

Proposed Changes to Terms of Reference for CAAG Report

Appendix 1

Proposed amendments to the Terms of Reference for CAAG – as they appear in Eastbourne Borough Council's Constitution, Part 3 Section B, Responsibilities for Functions – Full Council and its committees (page ref: B12-13).

NB: Proposed amendments highlighted in blue italics

6. Conservation **Area** Advisory Group

6.1 Composition:-

Up to **5** Councillors who are *not members of the Planning Committee or approved substitutes*, plus co-opted advisors. ~~*No requirement for political balance*~~

Co-opted advisors to include the Council's Heritage Champion and up to 3 others of which at least two must be external, this to be determined by the Head of Planning in liaison with the Chair of CAAG on an annual basis, usually at the start of each municipal year.

Quorum to be **3** Councillors and 1 co-opted advisor.

Voting rights remain with the elected members only and the Chair **and Vice Chair** continues to be appointed by full Council.

6.2 Terms of Reference:-

To meet as an informal advisory body.

To advise the Planning Committee and the South Downs National Park Authority **with** regards to planning applications in Conservation Areas where there is a material effect on the Conservation Area and applications affecting Listed Buildings.

To comment and advise, with regards to planning applications and scheduled works, affecting heritage assets.

To comment and advise on any matter under consideration by Cabinet or the Planning Committee that has a significant material effect (*as deemed by Cabinet or Planning Committee*) on the Conservation Area and/or listed buildings **and/or** *heritage assets*.

EXTRACT ENDS