

Audit and Governance Committee 3 March 2021



Working in partnership with **Eastbourne Homes**

Time: 6.00 pm

PLEASE NOTE: This will be a 'virtual meeting' held remotely in accordance with section 78 of the Coronavirus Act 2020 and section 13 of the related regulations.

Members of the press and public can view or listen to proceedings by clicking on the link provided on the agenda page on the Council's website.

Instructions for members of the Committee and Officers to join the meeting have been circulated separately.

Membership:

Councillor Robin Maxted (Chair); Councillors Amanda Morris (Deputy-Chair) Helen Burton, Sammy Choudhury, Paul Metcalfe, Md. Harun Miah and Barry Taylor.

Quorum: 2

Published: Tuesday, 23 February 2021

Agenda

- 1. Apologies for absence/declaration of substitute members**
- 2. Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**

- 3. Minutes (Pages 5 - 8)**

To confirm the minutes of the last meeting of the Committee.

- 4. Questions by members of the public.**

On matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes).

- 5. Urgent items of business.**

The Chairman to notify the Committee of any items of urgent business to be added to the agenda.

6. Right to address the meeting/order of business.

The Chairman to report any requests received to address the Committee from a member of the public or from a Councillor in respect of an item listed below and to invite the Committee to consider taking such items at the commencement of the meeting.

7. External Audit 2018/19 - to follow

Report of the External Auditor, Deloitte.

8. External Audit 2019/20

A verbal update from the External Auditor, Deloitte.

9. External Audit draft plan 2020/21 - to follow

Report of the External Auditor, Deloitte.

10. Annual report on the use and governance of covert surveillance powers (Pages 9 - 12)

Report of the RIPA (Regulation of Investigatory Powers Act 2000) Monitoring Officer.

11. Draft Internal Audit Plan 2021/22 (Pages 13 - 22)

Report of the Chief Internal Auditor.

12. Internal Audit and Counter Fraud Quarterly Review (Pages 23 - 38)

Report of the Chief Internal Auditor.

13. Strategic Risk Register Quarterly Review (Pages 39 - 52)

Report of the Chief Internal Auditor.

14. Arrangements for dealing with complaints about councillor conduct report (Pages 53 - 72)

Report of the Monitoring Officer.

15. Date of next meeting

Information for the public

Accessibility: This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Public Participation: Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to submit a speech on a matter which is listed on the agenda if applicable. Where speeches are normally allowed at a Committee, live public speaking has temporarily been suspended for remote meetings. However, it remains possible to submit speeches which will be read out to the Committee by an Officer.

Information for Councillors

Disclosure of interests: Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Other participation: Please contact Democratic Services for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01323 410000

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