

# Decisions taken by the Cabinet on 22 September 2022



Lewes District Council

## Notice dated: 23 September 2022

Issued to the chairman, members of the Policy and Performance Advisory Committee and other Councillors for information.

**Key decisions will be implemented after the expiry of 3 working days from the date of this notice unless “called-in” under the provisions of the council’s policy and performance advisory procedure rules (see end of document for call-in procedure) or implemented sooner by reason of urgency.**

Please refer to the relevant cabinet agenda and reports when reading this notice. The minutes of the meeting of the cabinet containing a full record of the proceedings will be published in due course. To view on-line follow this link to the relevant pages on the council’s website:- <https://democracy.lewes-eastbourne.gov.uk/mgCommitteeDetails.aspx?ID=417>

## **DECISIONS:**

<b>Item No</b>	<b>Matter:</b>	<b>Decision:</b>	<b>Reasons for decision:</b>
<b>8</b>	Portfolio progress and performance report quarter 1 - 2022-2023	<b>(Non-key decision):</b>  To note progress and performance for Quarter 1 2022/23.	To enable Cabinet members to consider specific aspects of the council’s progress and performance.
<b>9</b>	Finance update - performance quarter 1 - 2022-2023	<b>(Non-key decision):</b>  (1) To note the General Fund, HRA and Collection Fund financial performance for the quarter ended June 2022.  (2) To note the capital programme as set out at Appendix 2 to the report.	To enable Cabinet members to consider specific aspects of the Council’s financial performance.

10	Lewes District Council Cost of Living Emergency Fund	<p><b>(Key decision):</b></p> <p>(1) To approve the Lewes District Council Cost of Living Emergency Fund Scheme, as specified in the proposal at paragraph 2 of the report.</p> <p>(2) To authorise the Director of Service Delivery in consultation with the Portfolio Holder for Finance and Assistant Director of Finance to finalise the scheme criteria and take necessary steps to implement the Lewes District Council Cost of Living Emergency Fund Scheme.</p>	Cabinet approval is required for the scheme to be implemented.
11	Housing development update	<p><b>(Key decision):</b></p> <p>(1) To approve the updated business case, as set out at the exempt appendix to the report and Capital Budget Allocation (up to £7.1m) for the project known as the Former Newhaven Police Station within the capacity of the HRA Capital Programme.</p> <p>(2) To authorise the Director of Regeneration and Planning, in consultation with the Portfolio Holder for Housing and Chief Finance Officer, to carry out all necessary actions to facilitate the project including financing, feasibility, development and determining the terms of, and authorising the execution of, all necessary documentation.</p>	To provide progress updates and secure the necessary approvals to bring forward on going key housing development projects within the district.

## Call-in procedure

Call-in is the procedure whereby a decision of the Cabinet, the Leader or a portfolio holder, or a member or officer with delegated authority (an executive decision), taken but not implemented, may be examined by the Policy and Performance Advisory Committee prior to implementation.

Any Councillor is entitled to submit a request by email setting out the reason why he/she wishes any such decision to be called in by the Policy and Performance Advisory Committee for consideration by a Call-In Panel. The request must be submitted to Democratic Services within three working days of the date of this notice.

Should any request by a councillor be submitted, the Cabinet Officer will then email all members of the Policy and Performance Advisory Committee, advising them of the request for a review.

Members of the Policy and Performance Advisory Committee must decide within two working days if they support the request and if they do, they should email a response to the Committee and Civic Services Manager accordingly. If at least six members of the Committee are in favour of calling in the decision the Chair of the Policy and Performance Advisory Committee will call a Call-In Panel of the Committee within five working days where possible. The number of councillors to serve on a Panel (which shall be politically proportionate except that either the Leader of a political group may decide to offer one of their Group's places to another Group or an Independent member) shall be determined by the Chair with the councillors being nominated by the respective Group Leaders.

The decision of the Cabinet will not be implemented until:

- The time period for call-in has expired and six members of the Policy and Performance Advisory Committee have not stated they are in favour of calling in the decision; or
- A Call-In Panel of the Policy and Performance Advisory Committee considers the matter and resolves not to intervene in the decision of Cabinet; or
- A Call-In Panel of the Policy and Performance Advisory Committee resolves to refer the matter back to Cabinet for further consideration and to take account of any recommendation of the Panel, in which case the Cabinet will reconsider the decision as soon as is reasonably practicable; or
- In the case of any question relating to the budget or policy framework, a Call-In Panel of the Policy and Performance Advisory Committee has reported to the meeting of the Council that will consider the budget or policy framework or any component part of it (if there is insufficient time for the matter to be referred back to the Cabinet).

Once a decision of the Cabinet has been referred to a Call-In Panel of the Policy and Performance Advisory Committee it shall not be subject to further consideration by a Call-In Panel or the Committee itself and shall not again be referred by any individual councillor.

# Democratic Services

For any further queries regarding this document or you require any further information please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

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**Council Website -** <http://www.lewes-eastbourne.gov.uk/>