

Decisions taken by the Cabinet on 11 July 2024



Lewes District Council

Notice dated: 11 July 2024

Issued to the chairman, members of the Policy and Performance Advisory Committee and other Councillors for information.

Key decisions will be implemented after the expiry of 3 working days from the date of this notice unless “called-in” under the provisions of the council’s policy and performance advisory procedure rules (see end of document for call-in procedure) or implemented sooner by reason of urgency.

Please refer to the relevant cabinet agenda and reports when reading this notice. The minutes of the meeting of the cabinet containing a full record of the proceedings will be published in due course. To view on-line follow this link to the relevant pages on the council’s website:- <https://democracy.lewes-eastbourne.gov.uk/mgCommitteeDetails.aspx?ID=417>

DECISIONS:

Item No	Matter:	Decision:	Reasons for decision:
8	Complaints Management Policy	(Key decision): (1) To agree the draft Complaints Management Policy as set out at appendix 1 to the report. (2) To agree to a period of consultation being undertaken on the draft policy with residents, tenants and other stakeholders. (3) To give delegated authority to the Assistant Director for Customer Service and Delivery, in conjunction with the Cabinet Member, to undertake any final minor	To enable the public to have a clear understanding of the way complaints are dealt with by the council.

		amendments to the Policy in light of the consultation.	
9	Recommendations for Community Infrastructure Levy Spending	<p>(Key decision):</p> <p>To agree the release of funds from the CIL governance pots as recommended by the CIL Executive Board.</p>	To help deliver the right level and type of infrastructure to support the growth identified for the local planning authority in the adopted Joint Core Strategy.
10	Climate and Nature Strategy and Action Plan 2024	<p>(Key decision):</p> <p>(1) To approve the Climate and Nature Strategy 2024 and Action Plan for final design and publication on the council's website.</p> <p>(2) To note the achievements to date.</p>	To progress the aims of the council's Climate Emergency Declaration (2019), to make the council net zero carbon by 2030 and to assist the same aim to be achieved within the wider district.
11	Portfolio progress and performance report quarter 4 - 2023-2024	<p>(Non-key decision):</p> <p>(1) To note progress and performance for Quarter 4 2023/24.</p> <p>(2) To agree the suite of performance indicators for 2024/25 as set out at appendix 2 to the report, subject to any final minor changes which are delegated to the Chief Finance Officer, in consultation with the cabinet member for innovation, delivery and people.</p>	To enable Cabinet members to consider specific aspects of the council's progress and performance.
12	Provisional Revenue and Capital Outturn 2023-24	<p>(Key decision):</p> <p>(1) To note and approve the revenue and capital provisional outturn for 2023/24 subject to final accounting adjustments.</p> <p>(2) To approve the funding of the General Fund provisional</p>	To enable Cabinet members to consider the Council's financial performance for 2023/24.

		<p>outturn 2023/24 of £0.298m from general fund balances.</p> <p>(3) To note and approve the housing revenue account provisional outturn for 2023/24 subject to final accounting adjustments; and</p> <p>(4) To give delegated authority to the Cabinet member for finance, assets and community wealth building, in consultation with Chief Finance Officer to make final accounting adjustments.</p>	
13	Treasury Management Annual Report 2023/24	<p>Recommended to Full Council (Budget and policy framework):</p> <p>(1) To approve the Annual Treasury Management report 2023/24.</p> <p>(2) To approve the 2023/24 Prudential and Treasury Indicators included in the report.</p>	The report is a requirement of CIPFA Treasury Management in the Public Sector Code of Practice (the Code) and this has to be reported to Full Council.
14	Newhaven Square - Health & Wellbeing Hub	<p>(Key decision):</p> <p>(1) To approve the Newhaven Square – Health & Wellbeing Hub scheme financial appraisal and business case in accordance with Appendix 1 (Exempt) to the report, forming part of the Reimagining Newhaven programme.</p> <p>(2) To delegate authority to the Assistant Director – Property and Development, in consultation with the Director of Finance and Performance (S151 Officer) and the Lead Member for Finance, Assets and Community Wealth Building, to make an allocation within the General</p>	To provide the required approvals to deliver the Newhaven Square – Health and Wellbeing Hub project.

	Fund Capital Programme and to take all necessary actions to deliver the project, including determining, executing and completing all leases, contracts, and all other related documentation.	
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Call-in procedure

Call-in is the procedure whereby a decision of the Cabinet, the Leader or a portfolio holder, or a member or officer with delegated authority (an executive decision), taken but not implemented, may be examined by the Policy and Performance Advisory Committee prior to implementation.

Any Councillor is entitled to submit a request by email setting out the reason why he/she wishes any such decision to be called in by the Policy and Performance Advisory Committee for consideration by a Call-In Panel. The request must be submitted to Democratic Services within three working days of the date of this notice.

Should any request by a councillor be submitted, the Cabinet Officer will then email all members of the Policy and Performance Advisory Committee, advising them of the request for a review.

Members of the Policy and Performance Advisory Committee must decide within two working days if they support the request and if they do, they should email a response to the Committee and Civic Services Manager accordingly. If at least six members of the Committee are in favour of calling in the decision the Chair of the Policy and Performance Advisory Committee will call a Call-In Panel of the Committee within five working days where possible. The number of councillors to serve on a Panel (which shall be politically proportionate except that either the Leader of a political group may decide to offer one of their Group's places to another Group or an Independent member) shall be determined by the Chair with the councillors being nominated by the respective Group Leaders.

The decision of the Cabinet will not be implemented until:

- The time period for call-in has expired and six members of the Policy and Performance Advisory Committee have not stated they are in favour of calling in the decision; or
- A Call-In Panel of the Policy and Performance Advisory Committee considers the matter and resolves not to intervene in the decision of Cabinet; or

- A Call-In Panel of the Policy and Performance Advisory Committee resolves to refer the matter back to Cabinet for further consideration and to take account of any recommendation of the Panel, in which case the Cabinet will reconsider the decision as soon as is reasonably practicable; or
- In the case of any question relating to the budget or policy framework, a Call-In Panel of the Policy and Performance Advisory Committee has reported to the meeting of the Council that will consider the budget or policy framework or any component part of it (if there is insufficient time for the matter to be referred back to the Cabinet).

Once a decision of the Cabinet has been referred to a Call-In Panel of the Policy and Performance Advisory Committee it shall not be subject to further consideration by a Call-In Panel or the Committee itself and shall not again be referred by any individual councillor.

Democratic Services

For any further queries regarding this document or you require any further information please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

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Council Website - <http://www.lewes-eastbourne.gov.uk/>