

Conservation Advisory Group

6 August 2024



Time: 6.00 pm

Membership:

Councillor Kathy Ballard (Chair); Councillors Pat Rodohan (Deputy-Chair), Jenny Williams, Colin Belsey and Robert Smart.

Co-opted Advisors: Richard Crook (Sussex Heritage Trust), Joanna Saady (Chair of South East Branch, Institute of Historic Building Conservation and RIBA) and John Minnis (Eastbourne Society)

Officers: Chris Connelley (Specialist Advisor, Conservation) and Elaine Roberts (Committee Officer)

Quorum: 2 Councillors and 1 co-opted advisor

Agenda

1 Minutes of the last meeting (Pages 3 - 6)

Confirmation of Minutes as an accurate record of the last meeting held on 11 June 2024.

2 Apologies for absence

3 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

4 Planning Applications for Consideration (Pages 7 - 8)

Specialist Advisor (Conservation) to report on applications.

5 New Listings

Specialist Advisor (Conservation) to update the Group on newly listed buildings in Eastbourne – **Verbal Report.**

6 Date of next meeting.

To confirm the date of the next meeting, scheduled for 3rd September 2024 at 6pm, via Teams.

Information for the public

Accessibility: Please note that this meeting is run remotely via Microsoft Teams. If you wish to observe the meeting, please contact Democratic Services (contact details below) to request a link to join the meeting. As an observer you will be required to keep your microphone on 'mute' and your camera off. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Filming/Recording: This meeting may be recorded by the Council. Members of the public attending the meeting are deemed to have consented to be filmed or recorded.

Information for Councillors

Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the meeting while the matter is being considered (unless he/she has obtained a dispensation).

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

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Conservation Advisory Group

Minutes of meeting held in Remote meeting on Teams on 11 June 2024 at 6.00 pm

Present:

Councillor Kathy Ballard (Chair)

Councillors Pat Rodohan (Deputy-Chair), Jenny Williams, Kshama Shore and Nigel Goodyear.

Advisors: Richard Crook (Sussex Heritage Trust), Joanna Saady (Chair of South East Branch, Institute of Historic Building Conservation and RIBA) and John Minnis (Eastbourne Society)

Officers in attendance:

Chris Connelley (Specialist Advisor, Conservation) and Elaine Roberts (Committee Officer)

1 Minutes of the last meeting

The Minutes of the last meeting, held 5 of March 2024, were confirmed as an accurate record.

2 Apologies for absence

Apologies were received from Councillor Belsey, and Councillor Shore attended as substitute.

Councillor Goodyear was appointed as a member of the Group for the meeting by the Head of Democratic Services under delegated powers in place of Councillor Smart.

3 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

For transparency, co-opted advisor, Jo Saady, noted a personal, non-pecuniary interest, as her architects' company had been one of those initially invited to tend for the work by the Trustees of St John's Parish Hall, and chose to absent herself from the meeting during discussion of that application in Item 4 of the Agenda.

4 Planning Applications for Consideration

The Chair invited Chris Connelley, Conservation Specialist, to present his report regarding two applications and the Group then proceeded to consider each in turn.

7 Holbrook Close, Eastbourne, BN20 7JT - Ref: 240190 (PP – planning permission)

Proposal: Erection of 2 hip to gable roof extensions and dormers to front and rear elevations.

CAG Comment: The Group felt that the host property was an attractive contemporary development and welcomed the more modest revised design for the front elevation. However, the Group felt that the approach to the front elevation would benefit from further revision and invited the conservation officer to liaise with the applicant/ agent to generate further modifications that would help maintain the character and appearance of the conservation area. As a result, the Group withheld judgment on whether the proposal preserved the character of the conservation area in favour of inviting a third revision.

St John's Parish Hall, 77 Meads Road, Eastbourne, BN20 7QL – Ref: 240299 (PP – planning permission)

Proposal: Replacement roof covering, repairs to external facades, window and door repairs, installation of access doors, erection of single storey extension, provision of accessible/disabled parking space, removal of noticeboard and section of boundary wall.

CAG comment: The Group warmly welcomed the proposals to rehabilitate this important and much-loved building for sustainable community use. It applauded the contemporary, but sympathetic, approach for the new extension and felt that the application enhanced the character and appearance of the conservation area. The Group requested consideration be given to installing a new timber window to the highly visible south elevation and using traditional guttering on all elevations.

5 New Listings

Chris Connelley, Conservation Specialist, confirmed there were no new listings to report.

6 Date of next meeting.

The date of the next meeting was confirmed for Tuesday 6th August, 6pm, via Teams.

The meeting ended at 6.52 pm

Councillor Kathy Ballard (Chair)

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Planning Applications for Consideration

For information on applications being considered (listed below), please visit the Council's planning system [Planning - Lewes and Eastbourne Councils \(lewes-eastbourne.gov.uk\)](https://www.eastbourne.gov.uk/planning) and enter the relevant application number.

1. **240275 / 240276 (PP and LBC) Eastbourne Railway Station, Terminus Road, Eastbourne BN21 3QJ.**

Cons Area: Town Centre and Seafront

Listing: Grade 2

Proposal: Refurbishment of the former booking hall into a café and bar.

2. **240324 (PP) Osborne Hotel, 31-41 Carlisle Road, Eastbourne, BN21 4JS**

Cons Area: College

Listing: n/a

Proposal: Erection of a first- floor side extension to create seating area and associated alterations

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