

# Cabinet

## 7 December 2023



Lewes District Council

### Time and venue:

2.30 pm in the Room 209/210 on the Second Floor, The Marine Workshops, Railway Quay, Newhaven, East Sussex, BN9 0ER.

### Membership:

Councillor Zoe Nicholson (Chair); Councillors Christine Robinson (Deputy-Chair) Chris Collier, Johnny Denis, Wendy Maples, Emily O'Brien, Laurence O'Connor and Mark Slater

### Quorum: 4

*Published: Wednesday, 29 November 2023*

## Agenda

### 1 Minutes of the meeting held on 9 November 2023 (Pages 5 - 10)

### 2 Apologies for absence

### 3 Declarations of interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

### 4 Urgent items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972. A supplementary report will be circulated at the meeting to update the main reports with any late information.

### 5 Public question time

To deal with any questions received from members of the public in accordance with Council Procedure Rule 11 (if any).

### 6 Written question from councillors

To deal with written questions which councillors may wish to put to the Chair of the Cabinet in accordance with Council Procedure Rule 12 (if any).

## **7 Matters referred to the Cabinet**

Matters referred to the Cabinet (whether by the Policy and Performance Advisory Committee or by the Council) for reconsideration by the Cabinet in accordance with the provisions contained in the Policy and Performance Advisory Procedure Rules or the Budget and Policy Framework Procedure Rules set out in part 4 of the Council's Constitution.

None.

## **8 Draft Medium Term Financial Strategy 2024/25 to 2027/28 (Pages 11 - 28)**

Report of Director of Finance and Performance  
Lead Cabinet member: Councillor Zoe Nicholson

## **9 Revenue & Capital Financial Monitoring Report Quarter 2 2023-24 (Pages 29 - 46)**

Report of Director of Finance and Performance  
Lead Cabinet member: Councillor Zoe Nicholson

## **10 Portfolio progress and performance report quarter 2 - 2023-2024 (Pages 47 - 58)**

Report of Director of Finance and Performance  
Lead Cabinet member: Councillor Chris Collier

## **11 Local Council Tax Reduction Scheme 2024/25 (Pages 59 - 62)**

Report of Director of Service Delivery  
Lead Cabinet member: Councillor Christine Robinson

## **12 Council Tax Discounts and Premiums (Pages 63 - 74)**

Report of Director of Service Delivery  
Lead Cabinet member: Councillor Christine Robinson

## **13 Council tax base and non-domestic rate income for 2024/25 (Pages 75 - 84)**

Report of Director of Finance and Performance  
Lead Cabinet member: Councillor Zoe Nicholson

## **Information for the public**

### **Accessibility:**

Please note that the venue for this meeting is wheelchair accessible and has a hearing loop to help people who are hearing impaired. If you would like to use the hearing loop please advise Democratic Services (see below for contact details) either in advance of the meeting or when you arrive so that they can set you up with the relevant equipment to link into the system.

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**Filming/Recording:**

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

**Public participation:**

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

## Information for councillors

**Disclosure of interests:**

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:**

A member of the Council may ask the Chair of a committee or sub-committee a question on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that Committee or Sub-Committee.

A member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

**Other participation:**

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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