

**EBC CABINET**  
**Wednesday, 13**  
**December 2017**  
**Decision notice**  
(including key decisions)



**Notice dated: 14 December 2017**

Issued to the chairman and members of the scrutiny committee and other councillors for information. This notice is available for public inspection.

**This notice is issued in accordance with cabinet procedure rule 9 of the council's constitution. Key decisions are indicated with other decisions listed for information.**

**Key decisions will be implemented after the expiry of 5 working days from the date of this notice unless "called-in" under the provisions of the council's scrutiny procedure rules or implemented sooner by reason of urgency.**

Please refer to the relevant cabinet agenda and reports when reading this notice. The minutes of the meeting of the cabinet containing a full record of the proceedings will be published in due course. To view on-line follow this link to the relevant pages in the council's website:-

<http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1>

**DECISIONS:**

| <b>Item No</b> | <b>Matter:</b>                               | <b>Decision:</b><br>'KEY' if key decision<br>'BPF' if budget and policy framework  | <b>Reason:</b>  |
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| 7              | Corporate performance quarter 2 - 2017-2018. | <b>(KEY) (1)</b> That the achievements and progress against Corporate Plan priorities for 2017/18, as set out in part A of the report be noted. <b>(2)</b> That the General Fund, HRA and Collection Fund financial performance for the quarter ended September 2017, as set out in part B of the report be agreed. <b>(3)</b> That the transfer from reserves as set out in section 1 in part B of the report be agreed. <b>(4)</b> That the amended capital programme as set out in appendix 4 be agreed. <b>(5)</b> That the Treasury Management performance as set out in section 5 in part B of the report be agreed. | To enable Cabinet members to consider specific aspects of the Council's progress and performance. |

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| 8  | Council budget 2018/19 - draft proposals.   | <p><b>(KEY) (1)</b> That the draft budget proposals be agreed for consultation. <b>(2)</b> That the approach to dealing with changes in the expected resources available for the 2018/19 budget as detailed in 5.3 of the report be agreed. <b>(3)</b> That subject to there being no material change in the government settlement, a council tax rise of 1.97% for 2018/19 to make a Band D charge of £237.51 for Council services is proposed. <b>(4)</b> To note that there are a lot of announcements yet to be finalised by Government and that currently the proposed budget is showing a gap of £163k between the resources available and the draft budget. <b>(5)</b> That the strategy to close the gap as shown in 5.3 of the report be agreed.</p> | To formally launch consultation on the 2018/19 general fund revenue budget.  |
| 9  | Council tax and business rate base 2018/19. | <p><b>(KEY) (1)</b> That the provisional Council Tax Base of 34,354.4 for 2018/19 be agreed. <b>(2)</b> That the provisional Retained Business Rates Income of £3.652m for 2018/19 be agreed. <b>(3)</b> To agree that the Chief Finance Officer, in consultation with the Portfolio Holder for Finance, determine the final amounts for the Council Tax Base and Retained Business Rates income for 2018/19.</p>   | Cabinet is required to approve the Tax Base which will be used for the purposes of calculating the 2018/19 Council Tax.                |
| 10 | Community Safety Partnership annual report. | <p><b>(BPF) (1)</b> To note the achievements and activities of the Eastbourne Community Safety Partnership during 2016/17 and future risks/opportunities to performance. <b>(2)</b> To endorse the Community Safety Plan for 2018/19 set out at appendix A and recommend to Full Council for approval. <b>(3)</b> To note the completion of the Eastbourne and Lewes District Community Safety Partnership 'Soft Merger' and endorse the full merger of the two Partnerships.</p>   | For Cabinet to endorse the Community Safety Plan for 2018/19 and merger of Eastbourne and Lewes District Community Safety Partnership. |

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| 11 | Options for the recycling service for Eastbourne Borough Council.                             | <p><b>(KEY) Part 1: (1)</b> That the move to a fully co-mingled recycling collection system for dry mixed recycling from June 2019, subject to best value considerations be agreed in principle. <b>(2)</b> To delegate authority to the Director of Service Delivery, in consultation with the Portfolio Holder for Place Services, to develop and progress recycling disposal arrangements, either through a contract arrangement or through the Waste Disposal Authority.</p> <p><b>Part 2: (1)</b> That the introduction of an annual charge for the kerbside collection of garden waste from April 2018 be approved. <b>(2)</b> To agree the offer of a free compost bin as an alternative option to those householders who require one. The offer to be for a period of six months from April 2018.</p>  | <p>Timely consideration is required regarding the future shape of the service, in order that arrangements can be made to secure a disposal route for dry mixed recycling.</p> <p>Timely consideration is required regarding the future shape of the service, considering the current financial context.</p>   |
| 12 | Temporary accommodation options: loan to facilitate purchase of land by Aspiration Homes LLP. | <p><b>(KDGE) (1)</b> To agree a loan of up to £1,700,000 be made by the Council to Aspiration Homes LLP (AH), such loan to be used for the purpose of enabling AH to purchase land at Northbourne Road from Eastbourne Housing Investment Company Ltd (EHICL) and to develop the same for affordable housing. <b>(2)</b> To agree to accept repayment of the total drawn down loan previously made by the Council to EHICL for the purchase of land and pre-construction costs for the Northbourne Road scheme. <b>(3)</b> To authorise the Deputy Chief Executive, in consultation with the Lead Member for Finance, to determine the terms of any loan which is to be offered to Aspiration Homes LLP <b>(4)</b> To note that officers will ensure that a "Funding Agreement" and a "Deed of Entrustment" are entered into so that right to buy receipts are appropriated in accordance with legislative requirements <b>(5)</b> To note the emerging temporary accommodation options.</p> | <p>The Council is one of three partners in this proposed arrangement, the other two being AH and EHICL. The Council has previously made a loan to EHICL to enable that company to purchase land at Northbourne Rd for re-development.</p> <p>With the establishment of the newly created AH it makes better sense for AH to carry out the re-development as AH can make use of right- to- buy receipts in doing this. This is not an option which is open to either the Council or EHICL.</p> |

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|    |   |  | <p>It is therefore proposed that EHICL repays the loan received from the Council and that the Council instead makes loan monies available to AH for the re-development of the site for affordable housing.</p> <p>Cabinet should note that any payment of the loan to AH will be dependent upon EHICL and AH themselves first agreeing the terms of the transfer of the Northbourne Rd site from EHICL to AH and upon AH agreeing to take a loan from the Council on the terms offered.</p> |
| 13 | Hampden Park Retail Park refurbishment. | <p><b>(KEY) (1)</b> That the progress made to date in terms of the acquisition and management of Hampden Retail Park be noted. <b>(2)</b> To agree to allocate up to £9,000,000 within the Council’s capital programme, for the further development of land and property at Hampden Retail Park in order to meet the objectives set out in the Asset Management Plan. <b>(3)</b> To delegate authority to the Director of Regeneration and Planning, in consultation the Strategic Property Board; and the Council’s Section 151 Officer; to negotiate and finalise land and property acquisitions at Lottbridge Drove. <b>(4)</b> To delegate authority to the Director of Regeneration and Planning, in consultation with the Director of Service Delivery, and the Chief Finance Officer, and Assistant Director – Legal and Democratic Services, to progress the project</p> | <p>The Council is committed to leveraging the best performance from its investment property portfolio and opportunities to increase the performance of the asset at Hampden Retail Park are set out in the report.</p>  |

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|    |  | through the Energy & Sustainability Joint Venture (JV) if they consider it appropriate and at an appropriate future stage to decide the project should be put forward to the JV Steering Board for inclusion as a Part 1 and/or Part 2 project. <b>(5)</b> To delegate authority to award any of the contracts in relation to recommendation 4 above to the Director of Regeneration and Planning; such delegation to include approval to a waiver of the Contract Procedure Rules (sought under CPR 2.4.1 (a)) for those appointments. |   |
| 14 | Joint transformation programme update. | <b>(KEY)</b> That the progress made in developing the Phase Two proposals as well as the wider programme and decisions made by the Programme Board be noted.  | To note the progress of Phase Two of the Joint Transformation Programme and the decisions made by the Programme Board.  |
| 15 | Travel policy                          | That the policy be recommended to Full Council for implementation.  | <p>Lewes District and Eastbourne Borough Councils have jointly committed to bringing policies and procedures together as part of the Joint Transformation Programme (JTP) which is an important step towards aligning our people and business practices.</p> <p>A comprehensive review of all existing arrangements relating to travel and car allowances across Lewes and Eastbourne has been undertaken, followed by a period of formal consultation on a proposed new travel policy which reflects</p> |

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|    |                                    |  | <p>new ways of working.</p> <p>All new JTP roles are flexible with the expectation being that staff will be required to work from both Southover House, Lewes and 1 Grove Road, Eastbourne (and more widely across the district and borough for some roles). Managers will work closely with their teams to agree agile working arrangements to ensure appropriate availability at both sites which take account, wherever possible, of specific individual circumstances</p> |
| 17 | Redundancy and redeployment policy | Update report on position of employees currently subject to the procedure noted. | The organisation is currently in phase two of the joint transformation programme and actions have been taken to manage the implications of this change for displaced individuals through support, redeployment and assistance with self marketing under the redundancy and redeployment procedure.  |

**Inspection of background papers** – Please see contact details listed in each report.

**Further Information** – The forward plan of key decisions, councillor contact details, committee membership lists and other related information are available from Local Democracy.

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