

Appendix 1, full list of recommendations

Meeting 1 – staff travel policy and practice, also update on air quality

- To encourage train travel between sites
- To engage with Southern re: overcrowding, reliability and other issues to serve customers better (staff survey results shared with Southern, response on Easit cards in Hub news 30 April 2019)
- To promote use of 'virtual meetings', enabling staff to stay on one site during the working day
- To allow staff to work from site closest to home to avoid lengthy commute, unless overriding business necessity
- To encourage car-sharing – promoted on Hub
- To investigate providing more EV charge points, for staff parking
- Review criteria for staff car loans, if still applicable, and lower CO2 emissions for qualifying vehicles and EVs
- Ed Hele to progress the appropriate conversations with the bus companies noting Cllr comments about idling (outside Aqua/Lounge)
- Ensure that anti-idling and air quality improvement measures are incorporated into contracts with our suppliers, e.g. grounds maintenance
- Investigate idling 'hot spots' in the district.

Meeting 2 - corporate estate

- Wave to consider installing EV charge points
- Request for £5k to install drinking water fountain at Lewes skate park now EA issues have been resolved
- Green electricity tariff: investigate this option in March 2020 prior to next contract renewal, September 2020, for the corporate estate - report back cost implications. [For facilities to investigate and report to councillors the cost implications of moving to a green electricity tariff for the new contract due 01/10/20 – decision must be made and contracted with Laser no later than 31/03/20]
- Wave Leisure to investigate possibility of moving to a green tariff and report back
- Wave & Facilities: to always consider alternatives and present options at the point of boiler (and other tech) replacements in the future
- Encourage staff to think about sustainability actions in the office (e.g. turn off monitors).

Meeting 3 – LDC developments

- Smart/automatic metering for LDC landlord supplies, with Ian Sexton & Peter Bowley (PB) to ensure that all suitable meters are upgraded, project initiated with Npower & Laser and now with PB to progress

Meeting 4 – Fleet and NTQ

- KM to provide an update on operation of new Renault EV van with a view to rolling out more of these
- Invite Dennis Eagle back in the next year to update about technical developments in RCV fleet
- Group recommends it is reconvened after elections in May, suggested this is taken through Scrutiny.