

Public Document Pack
Licensing Committee
20 January 2022



Lewes District Council

Time and venue:

10.30 am in the Ditchling & Telscombe Rooms - Southover House, Lewes, BN7 1AB

PLEASE NOTE: This meeting is a public meeting. The number of public seats, however, are limited and need to be carefully managed to ensure that the meeting is Covid-secure. For this reason, we would like to ask that anyone intending to attend as a member of the public, contacts the Democratic Services team in advance by email: committees@lewes-eastbourne.gov.uk. Anyone attending the meeting will be requested to check in at the venue upon arrival and to wear a face covering for the duration of the meeting and while in the building, unless you have a medical exemption. **All attendees are also requested to take a lateral flow test before attending the meeting.**

Membership:

Councillor Sean MacLeod (Chair); Councillor Christine Robinson (Vice-Chair); Councillors Sam Adeniji, Graham Amy, Liz Boorman, Roy Clay, Johnny Denis, Isabelle Linington, Jim Lord and Linda Wallraven

Quorum: 3

Published: Wednesday, 12 January 2022

Agenda

1 Minutes (Pages 5 - 8)

To confirm and sign the minutes of the previous meeting held on 29 July 2021 (attached herewith).

2 Apologies for absence

3 Declarations of interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

4 Urgent items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

5 Written questions from Councillors

To deal with written questions from councillors pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution).

6 Approval of Licensing Fees (Pages 9 - 18)

Report of Director of Service Delivery

7 Date of next meeting

To note that the next meeting of the Licensing Committee is scheduled to be held on Thursday, 3 March 2022, in the Ditchling and Telscombe Rooms, Southover House, Lewes, BN7 1AB, commencing at 10:30am.

Information for the public

Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Filming/Recording:

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for Councillors

Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address:

A member of the Council may ask the Chair of a committee or sub-committee a question on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that Committee or Sub-Committee.

A Member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

Other participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01273 471600

Council website: <https://www.lewes-eastbourne.gov.uk/>

Modern.gov app available: View upcoming public committee documents on your device. Free modern.gov [iPad app](#) or [Android app](#) or [Microsoft app](#) .

This page is intentionally left blank



Licensing Committee

Minutes of the meeting held in the Ditchling & Telscombe Rooms, Southover House, Lewes, BN7 1AB, on 29 July 2021 at 10:30am

Present:

Councillor Christine Robinson (Vice-Chair, in the Chair); Councillors Roy Clay, Johnny Denis, Stephen Gauntlett, Isabelle Linington and Linda Wallraven

Officers in attendance:

Michael Davis (Specialist Advisor, Regulatory Services)
Jo Dunk (Senior Specialist Advisor, Regulatory Services)
Jennifer Norman (Committee Officer, Democratic Services)
Paul Thornton (Specialist Advisor, Regulatory Services)
Dr Michele Wilkinson (Lawyer, Housing & Regulatory)

1 Minutes

The minutes of the meeting held remotely (via Microsoft Teams) on 1 April 2021 were submitted and approved, and the Chair was authorised to sign them as a correct record.

2 Apologies for absence

Apologies for absence were received from Councillors Liz Boorman, Jim Lord and Sean MacLeod (Chair).

3 Declarations of interest

There were none.

4 Urgent items

There were none.

5 Written questions from councillors

There were none.

6 Review of the Lewes District Council Statement of Licensing Policy

The Committee considered the report which set out the Lewes District Council Statement of Licensing Policy and requested that Members agree to a six-week public consultation.

The Specialist Advisor (Regulatory Services) (SARS) summarised the report and its findings.

The Committee discussed the wording in sections 5.15.5 and 6.2.3 of Appendix 1, as detailed in section 2.2 of the report.

The Committee requested that the word *gender* be removed from paragraph 5 of section 1.4 of Appendix 1. Officers agreed.

The Committee requested that reference to temporary events be included in the Policy, under section 2 of the Policy. Officers agreed.

The Committee requested that the list of agencies as set out in section 6.3 of the Policy be reviewed and updated. Officers agreed.

Resolved:

- 1) That the Senior Specialist Advisor (Regulatory Services) be authorised to begin a six-week consultation with the public, trade and interested bodies; and
- 2) That, following the consultation period, the Customer First Resolution Team Operational Manager (Regulatory and Place) in conjunction with the Chair of the Licensing Committee, be delegated to consider the consultation responses and make any minor changes to the Statement of Licensing Policy and recommend any changes to Full Council for approval.

In the event of substantial changes being suggested as a result of the six-week consultation to the Statement of Licensing Policy, a report to be brought back to the Licensing Committee for consideration.

7 Review of the Lewes District Council Gambling Act Statement of Principles

The Committee considered the report which set out the Lewes District Council Gambling Act Statement of Principles and requested that Members agree to a six-week public consultation.

The Specialist Advisor (Regulatory Services) (SARS) summarised the report and its findings.

The Committee discussed previous statements and requested that officers use a standard corporate font for future documents. Officers agreed.

Resolved:

- 1) That the Senior Specialist Advisor (Regulatory Services) be authorised to begin a six-week consultation with the public, trade and interested bodies; and

- 2) That, following the consultation period, the Customer First Resolution Team Operational Manager (Regulatory and Place) in conjunction with the Chair of the Licensing Committee, be delegated to consider the consultation responses and make any minor changes to the Statement of Gambling Principles and recommend any changes to Full Council for approval.

In the event of substantial changes being suggested as a result of the six-week consultation to the Statement of Gambling Principles, a report to be brought back to the Licensing Committee for consideration.

8 Date of next meeting

Resolved:

That it be noted that the next meeting of the Licensing Committee is scheduled to be held on Thursday, 7 October 2021 in the Ditchling and Telscombe Rooms, Southover House, Lewes, BN7 1AB, commencing at 10:30am.

The meeting ended at 11:20am.

Councillor Christine Robinson (Vice-Chair, in the Chair)

This page is intentionally left blank

Agenda Item 6

Report to:	Licensing Committee
Date:	20 January 2022
Title:	Approval of Licensing Fees
Report of:	Director of Service Delivery
Ward(s):	All
Purpose of report:	To recommend the licensing fees proposed within Appendix 1 to apply from 1 April 2022
Officer recommendation(s):	To recommend to Full Council to approve the licensing fees proposed within Appendix 1 to apply from 1 April 2022.
Reasons for recommendations:	To ensure that the licensing fees are approved by the Licensing Committee.
Contact Officer(s):	Rebecca.Wynn@lewes-eastbourne.gov.uk Regulatory Services Lead 07920 251841

1 Introduction

- 1.1 Lewes District Council carries out a variety of Licensing functions. Licensing fees should be considered by the Licensing Committee and then recommended to Full Council. The table at 2.2 summarises the estimated financial impact of the fees proposed to apply from 1 April 2022 as detailed in Appendix 1.
- 1.2 The current financial year has been extremely challenging following a nationwide lockdown because of the Covid-19 Pandemic. Not only has this impacted many businesses adversely but it has had an impact on the service we offer with all face to face contact ceasing for a period of time.
- 1.3 Issues were experienced with the hackney carriage and private hire trade as the ability to access garages for MOT's, vehicle suitability tests and drivers' medical checks was problematic due to many of these services temporarily closing. The majority of these services have subsequently restarted but it is taking time to collect fees as a result from the suspension of these activities.

2 Financial Overview

- 2.1 The table shows the estimated financial impact of changes in usage levels experienced during the current year, which has been impacted due to the global coronavirus pandemic.

2.2

Lewes District Council Services	Budgeted income estimate for 2021/22 £	Additional income forecast for 2021/22 £	2022/23 indicative income forecast £
Discretionary charges (i.e. where fees are set by Lewes District Council)			
Consent Streets (Street Trading)	3,000	1,500	4,500
Hackney Carriage Licensing	38,850	0	38,850
Private Hire Vehicle Licensing	38,850	0	38,850
Private Hire Operator Licensing	7,300	0	7,300
Drivers Licensing	65,000	(21,800)	43,200
Gambling Act 2005	5,000	0	5,000
Environmental Health Licensing	2,000	0	2,000
Animal Welfare	6,000	0	6,000
Total Discretionary Charges	166,000	(20,300)	145,700
Statutory charges (i.e. where fees are prescribed by Government)			
Licensing Act 2003	82,300	(12,300)	70,000
Total income estimates	248,300	(32,600)	215,700

3 Financial Impact

- 3.1 The taxi licensing service operate on a self-financing, year-by-year basis. Street trading operate on a similar basis. This means that the Council has the discretion to set fees for these services on a cost recovery basis with appropriate adjustments for any over or under spend from the previous years.
- 3.2 The current surplus at year end 2020/21 stands at £182,158. This has reduced from a surplus of £298,653 in 2019/20.
- 3.3 It is still necessary for steps to be taken for this amount to be reduced. From April 2020 in recognition of the difficulties experienced by taxi and private hire drivers as a result of the global pandemic vehicle renewal fees were reduced for

a period of 1 year to assist vehicle proprietors during a period of financial uncertainty. This reduction will remain in place for a further year together with including the initial knowledge test fee in the application cost. Reductions have been made on some licence variation options, see lines 30-36 in Appendix 1.

- 3.4 A number of measures are now being taken to address the surplus which includes the following: additional staff to increase and improve administration; a new bespoke licensing software package to improve efficiencies and mobile work solutions and training for current drivers on the new upcoming guidance. It is anticipated that with a reduced income from fees and increased cost of running the service the surplus will be significantly reduced.
- 3.5 Members are asked to note that over the last year there has been an extensive internal review of taxi and private hire licence fees to ensure that they are correctly accounted for and to confirm that the fees relate to the costs of the service.
- 3.6 The table above also lists the Licensing Act 2003 fees and charges, these are statutory services where fees and charges are prescribed by Government. Changes in the level of fees are implemented as and when they are issued by the appropriate Department and communicated to service users through appropriate channels, e.g. through the Council's website. The Government has not announced any change in these fees for 2022/23.
- 3.7 Since 2018/19 there has been a gradual decline in the number of premises licences which at its peak in 2018 had receipts of £89,000 which reduced to £83,400 in 2019, £74,000 in 2020 and £68,000 in 2021. Premises numbers in the Lewes District are expected to remain stable making the anticipated income in 2022/23 being £70,000.
- 3.8 Members are asked to note that there is a proposal for a substantial increase in the licence fees relating to a Dangerous Wild Animal Licence. In Appendix 1 at lines 79,80 & 81, these fees fall under the heading of Miscellaneous Licences but in fact it is a discretionary fee. There are currently no Dangerous Wild Animal Licences in Lewes, but if such an application were to be received, it is anticipated that the current fee would not cover Council's costs. The proposed new fees are in line with those of neighbouring Local Authorities.
- 3.9 Members will see at Appendix 1 the proposed fees for 2022/23.

Financial appraisal

- 4.1 Should the revised fees be approved, then the reduction in budgeted income of £32,600 will be reflected in the final 2022/23 budget to be approved by Council in February 2022.

5 Legal implications

- 5.1 Licensing fees must be charged in accordance with the requirements of the particular legislation and the relevant case law. Members are asked to note that in terms of licensing fees some fees are set by central Government and some

are locally set. For example, for street trading consent fees the Local Government (Miscellaneous Provisions) Act 1982 Schedule 4 para. 9(1) states that the Council may charge such fees as they consider reasonable. The Local Government (Miscellaneous Provisions) Act 1976 section 53(2) controls the fees of hackney and private hire drivers licences and states that the Council may demand such fees as they consider reasonable with a view to recovering the costs of issue and administration and section 70 of the 1976 Act provides a similar provision in relation to vehicle and operators licences.

- 5.2 For those fees that are locally set there are some limitations. In deciding what is reasonable case law has clarified that reasonable does not imply a wide discretion but that the fees charged shall relate to the level of costs reasonably incurred in providing the service. Further, Members must take account of the European Services Directive 2006 (which does not strictly apply to private hire/hackney and gambling licences) which reinforces the principles to be applied to the setting of local fees and charges in that such a process shall be reasonable, proportionate, non-discriminatory, justifiable, clear and transparent.
- 5.3 Members should note that case law has established that if there is any surplus or deficit in fees generated in the previous financial year that must be taken into account when setting the following year's fees. Any surplus should be carried forward and applied to the same account in the following year.
- 5.4 The Legal Section considered this Report on 12 January 2022 (IKEN- 10728-MW).

6 Risk management implications

- 6.1 If the Council does not have an effective fee setting process that is subject to proper oversight by Councillors it will not be able to demonstrate that it has in place adequate means to safeguard council assets and services, and it could be subject to criticism from the council's external auditor or the public.

7 Equality analysis

- 7.1 It is not expected that the proposed amendments to fees and charges will impact on protected characteristics.

8 Environmental sustainability implications

- 8.1 There are no significant sustainability implications as a result of this report.

9 Appendices

- 9.1 • Appendix 1 – Proposed Licensing Fees and Charges 2022/23

10 Background papers

- 10.1 None.

Appendix 1 – Proposed Licensing Fees and Charges 2022/23

Lewes District Council Licensing Fees and Charges Proposals 2022/2023

LICENSING

1 Street Trading Consents (Lewes and Newhaven Precincts)

		2021/2022 Current charge £pence	2022/2023 Proposed charge £pence	VAT	Increase in pence	Increase %	
Individual Traders	Application Fee	£25.00	£25.00	e	-	0.00%	
2	Daily Rate	£10.00	£10.00	e	-	0.00%	
3	Weekly Rate	£75.00	£75.00	e	-	0.00%	
4					-		
5	Annual Rate	£475.00	£475.00	e	-	0.00%	
7	Market Operators	Annual Rate	£475.00	£475.00	e	-	0.00%
8	Total Estimated Annual Income (Street Trading Consents)	£3,000.00	£4,500.00		-	50.00%	

Concessions

9	Event by a charity (inc street collections)		Free upon approval from Licensing Officer			
---	---	--	---	--	--	--

10 TAXI LICENSING

11	Knowledge Test Hackney Carriage	£55 in 20/21	£0.00	£0.00	e	Nil	
12	Knowledge Test Private Hire	£45 in 20/21	£0.00	£0.00	e	Nil	
13	Dual Knowledge Test Additional Test	new in 21/22	£45.00	£45.00			
14	CSE, Safeguarding test	To be sourced	TBD				
15	Drivers License Application Fee		£130.00	£130.00	e	-	0.00%
16	Additional DBS fee		£44.00	£44.00	e	-	0.00%
17	Hackney Carriage/Private Hire/Dual Driver's Licence (Renewal)	1 Year £115 in 20/21	£77.00	£77.00	e	-	0.00%
18		3 Years £300 in 20/21	£200.00	£200.00	e	-	0.00%
19	Hackney Carriage / Private Hire Vehicle Licence	1 Year £160 in 20/21	£107.00	£107.00	e	-	0.00%
20	Private Hire Operator Licence 5 Year up to 5 Vehicles	£490 in 20/21	£441.00	£441.00	e	-	0.00%
21	Private Hire Operator Licence 5 Year 6 - 10 Vehicles	£625 in 20/21	£562.50	£562.50	e	-	0.00%
22	Private Hire Operator Licence 5 Year 11 - 20 Vehicles	£895 in 20/21	£805.50	£805.50	e	-	0.00%
23	Private Hire Operator Licence 5 Year 21 - 40 Vehicles	£1,440 in 20/21	£1,296.00	£1,296.00	e	-	0.00%
24	Private Hire Operator Licence 5 Year 41 - 80 Vehicles	£2,530 in 20/21	£2,277.00	£2,277.00	e	-	0.00%
25	Private Hire Operator Licence 5 Year 81-100 Vehicles	£3,070 in 20/21	£2,763.00	£2,763.00	e	-	0.00%
26	Private Hire Operator Licence 5 Year 101+ Vehicles	£New in 20/21	£3,500.00	£3,500.00	e	-	0.00%
27	Replacement of Lost /Damaged Licence Plates		£40.00	£40.00	e	-	0.00%
28	Replacement of Lost /Damaged Door Signs	new in 21/22	£10.00	£10.00	e	-	0.00%
29	Replacement of Driver's Badge		£10.00	£10.00	e	-	0.00%
30	Transfer of Licence Plate to Different Vehicle	Private Hire & Hackney	£50.00	£37.50	e	12.50	-25.00%
31	Temporary Transfer of Vehicle Licence (Inc. Test and Seal)		£90.00	£50.00	e	40.00	-44.44%
32	Transfer of Ownership		£40.00	£37.50	e	2.50	-6.25%
33	Vehicle Change of Use	From Private Hire to Hackney Carriage and vice versa	£50.00	£37.50	e	12.50	-25.00%
34	Driver's Licence - Change of Use as Above		£40.00	£37.50	e	2.50	-6.25%
35	Change of Address		£10.00	£0.00	e	10.00	-100.00%
36	Missed Appointment		£10.00	£0.00	e	10.00	-100.00%
37	Total Estimated Annual Income (Taxi Licensing)		£150,000.00	£128,200.00		21,800.00	-14.53%

Appendix 1 – Proposed Licensing Fees and Charges 2022/23

Lewes District Council Licensing Fees and Charges Proposals 2022/2023

Licensing Act 2003

38 Premises Licence and Club Premises Certificates Statutory fees apply as shown below
(Licence fees are linked to non-domestic rateable value of the premises)

39 Application Fee

40 Band A

41 Band B

42 Band C

43 Band D

44 Band E

45 Annual Charge

46 Band A

47 Band B

48 Band C

49 Band D

50 Band E

51 Minor variation application

52 Dis Application DPS

53 Personal Licence

54 Temporary Event Notice

55 Theft, loss etc of premises licence summary

56 Application for a provisional statement where premises being built etc.

57 Notice of change of name or address

58 Application to vary a licence to specify individual as Designated Premises Supervisor

59 Application for transfer of Premises Licence

60 Interim authority notice following death etc. of licence holder

61 Theft, loss etc. of certificate or summary

62 Notification of change of name or alteration of rules of club

63 Change of relevant registered address of club

64 Theft, loss etc. of Temporary Event Notice

65 Theft, loss etc. of Personal Licence

66 Duty to notify of change of name or address

67 Right of freeholder etc. to be notified of licensing matters

68

69 Premises Licenses Additional Fees

Where the number of people that the applicant allows on the premises at any one time is 5,000 or more an additional fee will be charged.

70 **Total Estimated Annual Income (Licensing Act 2003)**

£82,000 in 20/21

	2021/2022 Current charge	2022/2023 Proposed charge		Increase	Increase
				-	
				-	
				-	
				-	
	£100.00	100.00	e	-	0.00%
	£190.00	190.00	e	-	0.00%
	£315.00	315.00	e	-	0.00%
	£450.00	450.00	e	-	0.00%
	£635.00	635.00	e	-	0.00%
				-	
	£70.00	70.00	e	-	0.00%
	£180.00	180.00	e	-	0.00%
	£295.00	295.00	e	-	0.00%
	£320.00	320.00	e	-	0.00%
	£350.00	350.00	e	-	0.00%
				-	
	£89.00	89.00	e	-	0.00%
	£23.00	23.00	e	-	0.00%
	£37.00	37.00	e	-	0.00%
	£21.00	21.00	e	-	0.00%
	£10.50	10.50	e	-	0.00%
	£315.00	315.00	e	-	0.00%
	£10.50	10.50	e	-	0.00%
	£23.00	23.00	e	-	0.00%
	£23.00	23.00	e	-	0.00%
	£23.00	23.00	e	-	0.00%
	£10.50	10.50	e	-	0.00%
	£10.50	10.50	e	-	0.00%
	£10.50	10.50	e	-	0.00%
	£10.50	10.50	e	-	0.00%
	£10.50	10.50	e	-	0.00%
	£21.00	21.00	e	-	0.00%
				-	
				-	
	£82,300.00	£70,000.00		12,300.00	-14.95%
				-	

Appendix 1 – Proposed Licensing Fees and Charges 2022/23

Lewes District Council Licensing Fees and Charges Proposals 2022/2023

71 ENVIRONMENTAL HEALTH LICENSING

		2021/2022 Current charge	2022/2023 Proposed charge		Increase	Increase
	Acupuncture, tattooing ear piercing and electrolysis				-	
72	Register premises only	£93.00	£93.00			0.00%
73	Register a person	£41.50	£41.50			0.00%
74	Register a person and premises	£135.00	£135.00			0.00%
75	Amendment to registered premises	£0.00	£0.00			0.00%
76	Replacement Certificate	£0.00	£0.00			0.00%
77	Zoo Licensing Act 1981	Vet Fee +	£590.00	£590.00	e	0.00%
78	Guard Dogs Act 1975	£145 in 20/21	£145.00	£145.00	e	0.00%
79	Dangerous Wild Animals Act 1976	Initial Application Vet fee +	£180.00	£750.00	e	316.67%
80	Dangerous Wild Animals Act 1976	Renewal Vet Fee +	new	£250.00		250.00%
81	Dangerous Wild Animals Act 1976	Variation Vet Fee +	new	£200.00		200.00%
82	Application for a boat hire licence	£85 in 20/21	£0.00	£0.00	e	Nil
83	Application to change a boat hire licence	£85 in 20/21	£0.00	£0.00	e	Nil
84						
85	Stage Hypnotism		£65.00	£65.00	e	0.00%
86	Sex Establishments	Initial Grant of Licence	£3,250.00	£3,250.00	e	0.00%
87		Annual Renewal	£1,750.00	£1,750.00	e	0.00%
88		Variation	£1,750.00	£1,750.00	e	0.00%
89						
90	Scrap Metal Dealers Act 2013	Site Licence - New	£375.00	£375.00	e	-
91		Site Licence - Renewal	£375.00	£375.00	e	-
92		Collector - New	£255.00	£255.00	e	-
93		Collector - Renewal	£255.00	£255.00	e	-
94		Licence Variation	£75.00	£75.00	e	-
95	Total Estimated Annual Income (Env Health)		£2,000.00	£2,000.00		-
96						0.00%

Appendix 1 – Proposed Licensing Fees and Charges 2022/23

Lewes District Council Licensing Fees and Charges Proposals 2022/2023

97	ANIMAL WELFARE	
98	Animal Welfare Regs 2018 Doq Day Care	
99	Animal Welfare Regs 2018 Sale of animals	
100	Animal Welfare Regs 2018 Breeding Dogs	Vet Fee + 1st inspection only
101	Animal Welfare Regs 2018 Cat and Dog Home Boarding	
102	Animal Welfare Regs 2018 Horses (upto 10)	Vet Fee +
103	Animal Welfare Regs 2018 Horses (between 11and 20)	Vet Fee +
104	Animal Welfare Regs 2018 Horses (More than 20)	Vet Fee +
105	Animal Wefare Regs 2018 Keeping or training animals	
106	Animal Welfare Regs 2018 Dog Day Care ADDITIONAL ACTIVITY	
107	Animal Welfare Regs 2018 Sale of animals ADDITIONAL ACTIVITY	
108	Animal Welfare Regs 2018 Breeding Dogs ADDITIONAL ACTIVITY	
109	Animal Welfare Regs 2018 Cat and Dog Home Boarding ADDITIONAL ACTIVITY	
110	Animal Welfare Regs 2018 Horses (upto 10) ADDITIONAL ACTIVITY	
111	Animal Welfare Regs 2018 Horses (between 11and 20) ADDITONAL ACTIVITY	
112	Animal Welfare Regs 2018 Horses (More than 20) ADDITIONAL ACTIVITY	
113	Animal Wefare Regs 2018 Keeping or training animals ADDITIONAL ACTIVITY	
114	Animal Welfare Regs 2018 Dog Day Care PLV	
115	Animal Welfare Regs 2018 Sale of animals PLV	
116	Animal Welfare Regs 2018 Breeding Dogs PLV	
117	Animal Welfare Regs 2018 Cat and Dog Home Boarding PLV	
118	Animal Welfare Regs 2018 Horses (upto 10) PLV	
119	Animal Welfare Regs 2018 Horses (between 11and 20) PLV	
120	Animal Welfare Regs 2018 Horses (More than 20) PLV	
121	Animal Wefare Regs 2018 Keeping or training animals PLV	
122	Animal Welfare Regs 2018 Dog Day Care RESCORE	
123	Animal Welfare Regs 2018 Sale of animals RESCORE	
124	Animal Welfare Regs 2018 Breeding Dogs RESCORE	
125	Animal Welfare Regs 2018 Cat and Dog Home Boarding RESCORE	
126	Animal Welfare Regs 2018 Horses (upto 10) RESCORE	
127	Animal Welfare Regs 2018 Horses (between 11and 20) RESCORE	
128	Animal Welfare Regs 2018 Horses (More than 20) RESCORE	
129	Animal Wefare Regs 2018 Keeping or training animals RESCORE	
130	Animal Welfare Regs 2018 Dog Day Care APPEAL	
131	Animal Welfare Regs 2018 Sale of animals APPEAL	
132	Animal Welfare Regs 2018 Breeding Dogs APPEAL	
133	Animal Welfare Regs 2018 Cat and Dog Home Boarding APPEAL	
134	Animal Welfare Regs 2018 Horses (upto 10) APPEAL	
135	Animal Welfare Regs 2018 Horses (between 11and 20) APPEAL	
136	Animal Welfare Regs 2018 Horses (More than 20) APPEAL	
137	Animal Wefare Regs 2018 Keeping or training animals APPEAL	
138		
139	Total Estimated Annual Income (Animal Welfare Licensinq)	

2021/2022	2022/2023		Increase	Increase
Current	Proposed			
charge	charge			
£225.00	£225.00	e		0.00%
£250.00	£250.00	e		0.00%
£250.00	£250.00	e		0.00%
£225.00	£225.00	e		0.00%
£225.00	£225.00	e		0.00%
£316.00	£316.00	e		0.00%
£415.00	£415.00	e		0.00%
£145.00	£145.00	e		0.00%
£69.00	£69.00	e		0.00%
£91.00	£91.00	e		0.00%
£101.00	£101.00	e		0.00%
£59.00	£59.00	e		0.00%
£107.00	£107.00	e		0.00%
£123.00	£123.00	e		0.00%
£251.00	£251.00	e		0.00%
£46.00	£46.00	e		0.00%
£138.00	£138.00	e		0.00%
£144.00	£144.00	e		0.00%
£156.00	£156.00	e		0.00%
£113.00	£113.00	e		0.00%
£162.00	£162.00	e		0.00%
£177.00	£177.00	e		0.00%
£305.00	£305.00	e		0.00%
£145.00	£145.00	e		0.00%
£115.00	£115.00	e		0.00%
£101.00	£101.00	e		0.00%
£111.00	£111.00	e		0.00%
£90.00	£90.00	e		0.00%
£117.00	£117.00	e		0.00%
£133.00	£133.00	e		0.00%
£261.00	£261.00	e		0.00%
£0.00	£0.00	e		0.00%
£82.00	£82.00	e		0.00%
£71.00	£71.00	e		0.00%
£82.00	£82.00	e		0.00%
£60.00	£60.00	e		0.00%
£87.00	£87.00	e		0.00%
£103.00	£103.00	e		0.00%
£231.00	£231.00	e		0.00%
£0.00	£0.00	e		0.00%
£6,000.00	£6,000.00			0.00%

Appendix 1 – Proposed Licensing Fees and Charges 2022/23

Lewes District Council Licensing Fees and Charges Proposals 2022/2023

			2021/2022 Current charge	2022/2023 Proposed charge		Increase	Increase
140	Gambling Act 2003						
141	<i>Lotteries (Statutory Fee)</i>	Initial	£40.00	£40.00	e		0.00%
142		Renewal	£20.00	£20.00	e		0.00%
143	<i>Gaming Machines (Licensed Premises - Licensing Act 2003)</i>	Statutory Fees					
144	Notify Licensing Authority of intention to provide a maximum of 2 gaming machines - category C and/or D		£50.00	£50.00	e		0.00%
145	New licensed premises gaming permit		£150.00	£150.00	e		0.00%
146	Vary an existing licensed premises gaming permit		£100.00	£100.00	e		0.00%
147	Transfer an existing licensed premises gaming permit		£25.00	£25.00	e		0.00%
148	Annual Fee (Permits over 2 machines)		£50.00	£50.00	e		0.00%
149							
150	<i>Bingo Premises Licence</i>	Statutory Fees					
151	Annual Fee		£800.00	£800.00	e		0.00%
152	Application to vary a licence		£1,500.00	£1,500.00	e		0.00%
153	Application to transfer a licence		£1,000.00	£1,000.00	e		0.00%
154	Application for reinstatement of a licence		£1,000.00	£1,000.00	e		0.00%
155	Application for provisional statement		£2,700.00	£2,700.00	e		0.00%
156	Application for a new premises licence		£2,700.00	£2,700.00	e		0.00%
157	Application for a new premises licence (Provisional Statement Holder)		£1,000.00	£1,000.00	e		0.00%
158							
159	<i>Adult gaming centre premises licence</i>	Statutory Fees					
160	Annual Fee		£800.00	£800.00	e		0.00%
161	Application to vary a licence		£800.00	800.00	e		0.00%
162	Application to transfer a licence		£1,000.00	1,000.00	e		0.00%
163	Application for reinstatement of a licence		£1,000.00	1,000.00	e		0.00%
164	Application for provisional statement		£1,500.00	1,500.00	e		0.00%
165	Application for a new premises licence		£1,500.00	1,500.00	e		0.00%
166	Application for a new premises licence (Provisional Statement Holder)		£1,500.00	1,500.00	e		0.00%
167							
168	<i>Club Gaming/Machine Permit</i>	Statutory Fees					
169	Application for a new permit		£200.00	200.00	e		0.00%
170	Application for a permit (Club Premises Certificate Holder)		£100.00	100.00	e		0.00%
171	Application for a permit (Existing Operator)		£100.00	100.00	e		0.00%
172	Application to vary a permit		£100.00	100.00	e		0.00%
173	Renewal		£200.00	200.00	e		0.00%
174	Renewal (Club Premises Certificate Holder)		£100.00	100.00	e		0.00%
175	Annual Fee		£50.00	50.00	e		0.00%
176	Copy of Permit		£15.00	15.00	e		0.00%
177							
178	<i>Betting premises (Track licence)</i>	Statutory Fees					
179	Annual Fee		£800.00	800.00	e		0.00%
180	Application to vary a licence		£1,000.00	1,000.00	e		0.00%
181	Application to transfer a licence		£800.00	800.00	e		0.00%
182	Application for reinstatement of a licence		£800.00	800.00	e		0.00%
183	Application for provisional statement		£2,000.00	2,000.00	e		0.00%
184	Application for a new premises licence		£2,000.00	2,000.00	e		0.00%
185	Application for a new premises licence (Provisional Statement Holder)		£800.00	800.00	e		0.00%
186							

Appendix 1 – Proposed Licensing Fees and Charges 2022/23

Lewes District Council Licensing Fees and Charges Proposals 2022/2023

		2021/2022 Current charge	2022/2023 Proposed charge		Increase	Increase
187	<i>Betting premises (other) licence</i>					
188	Annual Fee	£500.00	500.00	e		0.00%
189	Application to vary a licence	£1,200.00	1,200.00	e		0.00%
190	Application to transfer a licence	£1,000.00	1,000.00	e		0.00%
191	Application for reinstatement of a licence	£1,000.00	1,000.00	e		0.00%
192	Application for provisional statement	£2,300.00	2,300.00	e		0.00%
193	Application for a new premises licence	£2,300.00	2,300.00	e		0.00%
194	Application for a new premises licence (Provisional Statement Holder)	£1,000.00	1,000.00	e		0.00%
195						
196	<i>Temporary use notice</i>	£250.00	£250.00	e		0.00%
197	<i>Family entertainment centre premises licence</i>					
198	Annual Fee	£600.00	600.00	e		0.00%
199	Application to vary a licence	£800.00	800.00	e		0.00%
200	Application to transfer a licence	£800.00	800.00	e		0.00%
201	Application for reinstatement of a licence	£800.00	800.00	e		0.00%
202	Application for provisional statement	£1,500.00	1,500.00	e		0.00%
203	Application for a new premises licence	£1,500.00	1,500.00	e		0.00%
204	Application for a new premises licence (Provisional Statement Holder)	£800.00	800.00	e		0.00%
205						
206	<i>Family Entertainment Centre Gaming Machine Permit</i>					
207	Application for a new permit	£300.00	300.00	e		0.00%
208	Renewal	£300.00	300.00	e		0.00%
209	Application to Substitute name	£25.00	25.00	e		0.00%
210	Copy of permit	£15.00	15.00	e		0.00%
211						
212	Total Estimated Annual Income (Gambling Act 2003)	£5,000.00	£5,000.00			
213	TOTAL ESTIMATED ANNUAL INCOME FOR ALL LICENSING SERVICES	£248,300.00	£215,700.00			