

APPENDIX 7

Council Procedure Rules

Proposed Revised Debating Rules for Motions at Council

- (a) The Chair will call upon the relevant member to put the motion
- (b) The Chair will call for a seconder. A member seconding a motion may reserve his/her right to speak later in the debate.
- (c) If there is no seconder, the motion falls without debate and the Council proceeds to the next item of business
- (d) The Chair will invite the proposer of the motion to make his/her speech
- (e) The Chair will call in turn other members who have indicated a wish to speak on the motion
- (f) At any point in the debate, a member may propose an amendment to the motion. At this point, the Chair will call for a seconder. If there is no seconder, the amendment is not debated.
- (g) Once an amendment is proposed and seconded, the Council will specifically debate the amendment starting with the proposer of the amendment. The seconder may reserve his/her right to speak later.
- (h) The Chair will call in turn other members who have indicated a wish to speak on the amendment. Members who have already spoken on the original motion may speak again on the amendment.
- (i) At the end of the debate on the amendment, the Chair will put it to the vote. If carried, the effect of the amendment will be added to the original motion and Council will return to debating the motion as now amended. If it is not carried, the Council will return to the debate on the motion as originally proposed.
- (j) Any subsequent amendments will then be managed in the same way as that set out in (f) to (i) above. If a previous amendment has been carried, subsequent amendments must be on the motion as amended.
- (k) Once all amendments have been considered the Chair will Return to the debate on the substantive motion. Any member who has already spoken to the motion may not speak again except for under the general rights set out in paragraph 16.6 below. Any member who has only spoken to amendments or has yet to speak at all may speak at this point.
- (i) At the conclusion of the debate, the Chair will invite the proposer of the original motion to respond before the vote is taken.

(m) The Council will vote on the substantive motion. This will either be the original motion if there have been no carried amendments or as amended by any amendments that have been carried.

(n) Where a decision is required to be relayed to an external agency, this will be undertaken on the Council's behalf by the Council Secretary and any responses to such decisions shall be circulated to all Councillors.

NOTES:

1. The above procedure relates to Motions submitted by Councillors only
2. Current procedure rules remain in respect of reports to Council for decision or information
3. General procedure rules as currently set out in the constitution apply to both