

# Audit and Governance Committee

## 28 November 2023



Working in partnership with **Eastbourne Homes**

**Time and venue:**

**6.00pm in the Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG**

**Membership:**

**Councillor Christina Ewbank (Chair); Councillor Ali Dehdashty (Deputy-Chair);**

**Councillors Kathy Ballard, Daniel Butcher, Andy Collins, Hugh Parker, Kshama Shore, David Small and Stephen Gilbert (Audit Independent Member)**

**Quorum: 2**

*Published: Monday, 20 November 2023*

## Agenda

**1 Minutes (Pages 5 - 10)**

To confirm and sign the minutes of the previous meeting held on 5 October 2023.

**2 Apologies for absence/declaration of substitute members**

**3 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**

**4 Questions by members of the public.**

On matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes).

**5 Urgent items of business.**

The Chairman to notify the Committee of any items of urgent business to be added to the agenda.

**6 Right to address the meeting/order of business.**

The Chairman to report any requests received to address the Committee from a member of the public or from a Councillor in respect of an item listed below and to invite the Committee to consider taking such items at the commencement of the meeting.

**7 External Audit update**

A verbal update by the Council's External Auditor, Deloitte.

- 8 Annual report on Covert Surveillance Management (Pages 11 - 16)**  
Report of the RIPA (Regulation of Investigatory Powers Act 2000) Monitoring Officer.
- 9 External Assessment Report (Pages 17 - 38)**  
Report of the Chief Internal Auditor.
- 10 Internal Audit and Counter Fraud Work Report - Quarter 2 (Pages 39 - 56)**  
Report of the Chief Internal Auditor.
- 11 Treasury Management Quarterly Update (Pages 57 - 78)**  
Report of the Director of Finance and Performance.
- 12 Strategic Risk Register Quarterly Review (Pages 79 - 86)**  
Report of the Chief Internal Auditor.
- 13 Date of next meeting**  
To note that the next meeting of the Audit and Governance Committee is scheduled for Wednesday 28 February 2024.

## Information for the public

### Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. If you would like to use the hearing loop please advise Democratic Services (see below for contact details) either in advance of the meeting or when you arrive so that they can set you up with the relevant equipment to link into the system.

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

### Filming/Recording:

This meeting may be being webcast and may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

### Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

# Information for Councillors

## Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

## Councillor right of address:

Councillors wishing to address the meeting who are not members of the committee must notify the Chairman and Democratic Services in advance (prior to the start of the meeting), with the exception of Planning Committee meetings where registering to speak must be made in accordance with the relevant public speaking rules set out in the Council's constitution.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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