

Decisions taken by the Cabinet on 8 December 2022



Lewes District Council

Notice dated: 08 December 2022

Issued to the chairman, members of the Policy and Performance Advisory Committee and other Councillors for information.

Key decisions will be implemented after the expiry of 3 working days from the date of this notice unless “called-in” under the provisions of the council’s policy and performance advisory procedure rules (see end of document for call-in procedure) or implemented sooner by reason of urgency.

Please refer to the relevant cabinet agenda and reports when reading this notice. The minutes of the meeting of the cabinet containing a full record of the proceedings will be published in due course. To view on-line follow this link to the relevant pages on the council’s website:- <https://democracy.lewes-eastbourne.gov.uk/mgCommitteeDetails.aspx?ID=417>

DECISIONS:

Item No	Matter:	Decision:	Reasons for decision:
8	Cost of Living Crisis Update	(Non-key decision): To note the progress of measures taken to support residents through the cost of living crisis.	The Council has committed to a range of ongoing measures which are supporting residents and organisations across the district.
9	Portfolio progress and performance report 2022/23 - Quarter 2	(Non-key decision): To note progress and performance for quarter 2 2022/23.	To enable Cabinet members to consider specific aspects of the council’s progress and performance.

10	Finance update - performance quarter 2 - 2022-2023	<p>(Non-key decision):</p> <p>(1) To note the General Fund, HRA and Collection Fund financial performance for the quarter ended September 2022.</p> <p>(2) To note the capital programme as set out at Appendix 2 to the report.</p>	To enable Cabinet members to consider specific aspects of the Council's financial performance.
11	Local council tax reduction scheme 2023/24	<p>Recommended to Full Council (Budget and policy framework)</p> <p>(1) To recommend to Full Council that the 2022/23 Local Council Tax Reduction Scheme is adopted as the 2023/24 scheme.</p> <p>(2) Subject to Full Council adoption of the Scheme, Cabinet grants the Director of Service Delivery delegated authority -</p> <p style="padding-left: 40px;">(a) to implement the Scheme, such delegated authority to include any measures necessary for or incidental to its management and administration; and</p> <p style="padding-left: 40px;">(b) if necessary, and in accordance with paragraph 2.3, to amend the Scheme in consultation with the Cabinet Member for Assets and Finance</p> <p>(3) That the Exceptional Hardship Scheme continues in 2023/24 subject to funds being available.</p>	The Council must review the scheme each year and adopt a scheme for the coming financial year.

12	Council tax base and non-domestic rate income for 2023/24	<p>(Key decision):</p> <p>(1) To agree the provisional Council Tax Base of 37,839.4 for 2023/24 for the whole area and that the Council Tax Base for each of the Town and Parish areas of the District shall be set out at Appendix 2 of this report.</p> <p>(2) To agree that the Chief Finance Officer, in consultation with the Portfolio Holder for Finance, determine the final amounts for the Council Tax Base for 2023/24.</p> <p>(3) To agree that the Chief Finance Officer, in consultation with the Portfolio Holder for Finance, determine net yield from Business Rate income for 2023/24.</p>	Cabinet is required to approve the Tax Base which will be used for the purposes of calculating the 2023/24 Council Tax.
13	Local Development Scheme	<p>Recommended to Full Council (Budget and policy framework):</p> <p>(1) That Cabinet recommends to Full Council that the revised Lewes Local Development Scheme 2023-2025 as set out at Appendix 1 to the report be adopted at the Full Council meeting on 20 February 2023</p> <p>(2) That delegated authority be given to the Director of Regeneration and Planning in consultation with the Cabinet Member for Planning and Infrastructure to make minor changes within the Local Development Scheme where necessary.</p> <p>Resolved (Non-key decision):</p> <p>(3) To consider providing funding for additional staff resources, to support the existing timetable and delivery of the Local Plan.</p>	<p>(1) The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and the Council's constitution identifies that the adoption of the Local Development Scheme is a function of Full Council.</p> <p>(2) To ensure that the Local Development Scheme can be kept up to date without needing to bring minor amendments back to Full Council.</p>

<p>14</p>	<p>Natural Flood Management within the Ouse and Eastern Adur catchment</p>	<p>(Key decision):</p> <p>(1) To approve the strategic approach presented and agreed as follows:</p> <ul style="list-style-type: none"> a. To continue to provide governance, support and resource to the Natural Flood Management (NFM) programme beyond the current end date of March 2023 and to delegate authority to the Director of Service Delivery in consultation with the Cabinet member for recycling, waste and open spaces to negotiate the terms of and enter into any necessary agreements to facilitate this provision. b. To build upon the NFM approach (as outlined in the report) and support inter-linked projects with partners and stakeholders such as habitat restoration and nature recovery in the Ouse catchment. <p>(2) To endorse the approach set out at Appendix 1 'Lewes District Council (LDC) Briefing: Natural Flood Management within the Ouse and Eastern Adur catchment' and Appendix 2 'Wilder Ouse, Vision & Targets'.</p> <p>(3) To approve a waiver to the Contract Procedure Rules (CPR) as set out in paragraph 2.4.1 (a) of the CPR to enable the Council to enter into agreements with partners in relation to this strategic approach.</p>	<p>Lewes District Council has been successfully working in partnership delivering Natural Flood Management (NFM) projects with the Sussex Flow Initiative (SFI) and Ouse & Adur Rivers Trust (OART) since 2016. This approach has delivered a raft of benefits on which to build in a collaborative effort to improve climate resilience in the coming years.</p>
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Call-in procedure

Call-in is the procedure whereby a decision of the Cabinet, the Leader or a portfolio holder, or a member or officer with delegated authority (an executive decision), taken but not implemented, may be examined by the Policy and Performance Advisory Committee prior to implementation.

Any Councillor is entitled to submit a request by email setting out the reason why he/she wishes any such decision to be called in by the Policy and Performance Advisory Committee for consideration by a Call-In Panel. The request must be submitted to Democratic Services within three working days of the date of this notice.

Should any request by a councillor be submitted, the Cabinet Officer will then email all members of the Policy and Performance Advisory Committee, advising them of the request for a review.

Members of the Policy and Performance Advisory Committee must decide within two working days if they support the request and if they do, they should email a response to the Committee and Civic Services Manager accordingly. If at least six members of the Committee are in favour of calling in the decision the Chair of the Policy and Performance Advisory Committee will call a Call-In Panel of the Committee within five working days where possible. The number of councillors to serve on a Panel (which shall be politically proportionate except that either the Leader of a political group may decide to offer one of their Group's places to another Group or an Independent member) shall be determined by the Chair with the councillors being nominated by the respective Group Leaders.

The decision of the Cabinet will not be implemented until:

- The time period for call-in has expired and six members of the Policy and Performance Advisory Committee have not stated they are in favour of calling in the decision; or
- A Call-In Panel of the Policy and Performance Advisory Committee considers the matter and resolves not to intervene in the decision of Cabinet; or
- A Call-In Panel of the Policy and Performance Advisory Committee resolves to refer the matter back to Cabinet for further consideration and to take account of any recommendation of the Panel, in which case the Cabinet will reconsider the decision as soon as is reasonably practicable; or

- In the case of any question relating to the budget or policy framework, a Call-In Panel of the Policy and Performance Advisory Committee has reported to the meeting of the Council that will consider the budget or policy framework or any component part of it (if there is insufficient time for the matter to be referred back to the Cabinet).

Once a decision of the Cabinet has been referred to a Call-In Panel of the Policy and Performance Advisory Committee it shall not be subject to further consideration by a Call-In Panel or the Committee itself and shall not again be referred by any individual councillor.

Democratic Services

For any further queries regarding this document or you require any further information please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

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Council Website - <http://www.lewes-eastbourne.gov.uk/>