

# Full Council

## 22 November 2021



Quorum: 11

*Published: Friday, 12 November 2021*



### To the Members of the Council

You are summoned to attend a meeting of the Council to be held in the Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 22 November 2021 at 6.00 pm to transact the following business.

#### Note:

At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

**This is a public meeting, but space is restricted. We would therefore request that any member of the public wishing to attend the meeting registers for a seat in advance of the meeting, by emailing [Committees@lewes-eastbourne.gov.uk](mailto:Committees@lewes-eastbourne.gov.uk). All attendees are asked to wear a face mask unless you have an exemption.**

## Agenda

### 1 Minute of Silence.

The Council will pay tribute to and hold a minute of silence for former Councillors, the late Jon Freeman and Peter Harper.

### 2 Minutes of the meeting held on 20 September 2021. (Pages 7 - 12)

To confirm and sign the minutes of the meeting of the Council dated 20 September 2021.

### 3 Apologies for absence.

**4 Declarations of interest.**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

**5 Announcements.** (Pages 13 - 14)

To receive any announcements from the Chair of the Council, Leader of the Council, Cabinet Members or the Chief Executive.

A list of the Chair of the Council's engagements since the previous meeting is enclosed for information.

**6 Urgent items.**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

**7 Questions from members of the public.**

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 11 (if any).

**8 Petitions.**

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 13 (if any).

**9 Urgent decisions taken by the Cabinet or Cabinet members.** (Pages 15 - 18)

In accordance with Scrutiny Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet members since the previous meeting.

The following decisions have been made and the relevant decision-notice is attached:

[Asset Regeneration Newhaven](#) – made on 24 September 2021

**10 Review of the Lewes District Council Governance Changes.** (Pages 19 - 28)

Report of the Head of Democratic Services.

**11 Review of the Lewes District Council Statement of Licensing Policy.** (Pages 29 - 54)

Report of the Director of Service Delivery

**12 Review of the Lewes District Council Gambling Act Statement of Principles.** (Pages 55 - 88)

Report of the Director of Service Delivery

### **13 Appointments.**

To note the appointments to the following committees and outside bodies made under delegated authority since the last meeting, as a result of Councillor Gauntlett's appointment by the Leader to be the Cabinet Member for Planning and Infrastructure:

- Policy and Performance Advisory Committee - Councillor Brett replaces Councillor Gauntlett
- Audit and Standards Committee – Councillor Macleod replaces Councillor Gauntlett
- East Sussex County Council Health and Overview Committee – Councillor Brett replaces Councillor Gauntlett.

### **14 Motions.**

No notices of motion have been received for this meeting.

### **15 Written questions from Councillors.**

To deal with written questions which Councillors may wish to put to the Chair of the Council, the Leader, a Cabinet Member, the Chair of any Committee or Sub-Committee, or a member of the Council appointed to any external body or joint authority, in accordance with Council Procedure Rule 12 (if any).

### **16 Questions to the Leader of the Council.**

To deal with questions (if any) which Councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet. A Councillor wishing to raise a question must notify the Chair of the Council of the text of the question prior to the commencement of the meeting.

(This item is limited to a maximum of 5 questions, with no more than 1 question being asked per Councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).

### **17 Ward issues.**

To deal with ward issues which councillors wish to raise (if any).

### **18 Reporting back on meetings of outside bodies. (Pages 89 - 94)**

To receive any reports from the Council's representatives who serve on outside bodies in respect of meetings they have attended.

### **19 Date of next meeting.**

The next scheduled meeting of Full Council is 21 February 2022 at 6 pm.



**Robert Cottrill**  
**Chief Executive**

## Information for the public

**Accessibility:** Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

**Filming/Recording:** This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control. **This meeting will be webcast.**

**Public participation:** Up to 30 minutes will be allowed at ordinary meetings of the Council during which members of the public may ask questions of Cabinet members. Questions must be received by midday 3 working days before the day of the meeting and include the name and address of the questioner and the organisation they represent (if applicable), and the name of the Cabinet member to whom it is to be put. No more than 3 questions are allowed but person or per organisation. Please contact Democratic Services (see end of agenda) for further information.

## Information for Councillors

**Disclosure of interests:** Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:** A member of the Council may ask the Chair, the Leader, a Cabinet member, the Chair of any committee or sub-committee, or a member of the Council to any external body or joint authority a question on any matter in relation to which the Council has powers of duties of which affects the district.

A member must give notice of the written question to Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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