

Appendix B – Internal Audit Draft New Year Plan

Audit days available split per areas' percentage of the council

	No of areas	% of universe		Actual days	Rounded days
Regeneration	15	10		32.63	33
Tourism and Enterprise	18	12		39.12	39
Service Delivery	58	39		127.14	127
Corporate Services	59	39		127.14	127
Total days				326.03	326

INTERNAL AUDIT DRAFT PLAN 2021/22

Regeneration and Planning	No. of audit days
North Street Quarter	10
Section 106 Agreements	15
Performance Management Software (controls)	8
Total days Regeneration and Planning	33

Tourism and Enterprise	No. of audit days
Tourism and Enterprise	39
Total days Tourism and Enterprise	39

Service Delivery	No. of audit days
Safes and Keys	10
Health and Safety	20
Household Support Fund	15
Newhaven Port	15
Bulky Waste	10
Allocations and Lettings System	10
Aids and Adaptations	15
Shared Ownership/Resales	12
Green Consultancy	20
Total days Service Delivery	127

Corporate Services	No. of audit days
Manager Responsibilities/Training	20
Risk Management	20
Cloud Computing	12
Data Protection	15
Crisis Management/Emergency Planning	10
Invoice Handling - Flow Matrix	10
Docusign	10
Key IVR	10
Governance of council companies	20
Total days Corporate Services	127

Appendix B – Internal Audit Draft New Year Plan