

Policy and Performance Advisory Committee 10 July 2024



Time and venue:

5.00 pm in Room 209/210 Marine Workshops, Railway Quay, Newhaven BN9 0ER

Membership:

Councillor Christine Brett (Chair); Councillors Janet Baah (Deputy-Chair)
Ciarron Clarkson, Graham Clews, Ezra Cohen, Paul Davies, Nikki Fabry,
Charlotte Keenan, Paul Keene, Paul Mellor and Daniel Stewart-Roberts

Quorum: 3

Published: Tuesday, 2 July 2024

Agenda

1 Minutes of the previous meeting (Pages 5 - 10)

Minutes of the meeting held on 30 May 2024.

2 Apologies for absence

3 Declarations of Interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

4 Urgent Items

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972. A Supplementary Report will be circulated at the meeting to update the main Reports with any late information.

5 Written Questions from Councillors

To deal with written questions from councillors pursuant to Council Procedure Rule 12.3 (page D8 of the Constitution).

PERFORMANCE REVIEW - Updates and Reports from the Policy and Performance Advisory Committee Work Programme.

6 Verbal update on customer service responses and recruitment

POLICY INPUT AND DEVELOPMENT

7 Summary of requested reports due for consideration by the Cabinet on 11 July 2024 (Pages 11 - 16)

- (a) Complaints Management Policy (Pages 17 - 30)**
- (b) Recommendations for Community Infrastructure Spending (Pages 31 - 42)**
- (c) Climate and Nature Strategy Action Plan 2024 (Pages 43 - 94)**
- (d) Portfolio progress and performance report 2023/24 - Quarter 4 (Pages 95 - 110)**
- (e) Provisional Revenue and Capital Outturn 2023/24 (Pages 111 - 130)**
- (f) Newhaven Square - Health & Wellbeing Hub (Pages 131 - 138)**

8 Exclusion of the public

The Chief Executive considers that discussion of the following items is likely to disclose exempt information as defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in private session. The exempt information reasons are shown beneath the items listed below. Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. (The requisite notices having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)

9 Newhaven Square - Health & Wellbeing Hub - Exempt Appendix (Pages 139 - 140)

Exempt information reason 3 – Information relating to the financial and business affairs of any particular person (including the authority holding that information).

10 Forward Plan of Cabinet Decisions (Pages 141 - 156)

To receive the Forward Plan of the Council.

11 Policy and Performance Advisory Committee Work Programme (Pages 157 - 160)

To receive the Policy and Performance Advisory Committee Work Programme.

12 Date of Next Meeting

To note that the next meeting of the Policy and Performance Advisory Committee is scheduled to be held on the 19 September, 5pm at Marine Workshops, Railway Quay, Newhaven, BN9 0ER.

Information for the public

Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has a hearing loop to help people who are hearing impaired. If you would like to use the hearing loop please advise Democratic Services (see below for contact details) either in advance of the meeting or when you arrive so that they can set you up with the relevant equipment to link into the system.

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Filming/Recording:

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Information for councillors

Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Councillor right of address:

A member of the Council may ask the Chair of a committee or sub-committee a question on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that Committee or Sub-Committee.

A member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

Other participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01323 410000

Council website: <https://www.lewes-eastbourne.gov.uk/>

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