

# Full Council

## 21 February 2022

Quorum: 11

*Published: Friday, 11 February 2022*



### To the Members of the Council

You are summoned to attend a meeting of the Council to be held in the Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 21 February 2022 at 6.00 pm to transact the following business.

**Note:** At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

#### In line with the requirements for this meeting venue:

- We would ask that all attendees wear a face covering unless speaking or if seated 1 metre-plus from others.
- We would recommend all attendees take a lateral flow test in advance of attending the meeting.
- The numbers able to sit in the meeting room are limited by the venue to ensure Covid security, and therefore any members of the public intending to attend are asked to contact Democratic Services team by email on [committee@lewes-eastbourne.gov.uk](mailto:committee@lewes-eastbourne.gov.uk) to book a space in the main room or overflow room or to be sent the link to the webcast. The webcast link will also be published on the Council's website.

## Agenda

### 1 Minutes of the meeting held on 22 November 2021 (Pages 7 - 12)

To confirm and sign the minutes of the meeting of the Council dated 22 November 2021.

**2 Apologies for absence**

**3 Declarations of interest**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

**4 Announcements (Pages 13 - 14)**

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive. A list of the Chair of the Council's engagements since the previous meeting is enclosed.

**5 Urgent items**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

**6 Questions from members of the public**

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 11 (if any).

**7 Petitions**

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 13 (if any).

**8 Urgent decisions taken by the Cabinet or Cabinet members (Pages 15 - 18)**

In accordance with Policy and Performance Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet members since the previous meeting. The following decisions have been made by the Leader of the Council:

[Omicron Hospitality and Leisure Grant Scheme](#) – 14 January 2022

[COVID-19 Additional Relief Fund Scheme](#) – 31 January 2022.

**9 Recommendations from Cabinet, Committees and Other Council bodies**

**(a) Council Budget and Setting of the Council Tax 2022/23 (Pages 19 - 48)**

Report of the Chief Finance Officer and Councillor Nicholson on behalf of the Cabinet. Referred from Cabinet on 3 February 2022, incorporating the recommendations from the Cabinet reports on:

- General Fund Revenue Budget 2022/23 and Capital Programme
- Treasury Management and Prudential Indicators 2022/23, Capital Strategy and Investment Strategy.

- Housing Revenue Account (HRA) Revenue Budget and Rent Setting 2022/23 and HRA Capital Programme 2021-25

*Please note that the Local Authorities (Standing Orders) (England) Amendment) Regulations 2014 requires named votes to be taken and recorded when setting the annual budget and council tax, including on substantive motions and any amendments.*

**(b) Council Tax Reduction Scheme for the Working Age 2022/23** (Pages 49 - 50)

Report of Councillor Nicholson on behalf the meeting of Cabinet on 9 December 2021.

**(c) Arrangements for Appointing External Auditors** (Pages 51 - 64)

Report of the Chief Finance Officer. Referred from Audit and Standards Committee on 17 January 2022.

**(d) Approval of Licensing Fees 2022/23** (Pages 65 - 72)

Report of Councillor Macleod on behalf of the Licensing Committee, referred from the meeting of Licensing Committee held on 20 January 2022 and to recommend an amendment to Appendix 1 received from the Director of Services Delivery to include an additional line 15a for a 'Fee for training of new drivers – including safeguarding, disability training and English test of £130'. This is highlighted in the revised Appendix 1.

**10 Notices of motion.**

There are no notices of motion for this meeting.

**11 Members' Allowances Scheme** (Pages 73 - 110)

Report of the Head of Democratic Services.

**12 Calendar of Meetings 2022-23** (Pages 111 - 112)

To agree the proposed Calendar of Meetings for 2022/23.

Please note: The Council dates will be subject to final approval at the annual meeting of the Council, in accordance with legislation.

**13 Written questions from Councillors**

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 12 (if any).

**14 Questions to the Leader of the Council**

To deal with questions (if any) which councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet. A councillor wishing to raise a question must notify the

Chair of the Council of the text of the question prior to the commencement of the meeting. (NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).

**15 Standards Panel Decision** (Pages 113 - 116)

In accordance with Council's adopted Code of Conduct Hearings Procedure, a copy of a decision made by a Standards Panel held on 23 November 2021 in respect of allegations made against Councillor Linington is attached for information.

**16 Ward issues**

To deal with ward issues which councillors wish to raise (if any).

**17 Reporting back on meetings of outside bodies** (Pages 117 - 122)

To receive any reports from the Council's representatives who serve on outside bodies in respect of meetings they have attended.

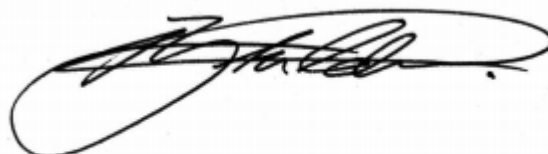
**18 Date of Next Meeting**

The next meeting is scheduled to take place on 23 May 2022.

**2 FIELD\_TITLE**

(a) FIELD\_TITLE

(b) FIELD\_TITLE



**Robert Cottrill**  
**Chief Executive**

## Information for the public

**Accessibility:** Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

**Filming/Recording:** This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

**Public participation:** Up to 30 minutes will be allowed at ordinary meetings of the Council during which members of the public may ask questions of Cabinet members. Questions must be received by midday 3 working days before the day of the meeting and include the name and address of the questioner and the organisation they represent (if applicable), and the name of the Cabinet member to whom it is to be put. No more than 3 questions are allowed but person or per organisation. Please contact Democratic Services (see end of agenda) for further information.

## Information for Councillors

**Disclosure of interests:** Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:** A member of the Council may ask the Chair, the Leader, a Cabinet member, the Chair of any committee or sub-committee, or a member of the Council to any external body or joint authority a question on any matter in relation to which the Council has powers of duties of which affects the district.

A member must give notice of the written question to Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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