour (ASB) performance
- Enabled the Committee to scrutinise the proposed Community Safety Plan for 2018/19
- Enabled the Committee to endorse the formal merger of the Eastbourne and Lewes District Community Safety Partnership, subject to consultation with partners and approval from the Police and Crime Commissioner

Members’ discussion included:
- A request to distinguish between Eastbourne Borough Council and Lewes District Council with regard to crime statistics.
- A request for more information about how rough sleepers and street drinkers were distinguished.
- A request for more information with regard to what measures were in place to prevent anti-social behaviours and discourage crime hotspots.
- A concern with regard to the statistics indicating a decrease in crime, when the community felt as though there was an increase in crime.

Officers responded that:
- It was possible to separate Lewes District and Eastbourne Council crime statistics, and officers would look into this for future meetings.
- Officers who worked closely with members of the public had knowledge of individuals, their identities and their problems and were therefore able to distinguish those that were rough sleepers and street drinkers, and refer them to relevant bodies for support.
- The police were using every power to make sure that their visible presence on the streets could discourage crimes, especially in those areas that the community regarded as hotspots.
- Members were requested to note the important differentiation between the perception of crime and actual crime.
Resolved:
(1) That members noted the achievements and activities of the Lewes District Community Safety Partnership during 2016/2017, as well as the future risks/opportunities to performance.
(3) That members noted the completion of the Eastbourne and Lewes District Community Safety Partnership ‘Soft Merger’ and endorsed the full merger of the two Partnerships.

Reason:
To report annually on Crime and Disorder issues as required under Regulation 4 of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.


The Committee considered the report of the Committee Officer which set out why the A27 Task Group should be dissolved.

Members noted that That Jon Wheeler, Team Manager Strategic Economic Infrastructure, East Sussex County Council, would be attending a meeting on Thursday 11 January 2018 at 4.30pm, and that all members were invited to attend should they wish to receive an update on the work of the A27 Reference Group.

Resolved:
(1) That the A27 Task Group Review be dissolved.

Reason:
To discharge the prerequisite of Scrutiny Task Groups’ in regard to all reports, findings and recommendations being made public, as required by Part 4 section E13 (23.7) of the Constitution of the Council.

17 Appointment of Sovereign Centre Task Group.

The Committee considered a report by the Committee Services Lead which requested that they appoint four councillors to the Sovereign Centre Task Group; and set the terms of reference for the group.

Resolved:
(1) That Councillors Metcalfe, Belsey, Rodohan and Wallis be appointed members of the Sovereign Centre Task Group.
(2) That the Committee agree to the following terms of references for the group:
   a) To understand the planning policy considerations of the Sovereign Centre.
   b) To consider all options for the site, including tourism, as presented through officers.
Reason:
To demonstrate the Scrutiny Committee’s entitlement of in-year variations to the Work Programme, as indicated by Part 4 section E4 (7.4) of the Constitution of the Council.

The Committee noted variations to the Scrutiny Work Programme for the forthcoming year.

Reason:
To demonstrate the Scrutiny Committee’s entitlement of in-year variations to the Work Programme, as indicated by Part 4 section E4 (7.4) of the Constitution of the Council.

The meeting closed at 7.30 pm

Councillor di Cara (Chairman)
Planning Committee

Present:-

Members:  Councillor Murray (Chairman) Councillor Coles (Deputy-Chairman) Councillors Choudhury, Jenkins, Miah, Murdoch, Robinson and Metcalfe (as substitute for Taylor)

74 Minutes of the meeting held on 21 November 2017.

The minutes of the meeting held on 21 November 2017 were submitted and approved and the Chair was authorised to sign them as an accurate record.

75 Apologies for absence.

An apology for absence was received from Councillor Taylor.

76 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

77 Urgent items of Business

The committee was reminded that the consultation period for the demolition of St Elisabeth’s church closed on 8 January 2018. The Senior Specialist Advisor for Planning suggested that a response supporting the demolition of the Church could be sent on behalf of the Council.

RESOLVED: That the Senior Specialist Advisor for Planning prepare and send a response supporting the demolition of the Church on behalf of the Council.

78 1 Stuart Avenue. Application ID: 170900.

Variation of condition 2 of planning permission granted 06 March 2017 for the proposed erection of a 4 bed detached dwelling house (ref: 170058) to retain the dwelling as built (includes omission of chimney, amendments to windows and doors at ground floor and increased height of ground floor above ground level from 0.15m to 0.25m, proposed rear terrace and new fence to east elevation 2.1m in height) – OLD TOWN.

NB: Councillor Miah was not present for this item.

RESOLVED: (Unanimous) That the proposed changes to the building be agreed subject to the following condition:
1) That the building shall not be occupied until the proposed fence is in situ in accordance with the approved details.

79  **21 Susans Road and 10 Pevensey Road. Application ID: 170725.**

Full height extension to side of Susans Road elevation (north west elevation) with false pitch roof and front facing windows and door to street, infilled shop window on Susans Road elevation to be replaced with door to street and window, two roof lights to rear, reinstatement of light wells with associated lower ground floor door and window configurations and decorative railings to be installed along road-facing frontages. Conversion of shop unit to residential with all associated internal alterations and removal of shopfront on Pevensey Road elevation to provide bay window. Development will result in net increase of three dwellings, 6 to 9 (revised description) – **DEVONSHIRE.**

NB: Councillor Miah was not present for this item.

**RESOLVED:** (Unanimous) That permission be granted subject to the following conditions:

1) Time
2) Drawings
3) Construction method statement
4) Hours of development
5) Matching materials
6) Traffic management scheme & associated tree protection
7) Detailed drawings of levels, sections and structural calculations AIP document (Highways)
8) No occupation until existing vehicular access is physically closed
9) No contaminated materials onsite

**Informative:**
1) Party Wall Agreements may be required
2) Stopping up Order
3) Section 278 Agreement with ESCC Highways
4) Licence to remove access and kerb required from ESCC Highways

80  **Eastbourne Pier. Application ID: 171163.**

Paint the entrance mall roof white in colour with a metal protective and sealant paint – **DEVONSHIRE.**

Mr Gulzar, applicant, addressed the committee stating the importance of maintaining and protecting the pier.

The committee discussed the application and queried the use of a different colour paint, such as grey, to blend better with the surroundings.

NB: Councillor Miah was not present for the first part of the debate on this item and did not take part in the debate or vote thereon.
RESOLVED: (By 4 votes to 3) That listed building consent be refused on the grounds that because of the choice of colour and materials used, the painting of the roof areas to the entrance feature to the Pier would harm the special historic interest of this Grade II* Listed Building. This would result in less than substantial harm to this heritage asset without sufficient mitigation through demonstrable public benefits of the proposed works. This is contrary to paragraph 134 of the National Planning Policy Framework, Policy B1, D10 and D10A of Eastbourne Core Strategy (adopted 2015) and UHT1 and UHT17 of the Borough Plan (saved policies) 2007.

Appeal
Should the applicant appeal the decision the appropriate course of action to be followed, taking into account the criteria set by the Planning Inspectorate, is considered to be written representations.

81 South Downs National Park Authority Planning Applications.
There were none.

82 Appeal Decision.
4 Walnut Tree Walk. The Inspector dismissed the appeal.

The meeting closed at 6.32 pm

Councillor Murray (Chairman)
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Minutes of meeting held on Wednesday, 13 December 2017 at 6.00 pm

Present:-
Councillors David Tutt (Chairman and Leader of the Council), Gill Mattock (Deputy Chairman and Deputy Leader of the Council), Margaret Bannister, Jonathan Dow, Dean Sabri, Alan Shuttleworth and John Ungar.

46 Minutes of the meeting held on 18 October 2017.

The minutes of the meeting held on 18 October 2017 were submitted and approved and the chairman was authorised to sign them as a correct record.

47 Declarations of members' interests.

Councillors Tutt and Ungar declared a prejudicial interest in agenda item 12 (Temporary accommodation options) as both were executive committee members of Aspiration Homes LLP. Both withdrew from the room and Councillor Mattock chaired the meeting whilst this item was considered.

48 Urgent items of business.

The Cabinet expressed their sincere thanks and formal appreciation to David Robinson, Senior Local Democracy Officer, who was retiring from the authority after many years of service.


The Cabinet considered the report of the Deputy Chief Executive and Director of Regeneration and Planning on the Council’s performance against the Corporate Plan’s priority actions, performance indicators and targets over the quarter two period for 2017/18.

Key achievements during the quarter were detailed in part A of the report and Cabinet commended staff for their performance during this quarter. Achievements included the installation of the first iconic beach hut, reduction in fly-tipping and the Bandstand receiving 48,584 patrons for performances during the quarter against a target of 22,000.

Where performance or projects had not achieved their target, an explanation note was provided, together with a summary of the management action that had been taken and this was detailed in appendix 1.

In response to a question from the Cabinet in relation to the crime and disorder figures, detailed in section 3.1 of appendix 1, the Director of Regeneration and Planning advised that updated figures had been
received from Sussex Police and indicated that the performance indicator was now back on target.

Part B of the report detailed the Council’s financial performance during quarter two.

Resolved (key decision): (1) That the achievements and progress against Corporate Plan priorities for 2017/18, as set out in part A of the report be noted.

(2) That the General Fund, HRA and Collection Fund financial performance for the quarter ended September 2017, as set out in part B of the report be agreed.

(3) That the transfer from reserves as set out in section 1 in part B of the report be agreed.

(4) That the amended capital programme as set out in appendix 4 be agreed.

(5) That the Treasury Management performance as set out in section 5 in part B of the report be agreed.

Reason for decision:

To enable Cabinet members to consider specific aspects of the Council’s progress and performance.

50 Council budget 2018/19 - draft proposals.

The Cabinet considered the report of the Chief Finance Officer regarding the main elements of the emerging 2018/19 revenue budget that had arisen from the corporate and service financial planning process to date.

The Cabinet was recommended to launch a consultation on the 2018/19 general fund revenue budget. Should budget proposals remain materially intact following the consultation and future government announcements, the Council would have continued to move its financial position towards longer term sustainability, as outlined in the medium term financial strategy.

The draft budget of £13.7 million would be funded by income from services, business rates, council tax and a much-reduced government grant. The service and financial planning process had identified savings of £1.16 million and £540,000 had been identified as efficiency savings. These were detailed at appendix 1 to the report.

Thanks were conveyed to the finance team for their efforts in producing the draft budget proposals.

Despite the continued reduction in government grants, the Council would maintain front line services by transforming the way its delivered services through the joint transformation programme with Lewes District
Council and investing in projects that would generate income. The Council would continue to support the Community Grant scheme of more than £300,000 and the Devolved Ward Budgets at £10,000 per ward.

The Cabinet highlighted the national wide issue of homelessness, increased demand for temporary accommodation and the challenges facing councils as a result.

**Resolved (key decision):**

(1) That the draft budget proposals be agreed for consultation.

(2) That the approach to dealing with changes in the expected resources available for the 2018/19 budget as detailed in 5.3 of the report be agreed.

(3) That subject to there being no material change in the government settlement, a council tax rise of 1.97% for 2018/19 to make a Band D charge of £237.51 for Council services is proposed.

(4) To note that there are a lot of announcements yet to be finalised by Government and that currently the proposed budget is showing a gap of £163k between the resources available and the draft budget.

(5) That the strategy to close the gap as shown in 5.3 of the report be agreed.

**Reason for decision:**

To formally launch consultation on the 2018/19 general fund revenue budget.

### 51 Council tax and business rate base 2018/19.

The Cabinet considered the report of the Chief Finance Officer regarding the Council’s requirement to set its council tax base and expected business rate income for the forthcoming year.

The provisional council tax base for 2018/19 had been calculated in accordance with the relevant legislation and was outlined at appendix 1 to the report.

**Resolved (key decision):**

(1) That the provisional council tax base of 34,354.4 for 2018/19 be agreed.

(2) That the provisional retained business rates income of £3.652m for 2018/19 be agreed.

(3) To agree that the Chief Finance Officer, in consultation with the Portfolio Holder for Finance, determine the final amounts for the council tax base and retained business rates income for 2018/19.
Reason for decision:

Cabinet is required to approve the Tax Base which will be used for the purposes of calculating the 2018/19 Council Tax.

52 Community Safety Partnership annual report.

The Cabinet considered the report of the Director of Regeneration and Planning, enabling the Cabinet to consider the current performance of Eastbourne’s Community Safety Partnership (CSP) and seek endorsement of the proposed plan for 2018/19 and formal merging of Eastbourne and Lewes District Community Safety Partnerships, subject to consultation and approval from the Police and Crime Commissioner.

The proposed plan’s key priorities for 2018/19 would be anti-social behaviour, street communities, proactively responding to emerging threats and priorities based on threat, risk and harm and contributing to the work of agencies and partnerships that have a leading role in working with victims and offenders.

Achievements in the plan’s priority areas were detailed in section 4.4 of the report and the Cabinet expressed their thanks to officers and partner organisations.

Section 6.0 of the report detailed that a review was undertaken by the Police and Crime Commissioner, looking at funding arrangements for Community Safety Partnerships and ensuring they were appropriately apportioned to support the Police and Crime Plan. The results of the review would be announced at the end of 2017.

Section 7.0 of the report detailed the proposed merge between Eastbourne and Lewes District Community Safety Partnerships, including benefits already identified during the ‘soft merger’ period.

Eastbourne remained a low crime area and the Cabinet stressed the importance of working with partners to address crime and anti-social behaviour.

Resolved (budget and policy framework):

(1) To note the achievements and activities of the Eastbourne Community Safety Partnership during 2016/17 and future risks/opportunities to performance.

(2) To endorse the Community Safety Plan for 2018/19 set out at Appendix A and recommend to Full Council for approval.

(3) To note the completion of the Eastbourne and Lewes District Community Safety Partnership ‘Soft Merger’ and endorse the full merger of the two Partnerships.
Reason for decision:

For Cabinet to endorse the Community Safety Plan for 2018/19 and merger of Eastbourne and Lewes District Community Safety Partnership.

Options for the recycling service for Eastbourne Borough Council.

The Cabinet considered the reports of the Director of Service Delivery regarding options for the future recycling service for Eastbourne Borough Council.

Part one asked Cabinet to consider moving to a fully co-mingled recycling collection method and part two asked Cabinet to consider introducing a charge for the collection of garden waste.

Visiting member, Councillor Wallis addressed the Cabinet on both reports. He commented on potential contamination and public confidence in a co-mingled service and risks associated with charging for garden waste.

In response to Councillor Wallis’ comments on co-mingling, the Director of Service Delivery advised that the recommendations were to agree in principle, and the Council would explore the costs of glass collected separately from the rest of the dry mixed recycling, should that be a more cost effective solution.

It was suggested and supported by the Cabinet to visit a nearby sorting centre, as it would be beneficial to allay any concerns members may have about co-mingling. The Director of Service Delivery also commented that nearby authorities such as Hastings, Lewes, Rother and Wealden had made the decision to collect co-mingled recycling.

In response to Councillor Wallis’ comments on a charge for garden waste, it was reported that the introduction of an annual fee for garden waste collection was a charge already implemented by most councils and this was detailed in the report.

Resolved (key decision):

Part one:

(1) That the move to a fully co-mingled recycling collection system for dry mixed recycling from June 2019, subject to best value considerations be agreed in principle.

(2) To delegate authority to the Director of Service Delivery, in consultation with the Portfolio Holder for Place Services, to develop and progress recycling disposal arrangements, either through a contract arrangement or through the Waste Disposal Authority.
Reason for decision:

Timely consideration is required regarding the future shape of the service, in order that arrangements can be made to secure a disposal route for dry mixed recycling.

Part two:

(1) That the introduction of an annual charge for the kerbside collection of garden waste from April 2018 be approved.

(2) To agree the offer of a free compost bin as an alternative option to those householders who require one. The offer to be for a period of six months from April 2018.

Reason for decision:

Timely consideration is required regarding the future shape of the service, considering the current financial context.

54 Temporary accommodation options: loan to facilitate purchase of land by Aspiration Homes LLP.

The Cabinet considered the report of the Chief Executive seeking Cabinet approval for a loan to be made by the Council to Aspiration Homes LLP (AH), to accept the repayment of a loan previously made by the Council to Eastbourne Housing Investment Company Ltd (EHICL) and to note the temporary accommodation options.

The report followed on from the establishment of Aspiration Homes Limited Liability Partnership with Lewes District Council on 1 July 2017 and recommendations approved by Cabinet on 22 March 2017 to allocate up to £30 million in the Council’s capital programme to progress the next phase of delivery for EHICL (£20 million) and first phase delivery for AH (£10 million).

It was envisaged that the proposed scheme at Northbourne Road, detailed in the report, would form part of a larger programme, tackling homelessness and housing need. Deadlines around the right to buy receipt utilisation meant that this transaction required approval before any future report on the larger programme could be considered by the Cabinet.

Resolved (key decision general exception):

(1) To agree a loan of up to £1,700,000 be made by the Council to Aspiration Homes LLP (AH), such loan to be used for the purpose of enabling AH to purchase land at Northbourne Road from Eastbourne Housing Investment Company Ltd (EHICL) and to develop the same for affordable housing.
(2) To agree to accept repayment of the total drawn down loan previously made by the Council to EHICL for the purchase of land and pre-construction costs for the Northbourne Road scheme.

(3) To authorise the Deputy Chief Executive, in consultation with the Lead Member for Finance, to determine the terms of any loan which is to be offered to Aspiration Homes LLP.

(4) To note that officers will ensure that a “Funding Agreement“ and a “Deed of Entrustment“ are entered into so that right to buy receipts are appropriated in accordance with legislative requirements.

(5) To note the emerging temporary accommodation options.

Reason for decision:

The Council is one of three partners in this proposed arrangement, the other two being AH and EHICL. The Council has previously made a loan to EHICL to enable that company to purchase land at Northbourne Rd for re-development.

With the establishment of the newly created AH it makes better sense for AH to carry out the re-development as AH can make use of right-to-buy receipts in doing this. This is not an option which is open to either the Council or EHICL.

It is therefore proposed that EHICL repays the loan received from the Council and that the Council instead makes loan monies available to AH for the re-development of the site for affordable housing.

Cabinet should note that any payment of the loan to AH will be dependent upon EHICL and AH themselves first agreeing the terms of the transfer of the Northbourne Rd site from EHICL to AH and upon AH agreeing to take a loan from the Council on the terms offered.

(Note: Councillors Tutt and Ungar declared a prejudicial interest in this item (see minute 47 above). Both withdrew from the room and Councillor Mattock chaired the meeting for consideration of this item.)

55 Hampden Park Retail Park refurbishment.

The Cabinet considered the report of the Director of Regeneration and Planning regarding the programme of works proposed at Hampden Park Retail Park, and to recommend a development proposal which would generate the income to maintain frontline council services.

The cost estimate of the project was detailed in 2.12 of the report and the proposed site plan in comparison to the existing site plan was detailed at appendix A to the report.

By investing in its property assets, the Council would contribute to ensuring the long term sustainability of its asset base which would contribute to unlocking housing, regeneration and community benefits.
Resolved (key decision):

(1) That the progress made to date in terms of the acquisition and management of Hampden Park Retail Park be noted.

(2) To agree to allocate up to £9,000,000 within the Council’s capital programme, for the further development of land and property at Hampden Park Retail Park in order to meet the objectives set out in the Asset Management Plan.

(3) To delegate authority to the Director of Regeneration and Planning, in consultation the Strategic Property Board; and the Council’s Section 151 Officer; to negotiate and finalise land and property acquisitions at Lottbridge Drove.

(4) To delegate authority to the Director of Regeneration and Planning, in consultation with the Director of Service Delivery, and the Chief Finance Officer, and Assistant Director – Legal and Democratic Services, to progress the project through the Energy & Sustainability Joint Venture (JV) if they consider it appropriate and at an appropriate future stage to decide the project should be put forward to the JV Steering Board for inclusion as a part 1 and/or part 2 project.

(5) To delegate authority to award any of the contracts in relation to recommendation 4 above to the Director of Regeneration and Planning; such delegation to include approval to a waiver of the Contract Procedure Rules (sought under CPR 2.4.1 (a)) for those appointments.

Reason for decision:

The Council is committed to levering the best performance from its investment property portfolio and opportunities to increase the performance of the asset at Hampden Park Retail Park are set out in the report.

Joint transformation programme - update.

The Cabinet considered the report of the Assistant Director for Human Resources and Transformation, updating them on the progress of the joint transformation programme and key decisions taken by the programme board.

Consultation and recruitment of phase two had now been completed and resulted in the appointment of over 230 roles and only 4 compulsory redundancies. 69 applications for voluntary redundancy had been received and 36 had been agreed.

The Cabinet expressed their thanks to Henry Branson, Assistant Director for Business Transformation and the Joint Transformation Programme lead for his contribution to the programme and to Lee Banner, Joint Transformation Programme Manager, who commenced work on 13 November 2017.
Thanks were also conveyed for the consultation work that was undertaken by officers.

**Resolved (key decision):**

That the progress made in developing the phase two proposals as well as the wider programme and decisions made by the Programme Board be noted.

**Reason for decision:**

To note the progress of phase two of the Joint Transformation Programme and the decisions made by the Programme Board.

## 57 Travel policy.

The Cabinet considered the report of the Assistant Director for Human Resources and Transformation regarding a new staff travel policy across Eastbourne Borough Council and Lewes District Council.

Consultation took place with all employees and the trade union from July to September 2017, and UNISON had welcomed the pay protection applied to essential car user allowance.

**Resolved:**

That the policy be recommended to Full Council for implementation.

**Reason for decision:**

Lewes District and Eastbourne Borough Councils have jointly committed to bringing policies and procedures together as part of the Joint Transformation Programme (JTP) which is an important step towards aligning our people and business practices.

A comprehensive review of all existing arrangements relating to travel and car allowances across Lewes and Eastbourne has been undertaken, followed by a period of formal consultation on a proposed new travel policy which reflects new ways of working.

All new JTP roles are flexible with the expectation being that staff will be required to work from both Southover House, Lewes and 1 Grove Road, Eastbourne (and more widely across the district and borough for some roles). Managers will work closely with their teams to agree agile working arrangements to ensure appropriate availability at both sites which take account, wherever possible, of specific individual circumstances.

## 58 Exclusion of the public.

**Resolved:**

That the public be excluded from the remainder of the meeting as otherwise there was a likelihood of disclosure to them of exempt information as defined in schedule 12A of the Local Government Act.
1972. The relevant paragraph of schedule 12A and a description of the exempt information is shown below. (The requisite notice having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)

59  Redundancy and redeployment policy.

The Cabinet considered the report of the Assistant Director for Human Resources and Organisational Development. The report set out the current activity within the redundancy and redeployment procedure and actions taken to support affected individuals.

Resolved:

(1) That the actions taken to manage implications of change for displaced individuals through support, redeployment and assistance with self marketing under the Redundancy and Redeployment Procedure be noted.

(2) That the financial implications of severance for those identified in the event that redeployment is not secured by the relevant date be agreed.

Reason for decision:

The organisation is currently in phase two of the joint transformation programme and actions have been taken to manage the implications of this change for displaced individuals through support, redeployment and assistance with self-marketing under the redundancy and redeployment procedure.

Notes: (1) The report remains confidential. (2) Exempt information reasons 1 and 2 – Information relating to an individual or likely to reveal the identity of an individual.

The meeting closed at 7.19 pm

Councillor David Tutt
Chairman
Monday, 8 January 2018  
at 6.00 pm

Licensing Act Committee

Present:-  
Members:  
Councillor Tester (Chairman)  
Councillor Rodohan (Deputy-Chairman)  
Councillors Belsey, Choudhury, Coles, Freebody, Holt,  
Murdoch, Murray, Smart and Swansborough

6 Minutes of the meeting held on 2 October 2017.

The minutes of the meeting held on 2 October 2017 were submitted and approved and the Chair was authorised to sign them as an accurate record.

7 Apologies for absence.

An apology for absence was reported from Councillor Robinson.

8 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

Councillor Holt declared a pecuniary interest in agenda item 7 as an employee of Eastbourne Chamber of Commerce, who submitted a response to the cumulative impact policy during the first consultation period. Councillor Holt withdrew from the room whilst this item was considered.


The committee considered the report of the Senior Specialist Advisor regarding the second consultation carried out for the review of the Council’s Cumulative Impact Policy (CIP) and to address the issues raised at the previous meeting in October 2017.

The report further detailed number of premises trading when the CIP was implemented and to the present day, compared with the number of premises with licences attached as highlighted in table 1 of the report. Members noted that there had been an overall increase within the Borough both of premises within the CIP and those outside the zone.

Rachel Barrows, Sussex Police, was in attendance to answer Members questions and provided the committee with the most up to date Crime and disorder data from Sussex Police when the CIP was implemented to the present day. Ms Barrows advised that Sussex Police supported the retention of the Policy and the promotion of the Licensing objectives. The committee was advised that Public Place Violent Crime had reduced year on
Members were also advised that the Police could make representations regardless of whether a CIP was in place or not.

The committee had requested a map of the CIP zone and premises located within and what type they were (restaurant, public houses, nightclubs etc.) At the time of going to print this was not available but a map showing extent of current CIP on page 8 of the report.

Annie Wills, Head of Tourism and Enterprise, attended the meeting as requested and advised the committee that with some 5 million visitors to Eastbourne each year it was important to provide as varied an offer to the public as possible. She also stated that it was also important to reduce the number of street drinkers within the town.

Jay Virgo addressed the committee highlighting the reduction in the number of pubs and an increase in the number of cafes with alcohol licenses and therefore reducing ‘vertical’ drinking across the CIP. He continued that quantity was more important than quantity and that it may be time to relax the rules. Mr Virgo also highlighted three ‘hotspots’ within the town centre and suggested action by the authorities should be targeted in those areas.

The committee discussed various points including the net gain of premises since the policy was implemented, number of premises operating within the zone, current night time economy in the town and stressed the importance of encouraging new businesses to the area, particularly with the launch of ‘The Beacon’ in late 2018. Members were advised that the Licensing Policy was due for a complete review in 2019 and that these issues could be reconsidered again at that time.

Councillor Smart requested further information regarding the licensing fees and the Functional Lead Quality Environment agreed to provide the details to the committee following the meeting.

A motion to remove the CIP proposed by Councillor Murdoch was lost by 3 votes to 5.

NB: Councillor Holt withdrew from the room whilst this item was considered.

**RESOLVED:** (By 5 votes to 2 with 3 abstentions) 1) That the current CIP be retained without amendment.

2) That Council be advised that the Licensing Act Committee wish to retain the current CIP without amendment.

The meeting closed at 6.55 pm

_Councillor Tester (Chair)_
Monday, 8 January 2018
at 6.00 pm

General Licensing Committee

Present:-

Members: Councillor Tester (Chairman) Councillor Rodohan (Deputy-Chairman) Councillors Belsey, Choudhury, Coles, Freebody, Holt, Murdoch, Murray, Smart and Swansborough

21 Minutes of the meeting held on 20 March 2017.

The minutes of the meeting held on 20 March 2017 were submitted and approved and the Chair was authorised to sign them as an accurate record.

22 Apologies for absence.

An apology for absence was reported from Councillor Robinson.

23 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

Councillor Tester declared an interest in agenda item 7 Hackney Carriage and Private Hire Penalty Points Scheme, as he felt he had predetermined his decision on this item. Councillor Tester withdrew from the room whilst this item was considered and did not vote thereon.

24 Hackney Carriage and Private Hire Penalty Points Scheme.

The Committee considered the report of the Functional Lead – Quality Environment seeking approval for the introduction of a Penalty Points scheme for all Hackney Carriage and Private Hire Drivers; Private Hire Operators and licensed vehicle owners to operate from 1 May 2018.

It was proposed to implement a penalty points scheme to improve the levels of compliance within the trade and subsequently improve the standards, safety and protection of the travelling public. The proposed penalty Points scheme was attached at appendix 1 to the report. It was designed to record misdemeanours and act as a record of a driver’s behaviour and conduct so as to ascertain whether they remain fit and proper to hold the relevant licence.

At the General Licensing committee on 9 January 2017, Members were advised that the proposed scheme would be subject to a three month consultation period and would be open to the trade and members of the public. It was suggested that the scheme be directed to the Disability Involvement Group as part of the consultation. At that meeting, the committee requested that the report be bought back to a future meeting.
following the consultation process which commenced on the 1 February 2017 and closed on 1 May 2017.

The Council received five responses, one of which represented 77 drivers from Eastbourne and County Taxis Ltd. Full details of the feedback were included at appendix 3 and 4 and summarised on pages 5 and 6 of the report.

As a result of the consultation there were two proposed Schemes attached at appendix 1 and 2 of the report. A third option to produce an Enforcement Framework scheme was also suggested with the detail needing further development should this be the preferred option of the committee.

Jay Virgo addressed the committee stating that sufficient sanctions were in place for the trade and in accordance with natural justice. Mr Virgo queried the legality of the introduction of a Penalty Points scheme over and above that which exists.

The Committee discussed the options outlined within the report and, whilst they acknowledged similar schemes existed across East Sussex, they agreed a Penalty Points scheme was not required in Eastbourne.

NB: Councillor Tester withdrew from the room whilst this item was considered.

RESOLVED: (By 9 votes with 1 abstention)

1) That the introduction of a Penalty Points Scheme be rejected.

The meeting closed at 7.38 pm

Councillor Rodohan (Deputy Chair)
Conservation Area Advisory Group

PRESENT:-

Councillor Rodohan (Chairman) and Councillors Swansborough, Belsey and Smart

Officers:

Chris Connelly

ADVISORS:

Mr Crook, Royal Institute of British Architects
Mr Howell, Eastbourne Society

32 Minutes of the meeting held on 28 November 2017.

The minutes of the meeting held on 28 November 2017 were submitted and approved and the Chair was authorised to sign them as an accurate record.

33 Apologies for absence.

There were none.

34 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

Councillor Smart declared an interest in item 6, Meads House, 26 Denton Road, as he felt he had predetermined his decision on this item. Councillor Smart did not address the Group on this item, he did remain in the room whilst this item was discussed.

35 Planning Applications for Consideration.

1) 171396, (LBC), Eastbourne Pier, Grand Parade, Eastbourne, East Sussex, BN21 3EL
Cons Area: Town Centre and Seafront
Proposal: To repair and replace the 4 faced Clock at the entrance of the Pier.

CAAG Comments: The Group agreed to the repair in principle, but noted the lack of detail and requested more detailed drawings and more information regarding materials for future applications.
2) 171394, (LBC), Eastbourne Pier, Grand Parade, Eastbourne, East Sussex, BN21 3EL
Cons Area: Town Centre and Seafront
Proposal: The proposal is to replace like for like 2 burnt kiosks in the middle of the Pier.

**CAAG Comments:** The Group agreed to defer this item pending the outcome of a meeting with English Heritage on Monday 15 January 2018.

3) 171398, (LBC), Eastbourne Pier, Grand Parade, Eastbourne, East Sussex, BN21 3EL
Cons Area: Town Centre and Seafront
Proposal: To construct 2 new Units Similar to the existing Victorian Tea Rooms in the open deck area to fall in line with the existing Character of this Grade 2* listed building

**CAAG Comments:** The Group agreed to defer this item pending the outcome of a meeting with English Heritage on Monday 15 January 2018.

4) 171395, (LBC), Eastbourne Pier, Grand Parade, Eastbourne, East Sussex, BN21 3EL
Cons Area: Town Centre and Seafront
Proposal: To replace 30 closed wooden panels with 30 double glazed clear glass see through units at the end building of the Pier called Atlantis.

**CAAG Comments:** The Group agreed to the removal in principal and requested that one window be uncovered in the first instance to ensure officers were happy with the repairs prior to the works on the remaining 29 windows.

5) 171310, (PP): Langtons Guest House, 85 Royal Parade, Eastbourne, BN22 7AE
Cons Area: Town Centre and Seafront
Proposal: Replacement of existing wooden conservatory with conservatory in Upvc

**CAAG Comments:** The Group agreed to the replacement in principle and asked officers to confirm that the detailing of the replacement windows matches what is currently in place. Reference was made to the lack of detail supporting this application.

6) 171224, (LBC): Meads House, 26 Denton Road, Eastbourne, BN20 7ST
Cons area: Meads
Proposal: Single storey rear & side extension to provide 10 additional bedrooms & ancillary space for special needs care housing purposes. The rear extension will be located within the existing garden at a lower level to the existing ground floor. Provision of new parking spaces for visitors and
staff within the front garden. Demolition of the existing garage structure and associated hard-landscaping.

**CAAG Comments:** The Group applauded efforts to ensure the development worked with its heritage setting and the inventive use of a bold and contemporary design. It was suggested that the agent continue to liaise with officers on the layout and planting of the parking area.

NB: Councillor Smart declared an interest as he felt he had predetermined his decision on this item. Councillor Smart did not address the Group on this item, he did remain in the room whilst this item was discussed.

7) **Pre-Application:** HYDRO HOTEL, MOUNT ROAD, EASTBOURNE, BN20 7HZ

Cons Area: Meads

Proposal: To consider designs and locations for display signage for use on the boundary of the Hydro Hotel.

**CAAG Comments:** The Group welcomed the designs for signs as low key and tasteful with a neutral impact on the Conservation area setting.

36 **New Listings**

The Group were advised the consultation on the demolition of St Elisabeth’s Church had now closed. The Council supported the demolition subject to murals within the crypt being properly recorded.

The meeting closed at 7.10 pm

*Councillor Rodohan (Chair)*
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Planning Committee

Present:-

Members: Councillor Murray (Chairman) Councillor Coles (Deputy-Chairman)
Councillors Choudhury, Jenkins, Miah, Murdoch, Robinson and Taylor

83 Minutes of the meeting held on 12 December 2017.

The minutes of the meeting held on 12 December 2017 were submitted and approved and the Chairman was authorised to sign them as an accurate record.

84 Apologies for absence.

There were none.

85 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

Councillor Taylor, for reasons of transparency, declared an interest in minute 90, 26 Denton Road. Councillor Taylor did not feel this would affect his judgment on this application.


Proposed in-fill ground floor extension and porch to front elevation and first floor extension to cover the entire ground floor footprint along with associated alterations and new proposed driveway. (Revised application following refusal of PC 170902) – OLD TOWN.

Ms Winton addressed the committee in objection stating that the scheme would be an overdevelopment and over dominant in the street scene. She also stated that parking would be an issue in and around the property.

Councillor Ungar, Ward Councillor, Cabinet Member and local resident, addressed the committee in objection stating that the scheme was a poor design and not sympathetic to the surrounding properties.

(NB: Councillor Ungar left the room immediately after addressing the committee so as not to appear having influence on the committee’s deliberations).

RESOLVED: (By 5 votes to 2 with 1 abstention) That permission be granted subject to the following conditions:
1) Time
2) For the avoidance of doubt this application promotes extensions to the existing property and does not sanction the demolition of the existing property and rebuild, this should for the content of a further application.
3) No permitted development rights to loft space
4) Obscure glazing to all rear first floor windows
5) Removal of permitted development rights for windows on first floor rear elevation
6) The location of the high pressure gas main must be located prior to commencement of works by electronic detection or hand excavation supervised by an SGN representative
7) No mechanical excavations are permitted with in 3m of the SGN’s pipework at any time
8) External materials to be approved

87 3 Brand Road. Application ID: 171322.

Mr Pickup, agent for the objectors, addressed the committee in objection stating that the extension would impact upon his clients property in terms of lose sunlight, overbearing nature, and the extension would affect the street scene.

Mr Naish, applicant, addressed the committee in response stating that the scheme would be in keeping with the surrounding and where possible, he would use materials from two small out buildings which were being demolished within his property to match existing. He also stated that the scheme had been designed so as not to overlook the neighbouring property.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1) Time limit
2) Approved plans
3) No PD for windows and dormers within the extension approved
4) Ancillary use
5) Surface water run off

88 8 Auckland Quay. Application ID: 171438.

Proposed rear extension, rear & front facing dormer alterations, front porch infill and stair window alterations. Internal alterations – SOVEREIGN.

Members were advised that a request for a deferral pending a site visit had been made by an objector.

RESOLVED: (Unanimous) That this application be deferred pending and official site visit.

89 8 Chiswick Place. Application ID: 171283.
To demolish existing single garage, move rear garden boundary within site and erect a 2 storey 2 bed detached dwelling – MEADS.

Mr Cumming addressed the committee in objection stating that the scheme would be overbearing and out of keeping with the surrounding area.

Ms Prenton, agent for the applicant, addressed the committee in response stating that scheme had been commended by the Conservation Area Advisory Group and that the proposal ran along the northern boundary so would not cause a loss of light.

The committee was advised that Wealden District Council objected to the application on the grounds of the potential impacts upon the Lewes Down, Pevensey Levels and Ashdown Forest.

This objection had been reviewed as part of the consideration of this application and it was recommended that with confidence Eastbourne Borough Council had screened out the requirements for an 'Appropriate Assessment' due to no significant effects of the development, either alone, or in combination with other plans and programmes.

The agent had submitted a letter of support outlining the comments received and the reasons why they felt planning permission should be granted. The agent addressed the committee on those points.

RESOLVED: (Unanimous) That permission be refused on the grounds that;

1) Because of its siting, bulk and mass the development would result in harm to the character and appearance of the Town Centre and Seafront Conservation Area and the setting of the group of buildings at 1 to 8 Chiswick Place by way of impact on the vista and views into the Conservation Area from Blackwater Road. This is contrary to paragraphs 53-68 of the NPPF, paragraph 7 policy D10 and D10A of our Core Strategy (Adopted 2013) and policy UHT1, UHT4 and UHT15 of our Borough Plan (saved policies) 2007.

2) By virtue of the height and length of the property the proposal would result in an unneighbourly and overbearing form of development on No.7 Chiswick Place, and by virtue of the close proximity to the rear elevation of No.8 would be overbearing and unneighbourly resulting in a loss of outlook from the rear elevation of this property. This would fail to protect the amenity of existing and future residents and is contrary to paragraph 17 of the NPPF, policy B2 of our Core Strategy (adopted 2013) and policy H020 of our Borough Plan (Saved Policies) adopted 2007.

Appeal
Should the applicant appeal the decision the appropriate course of action to be followed, taking into account the criteria set by the Planning Inspectorate, is considered to be written representations.
Single storey rear & side extension to provide 10 additional bedrooms & ancillary space for special needs care housing purposes. Addition of a new internal passenger lift and internal refurbishments to suit the new layout. The rear extension will be located within the existing garden at a lower level to the existing ground floor. Provision of new parking spaces for visitors and staff within the front garden. Demolition of the existing garage structure and associated hard- landscaping – MEADS.

Mr Coomber addressed the committee in objection stating that the scheme was out of keeping.

Councillor Smart, Ward Councillor, addressed the committee in objection stating that the scheme was out of character and overdevelopment.

Mr Barnard addressed the committee in response stating that the scheme was sunken into the rear garden of the property and well screened.

The committee was advised that the proposal had been amended to decrease the projection of the rear extension to the northern boundary adjacent 24 Denton Road. The proposed veranda had been removed which reduced the projection of the extension by 2m.

The access and parking layout had also been amended following concerns raised by the Conservation Area Advisory Group. The secondary access to the south was proposed to be retained as was. This was too narrow for vehicular traffic so it would be pedestrian access only. This would mean the front boundary wall could be retained along with the grass verge.

**RESOLVED: (By 7 votes to 1)** That permission be granted subject to the following conditions

1) Time for commencement
2) Approved drawings
3) Materials shall be as stated on the approved drawings unless agreed otherwise.
4) Details of landscaping to the front forecourt prior to the occupation of the development.
5) Car parking to be laid out prior to occupation
6) Construction traffic management plan
7) Construction of the development shall not commence until details of the proposed means of foul and surface water disposal have been submitted, if the green roof is not implemented then an alternative means of surface water disposable needs to be submitted for approval.
8) SUDS details/proof of implementation

Informative

1) Southern water informative - surcharging
2) Southern water informative – Application to the public sewer

**91 Bar Coda 125 Langney Road. Application ID: 170928.**
Demolition of existing Coda bar Class A4 and erection of a 4 storey building to provide 10 residential apartments with associated secure parking, cycle storage, refuse and recycling storage, amenity space and external landscaping – DEVONSHIRE.

Mr Grunton, agent for the applicant, addressed the committee stating that this was a high quality development which had been amended to resolve the previous objections of Southern Water.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1) Time
2) Drawings
3) Construction Method Statement – temporary buildings etc.
4) Hours of demolition/construction
5) Car parking
6) Secure and covered cycle parking
7) Vehicle turning space in accordance with plans
8) Construction Management Plan
9) Submitted Travel Plan shall be implemented prior to occupation
10) Visibility splays to be provided prior to occupation and retained thereafter
11) Programme of archaeological works to be submitted prior to development and a written record of findings to be submitted within 3 months of completion of archaeological works
12) No bonfires
13) No contaminated materials to be brought on site
14) Hard and soft landscaping
15) Local labour initiatives

Informative:
1) Southern water - connection to sewer

92 Heatherleigh Hotel, Application ID: 171333.

Re-Application for removal of condition 13 following grant of planning permission (141521) to allow for the creation of 24 residential flats – DEVONSHIRE.

Mr Reid, EHA, addressed the committee in support of the application stating that the hotel market had changed considerably, and that it was important to bring this building back into use.

Councillor Holt, Ward Councillor, addressed the committee in support stating that this hotel had not been in use for over eight years and that there was an urgent need for more homes in Eastbourne.

Mr Aggarwal, applicant, addressed the committee stating that the hotel had been closed for a considerable period and therefore the hotel provision had been lost some time ago.

RESOLVED: (By 5 votes to 3) That permission be granted subject to negotiation on amendments to the Section 106 agreement, delegated to the
Senior Specialist Advisor for Planning and in consultation with Chair and the following conditions:

1) Time Limit
2) In accordance with the approved drawings
3) Details, including samples, of a good quality of materials to be used on external elements of the proposed development, where required, to be submitted to the satisfaction of the Council.
4) Controls over construction and demolition times.
5) Making good after demolition of conservatory and garages.
6) Tree planting and landscaping.
7) Boundary treatment.
8) Refuse enclosure.
9) Vehicle and bicycle parking to be provided and retained, in accordance with the approved plans,
10) Surface and foul water drainage arrangements.
11) Hard surfacing details.
12) Details of any external lighting required.

93 Former Police Station, Grove Road. Application ID: 171819.

Proposed refurbishment and extension of former Police Station, with roof extension to existing building and 5 storey side/rear extension to create 50 flats in total.

Mr Thom addressed the committee in objection stating that the proposed travel plan would not mitigate the parking issues this scheme would create.

Mr Leach addressed the committee in objection stating that the scheme was contrary to policy and would be over dominant and result in overlooking.

Councillor Smart, Meads Ward Councillor, addressed the committee in objection stating that parking in the area had already reached saturation point and he also objected to the bulk, height and loss of light.

Mr Moshin, agent for the applicant, addressed the committee in response stating that the scheme would regenerate the site, and provide much needed accommodation.

A motion to refuse the application, proposed by Councillor Taylor and seconded by Councillor Jenkins was lost three votes to five.

RESOLVED (A): (By 5 votes to 3) For: Councillors Choudhury, Coles, Miah, Murray and Robinson. Against: Councillors Jenkins, Murdoch and Taylor) That permission be granted subject to a S.106 agreement covering Local Employment Initiatives, Affordable Housing Provisions and Highway Issues and the following conditions:

1) Time for commencement.
2) Approved Drawings.
3) Submission of sample of materials to mansard roof, fourth floor extension and rear new build.
4) Details of proposed windows to be submitted prior to works commencing.
5) Southern Water surface water drainage condition.
6) Southern Water foul water drainage condition.
7) Archaeology condition for written scheme of investigation.
8) Cycle storage to be provided in accordance with approved plans prior to occupation of first unit
9) Bin storage to be provided in accordance with approved plans prior to occupation of first unit
10) SUDS details
11) SUDS proof of implementation
12) Submission of Construction Traffic Management Plan (to covers issues like contractor parking – site compound – welfare facilities – days and hours of delivery – route of construction/demolition vehicles to from the site)

RESOLVED (B): That should there be a delay in processing the S.106 agreement (more than 8 weeks from the date of this resolution and without any commitment to extend the time) then the application be refused for the lack of infrastructure.

94 Minster House York Road. Application ID: 171170.

Insertion/enlargement of windows to North-West, North-East and South-East elevations. Patio doors to North-West elevation, leading to Yard formed by erection of 1.8m close-boarded fence. Installation of smoke ventilation roof light above existing stair core.

Ms Georgeson addressed the committee in objection stating that the windows should be sealed and opaque glass.

Councillor Ballard, Ward Councillor, addressed the committee in objection stating that the scheme would result in overlooking and a loss of privacy.

Mr Langley, agent for the applicant, addressed the committee in response stating that the scheme had been redesigned to comply with some of the objections and there was no chance of overlooking as the windows were high level.

Councillors requested that the condition for obscure glazing also include the fixing shut of windows to Bath Road and York Road.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1) Time for commencement
2) Approved drawings
3) Obscure glazing and fixed shut windows to Bath Road and York Road

95 Minster House, York Road. Application ID: 171171.

Loft conversion/extension to form new dwelling, including dormer constructions and roof terraces to front and rear. Additional roof terrace to front at Third Floor level. Front elevation amended to remove part pitched
roof and replaced with flat roof, with amended window configuration. Tower removed on front elevation – MEADS.

Councillor Ballard, Ward Councillor, addressed the committee in objection stating that the scheme was out of keeping with the surrounding area.

Mr Langley, agent for the applicant, addressed the committee in response stating that the building was well hidden and would not be visible.

**RESOLVED:** (Unanimous) That permission be refused on the grounds that:

1) Given the height and context of the existing building the roof slopes are visible from wider viewpoints.

2) The design of the rear dormer is large and visually bulky on the roof slope which by virtue of the height of the building and context of the site is visible in wider views therefore the development is unsympathetic and detrimental to character and appearance of the host building and its wider setting; and, the terrace and dormers to the front roof slope will visually clutter the roof slope, and are an unsympathetic form of development, detrimental to the visual appearance and wider range views of the host building contrary to Section 7 of the National Planning Policy Framework 2012, Policy D10a of the Core Strategy Local Plan 2013, and saved policies UHT1, UHT4 and UHT16 of the Borough Plan 2007.

Appeal:
Should the applicant appeal the decision the appropriate course of action to be followed, taking into account the criteria set by the Planning Inspectorate, is considered to be written representations.

96 **South Downs National Park Authority Planning Applications.**

There were none.

97 **Appeal Decisions.**

1) 2 Tamarak Close. The Inspector dismissed the appeal.
2) 21 Derwent Road (includes costs decision). An award of costs was refused.
3) Store to the rear of 315 Seaside. The Inspector allowed the appeal.

The meeting closed at 9.35 pm

Councillor Murray (Chair)
19 Minutes of the meeting held on 4 December 2017.

The minutes of the meeting held on 4 December 2017 were submitted and approved, and the Chairman was authorised to sign them as a correct record.

The Committee’s attention was drawn to Resolution 13 (2) in the minutes, concerning the findings of the Maternity Research Survey:

“That a further invitation be extended to the East Sussex CCG’s and the East Sussex Healthcare Trust to attend the next Scrutiny Committee meeting.”

The Committee was informed that, having previously been invited to attend the December meeting with none taking up the offer, the following organisations had then been sent a copy of the minutes of the meeting on 4 December 2017 and an invitation to the Scrutiny Committee meeting on 5 February 2018:

- Eastbourne, Hailsham and Seaford CCG
- Hastings and Rother CCG
- Horsham and Mid Sussex CCG
- High Weald, Lewes and Haven CCG
- Brighton and Hove City Council
- East Sussex Healthcare Trust; and
- East Sussex County Council

The following replies had been received in response to the invitation:

Eastbourne, Hailsham and Seaford CCG / Hastings and Rother CCG:
“…it is sadly too late to rearrange the very busy diaries of our senior leaders”

NHS Crawley and Mid Sussex:
“Having read the minutes of the meeting there does not appear to have been any issues raised regarding West Sussex patients. As such I do not feel that we would be able to contribute to the discussions. If there are any issues regarding West Sussex I would be happy to attend a separate meeting.”

East Sussex Health Care Trust:
“Unfortunately, due to prior commitments, Dr Adrian Bull will be unable to attend…”
Whilst it was understood that the Scrutiny Committee could not compel external representatives to attend the meeting, the Committee expressed disappointment that the organisations had rejected two opportunities to discuss the findings of the Maternity Research Survey. Consequently, the Chair was authorised to issue a press statement on behalf of the Committee to that effect.

20 Apology for absence.

Councillor Holt.

21 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

22 Questions by members of the public.

There were none.

23 Urgent items of business.

There were none.

24 Right to address the meeting/order of business.

There were none.

25 Corporate Performance Q3 2017/18

The Committee considered the report of the Deputy Chief Executive regarding Quarter 3 2017/18 performance against the Corporate Plan priority actions, performance indicators and targets.

Members noted the following amendment to page 25 of the report regarding Sickness Absence:

During Quarter 3 the number of long term absences (4 weeks or more) increased significantly. The reasons for those long term absences were varied and included bereavement, heart attack and recovery post-surgery. There were some absences due to stress and those staff were being appropriately supported (those included personal stress, stress resulting from a physical health condition and one relating to Phase 2 of the Joint Transformation Programme).

During December 2017 the Council’s short term absences had also increased with reports of viral infections, vomiting and diarrhoea.
Members’ discussion included:

- A request that the sub-heading ‘Value’ in the performance tables be amended to ‘Actual’ to avoid confusion.
- A continued interest concerning whether there was any correlation between stress related sickness absence and the Joint Transformation Programme.
- A request for more information regarding the progress of the Victoria Mansions, Eastbourne.
- A request for more information regarding the role of the Health and Housing Coordinator, and the work that was being done in the community to improve the working relationship between health and housing.
- A request for an up-to-date organigram. Members requested confirmation of who the Joint Transformation Programme Manager was.
- A call for the Devolved Ward Budgets to be symbolled for effective monitoring.
- An interest in closely monitoring the recycling and fly tipping indicators, so that the effect of the new garden waste charge could be monitored.

Officers responded that:

- The sub-heading ‘Value’ was automatically assigned from the Performance Management System. However, the Head of Business Planning & Performance would explore if that could be amended for future meetings.
- The Committee was assured that currently there was no evidence of significant stress related absence. The Human Resources department continually analysed whether there were any trends or concerns with regard to reasons for absence. Members were also assured that there was a robust sickness absence procedure which gave employees the opportunity to discuss any concerns they had, and also encouraged managers to explore any underlying concerns.
- The amber status of the Victoria Mansions was due to the Council dealing with immediate remedial works that had become necessary; this work had slightly delayed the progress of the project.
- Questions regarding Health and Housing were noted, and a relevant officer would be requested to prepare a presentation for the Committee at its next meeting on 4 June 2018 to provide members with more information.
- An organigram with the roles currently filled would be provided to Members in due course. Members were informed that not all roles had been filled and that there was currently an external recruitment drive. With regard to the Joint Transformation Programme Manager, members were informed that this was Lee Banner, and he had been appointed in October.
- With regard to Devolved Ward Budgets, members were empowered within wards to spend as they deemed necessary, and as each Ward
would encounter various challenges at different times, the implementation of symbols to monitor and compare how much was being spent was considered inappropriate.

Resolved:
(1) That members note the achievements and progress against Corporate Plan priorities for 2017/18;
(2) That more information regarding the performance of the recycling service be incorporated as part of the Corporate Performance Report in 2018/19; and
(3) That the Health and Housing Coordinator be requested to prepare a presentation for the committee at its next meeting on 4 June 2018.

Reason:
To demonstrate the discharge of the Scrutiny Committee function to monitor all aspects of performance management activities as required by Part 3 section 2.2 (7) of the Constitution of the Council.

26 HRA Revenue Budget and Rent Setting 2018/19 and HRA Capital Programme 2017/21

The Committee noted the report of the Deputy Chief Executive and Director of Direct Services which detailed HRA budget proposals, rent levels, service charges and heating costs for 2018/19, and the HRA Capital Programme 2017/21.

Members’ discussion included:
- A request for more information regarding how many rental properties the Council owned, and what the average rental figure was.
- A request for an analysis of the Supervision and Management budget heading.
- If there would be an independent review regarding the Eastbourne Homes Management Fee which was set at £7,219,500 for 2017/18 and was proposed to remain the same for 2018/19.

Officers responded that:
- The Council currently owned around 3,500 proprieties and the Head of Finance would circulate the average rental figure in due course.
- The Head of Finance would provide a breakdown of the Supervision and Management budget head.
- There would be no independent review of the Eastbourne Homes Management Fee, as extensive work had gone into assuring that the fee appropriately covered the necessary operational and administrative costs, as well as responsive and cyclical maintenance.

Resolved:
(1) That members note the following recommendations to be considered by the Cabinet on 7 February 2018:
i. The HRA budget for 2018/19 and revised HRA budget for 2017/18 as set out in Appendix 1;

ii. That social and affordable rents (including Shared Ownership) are decreased by 1% in line with government policy;

iii. That service charges for general needs properties are increased by 5.14%;

iv. That service charges for the Older Persons Sheltered Accommodation are increased by 1.78%;

v. That the Support charge for Sheltered Housing Residents remains at £7.50 per unit, per week pending a review in the summer;

vi. To give delegated authority to the Director of Service Delivery, in consultation with the Cabinet Portfolio Holders for Financial Services and Direct Assistance Services to set the support charge for Sheltered Housing Residents following a review of costs in the summer;

vii. That heating costs are set at a level designed to recover the estimated actual cost;

viii. That water charges are set at a level designed to recover the estimated cost of metered consumption;

ix. Garage rents are increased by 4% this year following the disposal and repurposing of designated garage sites;

x. To give delegated authority to the Chief Executive, in consultation with the Cabinet Portfolio holders for Financial Services and Direct Assistance Service and the Head of Finance to finalise Eastbourne Homes’ Management Fee and Delivery Plan; and

xi. The HRA Capital Programme as set out in Appendix 2.

Reason:
For the Scrutiny Committee to contribute to the Cabinet’s responsibility to recommend to Full Council the setting of the HRA revenue and capital budget and the level of social and affordable housing rents for the forthcoming year.

27 General Fund Revenue Budget 2018/19 and Capital Programme 2017/21

The Committee received the report of the Deputy Chief Executive which detailed the General Fund budget proposals for 2018/19 and Capital Programme 2017/21.

Members’ discussion included:
- A request for further detail on the £51 million increase on capital project spend and borrowing over the four year period.
- A reminder that the Director of Regeneration and Planning had assured the Committee that she would provide a copy of the Asset Challenge report with a full analysis of assets and their returns.
- A request for more information regarding the proposed Waste and Recycling Income, specifically, clarification on the reasons for the
increased income target from £300k to £450k since the December Cabinet meeting.
- If the new £52 Green waste charge was to be calculated per bin or per household.
- If the anticipated savings that would arise from moving to a fortnightly black bin collection could be calculated and compared with the proposed green waste charge income target.
- If further analysis could be provided with regard to the Tourism & Enterprise and Corporate Landlord budget heads.

Officers responded that:
- The Head of Finance would send a detailed analysis to the Committee of the increase in the capital programme.
- The Director of Regeneration and Planning would be requested to provide members with details of assets and their yields.
- Since the December Cabinet meeting, further work had been undertaken in respect of the proposed Green Waste service charges, including additional modelling as to the likely take-up and, as a result, the revised income target was deemed more accurate.
- The Head of Finance would confirm whether the £52 charge was per bin or household and the answer would be circulated to members in due course.
- The anticipated savings of a fortnightly black bin collection would be provided by the Head of Finance and circulated in due course.
- Members overall concerns regarding the future of waste services were noted, and the Strategy and Partnership Lead for Quality Environment would be invited to the next Scrutiny Committee meeting on 4 June 2018 to present a report on this service including issues around waste collection, recycling, and service delivery.
- The Head of Finance would circulate more information regarding the Tourism & Enterprise and Corporate Landlord budgets in due course.

Resolved:
(1) That members note the following recommendations to be considered by Cabinet on 7 February 2018:
   i. General Fund budget for 2017/2018 (Revised) and 2018/2019 (original) Appendix 1 including growth and savings proposals for 2018/2019 as set out in Appendix 2;
   ii. An increase in the Council Tax for Eastbourne Borough Council of 2.9% resulting in a Band D charge of £239.67 for 2018/2019;
   iii. Revised General Fund capital programme 2017/2021 as set out in Appendix 3; and
   iv. The section s151 Officers sign off as outlined in paragraph 1.6.

Reason:
For the Scrutiny Committee to contribute to the Cabinet’s responsibility to recommend to Full Council the setting of a revenue budget and associated council tax for the forthcoming financial year.
28 Equality and Fairness Policy, Equality Objectives, Annual Report and Action Plan

The Committee noted the report of the Director of Regeneration and Planning. The report set out progress against the Council’s current Equality Objectives, a proposed Equality and Fairness Policy, a new set of Equality Objectives, and an Action Plan for 2018.

Members’ discussion included:
- What support was available for employees who were affected by stress.
- A request for more information regarding Paternity Leave.
- If potential costs of the Action Plan could be quantified, despite the report stating that there were no resource implications, particularly as appendix C indicates officer time.

Officers responded that:
- The Council had an Occupational Health Service which provided professional medical advice; that service was provided on both a self-referral and management referral basis.
- The Strategy and Partnerships Lead for Thriving Communities would find out more about the Human Resources policy regarding Paternity Leave and circulate that to members in due course.
- Historically there was a dedicated Equalities Officer, but the work was now covered by various members of the team. Consequently, there were no additional costs to the Council, other than officer time required to ensure compliance with our statutory duty.

Resolved:
1. That the draft Equality and Fairness Policy set out at Appendix A be noted;
2. That the Equality Objectives proposed for 2018 to 2021 as set out in paragraph 4.1 be noted;
3. That the Annual Report of activities carried out in 2017 as set out at Appendix B be noted; and
4. That the Action Plan as detailed in Appendix C be noted.

Reason:
To promote equality and fairness and eliminate discrimination, ensuring fair access to services and opportunities; and to comply with the Council’s general and specific duties under the Equality Act 2010.

29 Exclusion of the public.

Resolved:
That the public be excluded from the remainder of the meeting as otherwise there was a likelihood of disclosure to them of exempt information as defined in schedule 12A of the Local Government Act 1972. The relevant paragraph of schedule 12A and a description of the exempt information is shown below. (The requisite notice having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)
30 Community Grants Programme - Small Grants

The Committee noted the report of the Director of Regeneration and Planning. The report set out the level of grants to voluntary organisations in Eastbourne for the year 2018/19 and proposed priorities for Small Grants 2019/20.

Members’ discussion included:
- If the Council had noticed a significant improvement in the quality of applications following the increased level of training.

Officers responded that:
- There had been a vast improvement in the quality of applications for Small Grants. Officers stated that some organisations were being funded for the first time due to more refined applications.

Resolved:
1. That the Committee note the proposals for small grants to specified voluntary and community organisations as set out in the report;
2. That the Committee note the proposal for £2,500 of the Small Grants budget to be set aside for annual events for the organisations set out in the report;
3. That the Committee note the proposal to set aside £2,000 of the Small Grants budget as a contingency fund; and
4. That the Committee note the priorities for the 2019/20 Small Grants programme.

Reason:
For the Scrutiny Committee to note the Small Grants proposals, in accordance with the Recommendation of the Grants Task Group.

Notes: (1) The report remains confidential but the minute was declared open. (2) Exempt information reason 3 – Information relating to the financial or business affairs or any particular person (including the authority holding that information)

The meeting closed at 7.35 pm

Councillor di Cara (Chairman)
Minutes of meeting held on Wednesday, 7 February 2018 at 6.00 pm

Present:-
Councillors David Tutt (Chairman and Leader of the Council), Gill Mattock (Deputy Chairman and Deputy Leader of the Council), Margaret Bannister, Jonathan Dow, Dean Sabri, Alan Shuttleworth and John Ungar.

60 Minutes of the meeting held on 13 December 2017.

The minutes of the meeting held on 13 December 2017 were submitted and approved and the chairman was authorised to sign them as a correct record.

61 Declarations of members’ interests.

None were declared.


The Cabinet considered the report of the Deputy Chief Executive (Chief Finance Officer) regarding the general fund budget proposals for 2018/19 and a rolling three year capital programme for 2017/2021.

The Cabinet highlighted the major challenges affecting councils as a result of continued reduction in government funding. Thanks were conveyed to Councillor Mattock and the finance team for their work towards planning and producing the budget, and ensuring that front line services were maintained.

The Chief Finance Officer gave an overview of the specific legal responsibility and legality of the budget, outlined at 1.6 of the report, in response to a question from Councillor Ungar.

Resolved (budget and policy framework):

That full council, at their meeting on 21 February 2018, be recommended to approve the following:

(1) A general fund budget for 2017/18 (revised) and 2018/19 (original), as set out at appendix 1 to the report, including growth and savings proposals for 2018/19 as set out at appendix 2 to the report.

(2) An increase in the council tax for Eastbourne Borough Council of 2.9% resulting on a ‘Band D’ charge of £239.67 for 2018/19.

(3) A revised general fund capital programme 2017/21 as set out at appendix 3 to the report.
(4) Note the section s151 officers sign off as outlined in 1.6 of the report.

**Reason for decision:**

The Cabinet has to recommend to Full Council the setting of a revenue budget and associated council tax for the forthcoming financial year by law.

### 63 Treasury management and prudential indicators 2018/19.

The Cabinet considered the report of the Deputy Chief Executive (Chief Finance Officer) regarding the annual treasury management strategy, and treasury and prudential indicators for the next financial year.

**Resolved (budget and policy framework):**

(1) To note the extended role of the Chief Finance Officer, as set out at appendix 4 to the report.

(2) The treasury management strategy and annual investment strategy as set out in the report.

(3) The methodology for calculating the minimum revenue provision set out at paragraph 2.3 of the report.

(4) The prudential and treasury indicators as set out in the report.

(5) The specified and non-specified investment categories listed at appendix 2 to the report.

**Reason for decision:**

It is a requirement of the budget setting process for the Council to review and approve the Prudential and Treasury indicators and Treasury Strategy.

### 64 Housing revenue account revenue budget and rent setting 2018/19 and capital programme 2017/21.

The Cabinet considered the report of the Deputy Chief Executive (Chief Finance Officer) and Director of Service Delivery regarding the housing revenue account (HRA) budget proposals, rent levels, service charges and heating costs for 2018/19, and the HRA capital programme for 2017/2021.

The HRA had a requirement to be self-financing, meaning that expenditure had to be supported from rental and other income.

Councillor Shuttleworth added that there was still uncertainty over the government’s levy on the sale potential of HRA ‘high value properties’.
The necessary regulations had yet to be issued and it was expected that
councils would now not have to pay the levy until April 2019. The
government had not however given any indication that the levy would be
abandoned.

**Resolved (budget and policy framework):**

**That full council, at their meeting on 21 February 2018, be
recommended to approve the following:**

(1) The HRA budget for 2018/19 and revised 2017/19 as set out at
appendix 1 to the report.

(2) That social and affordable rents (including shared ownership) are
decreased by 1% in line with government policy.

(3) That service charges for general needs properties are increased by
5.14%.

(4) That service charges for the older persons sheltered accommodation
are increased by 1.78%.

(5) That the support charge for sheltered housing residents remains at
£7.50 per unit, per week pending a review in the summer.

(6) To give delegated authority to the Director of Service Delivery, in
consultation with the Cabinet portfolio holders for Financial Services and
Direct Assistance Services to set the support charge for sheltered
housing residents following a review of costs in the summer.

(7) That heating costs are set at a level designed to recover the
estimated actual cost.

(8) That water charges are set at a level designed to recover the
estimated cost of metered consumption.

(9) Garage rents are increased by 4% this year following the disposal
and repurposing of designated garage sites.

(10) To give delegated authority to the Chief Executive, in consultation
with the Cabinet Portfolio holders for Financial Services and Direct
Assistance Services and the Head of Finance to finalise Eastbourne
Homes’ Management Fee and Delivery Plan.

(11) The HRA capital programme as set out at appendix 2 to the report.

**Reason for decision:**

The Cabinet has to recommend to Full Council the setting of the HRA
revenue and capital budget and the level of social and affordable housing
rents for the forthcoming year.
65 Equality and fairness policy, equality objectives, annual report and action plan.

The Cabinet considered the report of the Director of Regeneration and Planning regarding progress against the Council’s current equality objectives and proposed new equality and fairness policy, set of objectives and 2018 action plan.

The Cabinet commented on the various successful events that had occurred during 2017 and conveyed their thanks to Pat Taylor, Strategy and Commissioning Lead for Community and Partnerships and Devan Briggs, Policy & Engagement Co-ordinator for all their work in bringing the various community groups together.

2016 also saw the first Syrian refugees in the area as part of the national programme and ongoing support, in partnership with the statutory services and voluntary organisations had been well received and helped them integrate into their communities.

Councillor Ungar commented on the issue of caste and Councillor Sabri agreed to look at this as part of his role of portfolio holder.

Resolved (key decision):

(1) That the equality and fairness policy set out at appendix A be adopted

(2) That the equality objectives proposed for 2018 to 2021 and set out in paragraph 4.1 of the report be adopted.

(3) That the annual report of activities carried out in 2017, set out at appendix B to the report be noted.

(4) That the action plan, set out at appendix C to the report be approved.

Reason for decision:

To promote equality and fairness and eliminate discrimination, ensuring fair access to services and opportunities; and to comply with the Council’s general and specific duties under the Equality Act 2010.

66 Exclusion of the public.

Resolved: That the public be excluded from the remainder of the meeting as otherwise there was a likelihood of disclosure to them of exempt information as defined in schedule 12A of the Local Government Act 1972. The relevant paragraph of schedule 12A and a description of the exempt information is shown beneath each item below. (The requisite notice having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)
Community grants programme - small grants.

The Cabinet considered the report of the Director of Regeneration and Planning regarding the level of grant to voluntary organisations in Eastbourne for the year 2018/19 and agree priorities for small grants for 2019/20.

Thanks were conveyed to Councillor Shuttleworth and the Grants Task Group for their work in producing the recommendations.

Resolved (key decision):

(1) To agree to award the grants to specified voluntary and community organisations as set out in paragraph 3.9 of the report.

(2) To agree that £2,500 of the small grants budget be set aside for annual events for the organisations listed at paragraph 5.1 of the report and delegate authority to the Director of Regeneration and Planning in consultation with the Chair of the Grants Task Group.

(3) To agree to set aside £2,000 of the small grants budget as a contingency fund and delegate authority to the Director of Regeneration and Planning to award grants from this fund in consultation with the Chair of the grants task group.

(4) To agree the priorities for the 2019/20 small grants programme as recommended at paragraph 7.2 of the report.

Reason for decision:

To approve the allocation of the Council’s annual small grants budget of £60,000 in 2018/19 and priorities for small grants in 2019/20.

Notes: (1) The report remains confidential. (2) Exempt information reasons 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Redundancy and redeployment policy.

The Cabinet considered the report of the Assistant Director for Human Resources and Organisational Development. The report set out the current activity within the redundancy and redeployment procedure and actions taken to support affected individuals.

Resolved:

(1) That the actions taken to manage implications of change for displaced individuals through support, redeployment and assistance with self marketing under the redundancy and redeployment Procedure be noted.

(2) That the financial implications of severance for those identified in the event that redeployment is not secured by the relevant date be agreed.
Reason for decision:

The organisation is currently in phase two of the joint transformation programme and actions have been taken to manage the implications of this change for displaced individuals through support, redeployment and assistance with self-marketing under the redundancy and redeployment procedure.

Notes: (1) The report remains confidential. (2) Exempt information reasons 1 and 2 – Information relating to an individual or likely to reveal the identity of an individual.

The meeting closed at 6.28 pm

Councillor David Tutt
Chairman