

Full Council

20 May 2019

Quorum: 11

Published: Friday, 10 May 2019



To the Members of the Council

You are summoned to attend the annual meeting of the Council to be held in the Council Chamber at County Hall, St Annes Crescent, Lewes on 20 May 2019 at 6.00 pm to transact the following business.

Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

Agenda

1 Election of the Chair of the Council

The name(s) of the Councillor(s) who have been nominated for the office of Chair of the Council will be reported at the meeting.

Following the election of the Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person elected to be Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

2 Appointment of the Vice-Chair of the Council

The name(s) of the Councillor(s) who have been nominated for the office of Vice-Chair of the Council will be reported at the meeting.

Following the appointment of the Vice-Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person appointed to be Vice-Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

3 Minutes (Pages 1 - 20)

To confirm and sign the minutes of the meeting of the Council dated 25 February 2019.

4 Apologies for absence

5 Declarations of interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

6 Announcements (Pages 21 - 22)

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive. A list of the Chair of the Council's engagements since the previous meeting is enclosed.

7 Urgent items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

8 Returning Officer's Report (Pages 23 - 48)

To receive the report of the Chief Executive and Returning Officer.

9 Election of the Leader of Council, in accordance with Council Procedure Rules

To receive nominations and vote thereon.

(Note: The Leader is to be appointed to a 4-year term of office in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.)

10 Appointments (Pages 49 - 52)

- a) To note the Leader of the Council's appointments to Cabinet, the individual areas of responsibility allocated to the Cabinet and the allocation of those areas of responsibility to the members of the Cabinet. (To be reported verbally by the Leader of the meeting).
- b) To consider proposals for the appointment of members and chairs of committees and other council bodies.
- c) To consider proposals for the appointment of members to serve on outside and joint bodies.

11 Substitute Members

To appoint all members of the Council to the “approved list” of members appointed to act as substitute members in accordance with Council Procedure Rules.

12 Annual Pay Policy Statement (Pages 53 - 60)

To consider the report of the Assistant Director of Human Resources and Transformation.

13 Recommendation from Licensing Committee - Approval of licensing fees 2019/20 (Pages 61 - 70)

To consider the recommendations from the Licensing Committee on 14 February 2019.

14 Calendar of meetings (Pages 71 - 72)

The calendar of meetings for 2019/20 is attached for ratification.

Following the November 2018 Council meeting, the option of a fifth Council meeting on 25 September 2019 has been added to the calendar for 2019/20. Council is asked to confirm if it wishes to include the additional September meeting in the calendar for 2019/20.

15 Urgent decisions taken by the Cabinet or Cabinet Members, if any.

In accordance with Scrutiny Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet Members since the Meeting of the Council on 25 February 2019 (if any).



Robert Cottrill
Chief Executive

Information for the public

Accessibility: Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council’s website in PDF format which means you can use the “read out loud” facility of Adobe Acrobat Reader.

Filming/Recording: This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council’s control.

Public participation: Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for councillors

Disclosure of interests: Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address: A member of the Council may ask the Chair, the Leader, a Cabinet member, the Chair of any committee or sub-committee; or a member of the Council to any external body or joint authority a question on any matter in relation to which the Council has powers of duties of which affects the district.

A member must give notice of the written question to Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01273 471600

Website: <http://www.lewes-eastbourne.gov.uk/>



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