

Full Council

19 May 2021



Working in partnership with **Eastbourne Homes**

Quorum: 7

Published: Tuesday, 11 May 2021

To the Members of the Borough Council

You are summoned to attend an annual meeting of Eastbourne Borough Council to be held at the Shackleton Hall in the Welcome Building, Devonshire Quarter, Compton Street, Eastbourne BN21 4BP on 19 May 2021 at 6.00 pm to transact the following business.

Agenda

- 1 **Election of Mayor.**
- 2 **Notification of apologies for absence.**
- 3 **Declarations of Interest**
- 4 **Minutes of the last meeting (Pages 5 - 14)**

To consider the minutes of the last meeting of the Full Council held on 24 February 2021, and resolve whether to accept them as a correct record.

- 5 **Appointment of Deputy Mayor.**
- 6 **Investiture of Mayor's Consort.**
- 7 **Mayor's Chaplain - Notification of Appointment.**
- 8 **Results of the Borough By-Elections 2021**

To receive the following results of the Borough By-Elections held on 6 May 2021 and welcome the new Members to the Council:

Hampden Park Ward – Councillor Josh Babarinde (Liberal Democrat)
Sovereign Ward – Councillor Kshama Shore (Conservative)

- 9 **Executive Arrangements**

(Note: The election of Leader of the Council took place at the Annual Meeting on 21 May 2019. The Leader was appointed to a 4-year term of office in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.)

Leader of the Council to report:

(a) Any changes in respect to the names of those Councillors serving on the

Cabinet and the Councillor appointed as Deputy Leader of the Council (and Deputy Chairman of the Cabinet) and the respective areas of responsibility for each member of the Cabinet.

(b) That the terms of reference and constitution of the Cabinet be as set out in the Council's Constitution.

(c) That delegations to individual Cabinet members in respect of executive functions have not been made at this time.

10 Appointments (Pages 15 - 18)

1. To approve the proposed number and allocation of seats and nominations to Committees, Other Bodies and Boards.
2. To approve the appointment of Chairs and Deputy Chairs
3. To approve the appointments of Members to serve on Outside Bodies.
4. To agree that the following bodies be confirmed with terms of reference as set out in the Council's Constitution, and that they have a fixed membership or to which members are appointed by the Chief Executive, Deputy Chief Executive or relevant Director as the need arises: Equality Steering Group, Council Panels, Recruitment Panels, Task Groups and Project Boards.

(Appendix 1 – To Follow)

11 Confirmation of the Calendar of Meetings for 2021/22 (Pages 19 - 20)

To approve the calendar of meetings for 2021/22 as amended.

Amendments are highlighted and include:

- Licensing Committee to move to 24th May (from 28th June to receive the results of a consultation)
- Audit and Governance Committee to move to 29th September (from 1st September to accord with the revised national statement of account timescales).
- Cabinet to move to 21st March 2022 (from 16th March 2022 due to member availability).

12 Annual Pay Policy Statement (Pages 21 - 26)

To consider the report of the Assistant Director of Human Resources and Transformation and to approve the Annual Pay Policy Statement.

13 Special Urgency Decisions by Cabinet Members. (Pages 27 - 28)

Report of the Leader on a Cabinet Member decision made under special urgency powers since the last meeting and reported in accordance with Section 17.3 of the Council's Access to Information Procedures Rules. A copy of the decision notice is attached for information:

[Restart Grants Scheme \(26 March 2021\)](#)

14 Discussion on minutes of council bodies.

Members of the Council who wish to raise items for discussion (council procedure rule 14) on any of the minutes of the meetings of formal council bodies listed below must submit their request to the Head of Democratic Services no later than 10.00 am on the day of the meeting. A list of such items (if any) will be circulated prior to the start of the meeting.

The following are appended to this agenda:-

- (a) Minutes of Cabinet - 10 February 2021 (Pages 29 - 36)
- (b) Minutes of Scrutiny Committee - 8 February 2021 (Pages 37 - 42)
- (c) Minutes of Planning Committee - 23 February 2021 (Pages 43 - 46)
- (d) Minutes of Audit and Governance Committee - 3 March 2021 (Pages 47 - 54)
- (e) Minutes of Cabinet - 22 March 2021 (Pages 55 - 58)
- (f) Minutes of Planning Committee - 23 March 2021 (Pages 59 - 62)
- (g) Minutes of Scrutiny Committee - 24 March 2021 (Pages 63 - 70)
- (h) Minutes of Planning Committee - 20 April 2021 (Pages 71 - 74)

15 Date of next meeting

The next meeting of Full Council is scheduled to take place at 6 pm on 21 July 2021.



Robert Cottrill
Chief Executive

Information for the public

Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Please email to Committee.Services@lewes-eastbourne if you plan to attend in person, and also if you would like to use the hearing loop at the meeting.

Please note that all attendees will be asked to wear face coverings (unless medically exempt) and to maintain social distancing.

Filming/Recording:

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for Councillors

Items for discussion:

Members of the Council who wish to raise items for discussion on any of the minutes of council bodies attached to the meeting agenda, are required to notify Democratic Services by 10am on the day of the meeting.

Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days. If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk, **Telephone:** 01323 410000

Council website: <https://www.lewes-eastbourne.gov.uk/>

Modern.gov app available: View upcoming public committee documents on your device. Free modern.gov [iPad app](#) or [Android app](#) or [Microsoft app](#).