

Audit and Standards Committee 4 July 2022



Time and venue:

10:00am in the Ditchling & Telscombe Rooms, Southover House, Southover Road, Lewes, BN7 1AB

Membership:

Councillor Julian Peterson (Chair); Councillors Adrian Ross (Vice-Chair) Christine Brett, Phil Davis, Isabelle Linington, Sean MacLeod and Christine Robinson

Quorum: 4

Published: Thursday, 23 June 2022

Agenda

1 Minutes (Pages 5 - 10)

To confirm and sign the minutes of the previous meeting held on 14 March 2022 (attached herewith).

2 Apologies for absence/declaration of substitute members

3 Declarations of interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

4 Urgent items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

5 Written questions from councillors

To deal with written questions from councillors pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution).

6 External Audit of the Statement of Accounts

Verbal update by Deloitte and Lewes District Council Officers

7 Arrears Collection Audit

Verbal update by Chief Finance Officer and Director of Service Delivery

8 Treasury Management Annual Report 2021/22 (Pages 11 - 42)

Report of Chief Finance Officer

9 Post Assurance Review of the First and Second Phase of Covid Business Grants (Pages 43 - 54)

Report of Chief Internal Auditor

10 Internal Audit and Counter Fraud Report for the financial year 2021-2022 - 1 April 2021 to 31 March 2022 (Pages 55 - 82)

Report of Chief Internal Auditor

11 Strategic Risk Register Quarterly Review (Pages 83 - 94)

Report of Chief Internal Auditor

12 Annual Governance Statement (Pages 95 - 122)

Report of Chief Internal Auditor

13 Date of next meeting

To note that the next meeting of the Audit and Standards Committee is scheduled to be held on Monday, 12 September 2022 in the Ditchling and Telscombe Rooms, Southover House, Southover Road, Lewes, East Sussex, BN7 1AB, commencing at 10:00am.

Information for the public

Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Filming/Recording:

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for councillors

Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address:

A member of the Council may ask the Chair of a committee or sub-committee a question on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that Committee or Sub-Committee.

A member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

Other participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01273 471600

Council website: <https://www.lewes-eastbourne.gov.uk/>

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