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C52.	To make repayments to the Council's Pension Fund from those reserves earmarked for pension's contribution.		
C53.	To write off debts in accordance with the Council's Financial Procedure Rules.		
C54.	To investigate and report upon any allegations of fraud or dishonesty.		
C55.	For the purposes of the Regulation of Investigatory Powers Act 2000 (RIPA), the Investigatory Powers Act 2016 (IPA) and associated codes of practice, to perform all functions required of the Council's RIPA Monitoring Officer.	HLS in their capacity as Senior Responsible Officer for the Council's functions under RIPA and IPA	
C56.	Functions relating to: <ul style="list-style-type: none"> <li>(i) preparation and updating of the <u>Medium Term Financial Strategy</u></li> <li>(ii) preparation of the Councils' annual budget proposal for consideration by Cabinet</li> <li>(iii) invoicing of debtors</li> <li>(iv) preparation of proposed fees and charges for consideration by Licensing Committee and Cabinet</li> <li>(v) calculation of Council Tax Base and setting of</li> </ul>		



No	Function	Consultation	Limitation
	<p>precepts</p> <p>(vi) responsibility for financial reporting including the preparation of annual report and accounts relating to both Councils and their trading companies</p> <p>(vii) the financing of the Capital Programme;</p> <p>(viii) any other services allocated to the Director of Finance and Performance by the Chief Executive.</p> <p>(ix) quarterly reporting to Cabinet and audit committees on revenue and capital budget performance and forecast</p>		

**Director of Regeneration and Planning:**

No	Function	Consultation	Limitation
	<b>Planning</b>		
C57. C	<p>To determine applications for planning permission, to vary planning permission, listed building consent, express consent to display advertisements, hazardous substances consent and footpath diversions pursuant to the Planning Acts, including:</p> <p>i) development specified in the GPDO where express planning permission is required by reason of limitations or conditions by that order;</p>		<p>The delegation shall not be exercised in relation to:</p> <p>a) applications for development which significantly conflicts materially with adopted policy, unless to refuse.</p> <p>b) applications requiring the Secretary of State to be notified under the Town and Country (Development Plans and Consultations)(Departures) Direction 2009, unless to refuse.</p>

No	Function	Consultation	Limitation
	<p>ii) determinations in connection with prior notification procedure under T&amp;CP (General Permitted Development) Order; and</p> <p>iii) [not applicable]</p> <p>(iv) reserved matters as defined in article 2 of the Town and Country Planning (Development Management Procedure (England) Order 2015.</p>		<p>(c) applications materially affecting ancient monuments, and sites of special scientific interest, unless to refuse.</p> <p>d) where the application has been made by an elected member (or their spouse/partner) of the Council; or any direct employee (or their spouse/partner) of Lewes District Council or Eastbourne Borough Council.</p> <p>e) where the Senior Specialist Advisor dealing with the matter considers that the application should be dealt with by the Committee.</p> <p>f) where a member of the Council not more than 28 days after the validation of an application requests the matter be determined by committee and that this request is based on material planning grounds and in the view of the Senior Specialist Advisor has the potential to lead to a substantive/sustainable reason(s) for refusal.</p> <p>g) [not applicable]</p> <p>h) where a substantial number of objections have been received on material planning grounds and in the view of the Senior Specialist Advisor have the potential to lead to a substantive/sustainable reason(s) for refusal and these objections are in opposition (contrary) to the officer's recommendation.</p>

No	Function	Consultation	Limitation
C58. C	To negotiate the terms of and authorise section 106 planning obligations, to include applications to vary existing obligations and to determine all requests for approval made pursuant to these obligations.		Unless a Member of the Council not more than 28 days after the validation of an application to vary an existing section 106 obligation requests the matter be determined by committee and that this request is formed by material planning grounds and in the view of the Senior Specialist Advisor have the potential to lead to a substantive/sustainable reason(s) for refusal.
C59. C	To discharge applications for consent pursuant to the conditions and limitations imposed under the Planning Acts.		
C60. C	To determine applications for lawful development certificates (Town and Country Planning Act 1990, sections 191 and 192).	HLS in respect of section 191 applications (existing use)	
C61. C	To give, make and confirm any order or direction under the Planning Acts.	HLS	
C62. C	To issue, serve, modify and withdraw any notice under the Planning Acts, to include all types of planning enforcement activity and to carry out works in default.	HLS in respect of enforcement notices and temporary stop notices	
C63. C	The issue and service of a requisition for information on planning matters under the Local Government (Miscellaneous Provisions) Act 1976		

No	Function	Consultation	Limitation
	<b>Trees</b>		
C64. C	To make and confirm Tree Preservation Orders with or without modification (and associated applications for consent for works) and to deal with notification of works to trees in conservation areas.		Not to confirm Tree Preservation Orders if there are any objections, unless the objection(s) are not based on valid planning grounds and in the view of the Senior Specialist Advisor in consultation with the Chair of Planning Committee do not have the potential to lead to a substantive/sustainable reason(s) not to confirm the Order.
C65. C	To determine applications and to take any action under the Anti-Social Behaviour Act (2003) Part 8 (High Hedges).		
	<b>Planning Policy</b>		
C66. C	To determine the Council's stance in respect of and respond to consultation and opinions sought concerning cross boundary and neighbouring authority planning matters, and ESCC and the South Downs National Park Authority planning applications.	Chair of Planning Committee	
C67. C	To exercise all powers and duties under the Community Infrastructure Levy regulations, to include the determination of any applications for discretionary or exceptional circumstances relief from liability.		
	<b>Building Control</b>		
C68. C	To issue, serve, modify and withdraw any notice under the Building Act 1984, including in respect of ruinous and dilapidated buildings and neglected sites		

No	Function	Consultation	Limitation
	(section 79).		
	<b>Other <del>Planning</del> <u>Regulatory</u> Functions</b>		
<del>C69.</del> C	All matters relating to the Planning (Hazardous Substances) Act 1990.		
<del>C70.</del> C	To issue and serve notices and take any further regulatory action where required, including enforcement in consultation with the HLS, under planning, environmental and other relevant legislation applicable to the Council as local planning authority .		Action must have regard to the Council's Regulatory Services Enforcement Policy
<del>C71.</del>	To exercise the Council's powers in respect of water supply, sewerage and drainage, including land drainage.		
<del>C72.</del>	All matters relating to the naming and numbering of streets.	Relevant Cabinet Member and Ward Cllrs	
<del>C73.</del> C	To exercise the Council's powers affecting the design or maintenance of highways.		
<del>C74.</del>	All matters relating to coastal and dredging licence applications.		Such development must be permitted by a General Permitted Development Order or have been granted planning permission.
<del>C75.</del>	<del>To maintain, in partnership with the Chief Executive, the parks, pleasure grounds, gardens, open spaces, commons, recreational facilities, museums, galleries,</del>		

No	Function	Consultation	Limitation
	<del>nature reserves and allotments within the Council's control.</del> [Deleted]		
C76.	All matters relating to on and off-street parking.	Relevant Cabinet Member	
C77.	To manage the improvement, refurbishment and maintenance of the Council's non-housing property portfolio where not specifically the responsibility of other officers, this to include all tasks related to new build provision.		
C78.	To acquire land in connection with the Council's functions and to grant and/or modify leases, easements, licences and way-leaves of, in, or over buildings or land in connection with the Council's functions.		
C79.	To dispose of land in connection with the Council's functions and to grant and/or modify leases, easements, licences and way-leaves of, in, or over buildings or land in connection with the Council's functions.		
C80.	To vary the terms and conditions of, or negotiate the surrender of, leases and licences.		
C81.	To determine as landowner or landlord applications for licences, consents and permissions in respect of the Council's buildings or land.		
C82.	To determine asset of community value nominations		

No	Function	Consultation	Limitation
	and/or applications for compensation, pursuant to sections 87 to 108 of the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012; and to review successful nominations on receipt of a valid request made under section 92 of the Act.		

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**Head of Legal Services:**

No	Function	Consultation	Limitation
C83.	<p>Legal Proceedings:</p> <p>a) To determine what, if any, legal action should be taken following any investigation into a criminal matter.</p> <p>b) To institute, prosecute or terminate any proceedings which the Council is empowered to undertake in or before any Court, Tribunal, Inquiry or by way of Fixed Penalty Notice.</p> <p>c) To defend or settle any proceedings brought against the Council.</p> <p>d) To take any action incidental or inclusive to or which would facilitate any action under this paragraph, including instruction of Counsel and appearance in any Court, or any Inquiry, Tribunal or other forum on behalf of the Council.</p> <p>e) To advise the relevant Chief Officer who is contemplating administering a formal caution to a person that has admitted an offence.</p> <p>f) To determine whether or not any legal proceedings should be taken in any particular case or set of circumstances.</p>		Except in relation to Health & Safety at Work in relation to a), b), c) and f).
C84.	To appoint and instruct external legal service providers where necessary, by reason of technical or specialist competence, rights of audience, resource availability or otherwise.		
C85.	To settle any claims where the Council's Insurers may be involved.	DFP	



No	Function	Consultation	Limitation
<u>C86.</u>	To negotiate and enter into planning or other agreements regulating or controlling the use of development of land.		
<u>C87.</u>	To make minor amendments in planning or other agreements regulating or controlling the use or development of land.		
<u>C88.</u>	To issue, serve, modify, or withdraw any enforcement action or notices under the Planning Acts, the Building Acts, the Environmental Protection Acts and any other such regulatory legislation enforced by the Council etc.		
<u>C89.</u>	To carry out or authorise the carrying out of works in default under any statutory provisions including but not limited to notices concerning ruinous and dilapidated buildings and neglected sites (Building Act 1984, Section 79).		
<u>C90.</u>	To give, make and confirm any Order or Direction under the Planning Acts including Tree Preservation Orders (and associated applications for consent for works) and notification of works to trees in conservation areas.		Not to confirm if there are any objections
<u>C91.</u>	To seal any document.	Relevant <u>Chief Officer</u>	
<u>C92.</u>	To negotiate and agree the terms of any contract.		
<u>C93.</u>	To sign any contract on behalf of the Council.		
<u>C94.</u>	To authorise the attendance of officers at Court under any statutory provision.		

No	Function	Consultation	Limitation
C95.	To authorise service of any statutory requisition for information as to interests in land.		
C96.	To execute any legal document on behalf of the Council.		
C97.	All matters relating to consultations with Sussex Police and other bodies in relation to anti-social behaviour.		
C98.	All matters relating to the consecration of land.		
C99.	To issue, serve, suspend or withdraw any notices in respect of any matter for which the Council has power to act.		
C100.	To carry out any and all functions of Senior Responsible Officer in connection with Part 2 of the Regulation of Investigatory Powers Act 2000, Part 3 of the Investigatory Powers Act 2016 and any related secondary legislation, as specified by the codes of practice issued under those Acts.		
C101.	<p>To exercise the following functions for the management and administration of assets of community value (ACV) pursuant to Part 5, chapter 3, of the Localism Act 2011 and associated secondary legislation:</p> <ol style="list-style-type: none"> <li>1. <del>To</del>to conduct reviews of the Council's decisions to include land/buildings in the Council's ACV list;</li> <li>2. <del>To</del>to conduct reviews of the Council's decisions in respect of ACV owners' claims for compensation; and</li> </ol> <p><del>To</del>to put in place all necessary procedures and</p>		

No	Function	Consultation	Limitation
	processes to support the functions numbered 1 and 2 above.		
C102.	To take all and any measures necessary to exercise high standards of client care, regulatory compliance relevant to the solicitors profession, and practice management, whether by applying for and maintaining a recognised legal practice mark such as Lexcel or by adopting equivalent standards.		
C103.	To formulate and implement a general undertakings policy and an undertakings policy for property transactions, to enable legally qualified members of the Legal Practice to give undertakings on behalf of the Council in appropriate circumstances and subject to any limitations or other controls set out in the policies.		

**Monitoring Officer (MO):**

No	Function	Consultation	Limitation
C104.	Pursuant to sections 28(6) and (7) of the Localism Act 2011, to decide, in relation to members of the Council, whether to investigate allegations that a member has failed to comply with the Code of Conduct.	Independent Persons appointed by the Council.	
C105.	Establish, maintain and publish the register of interests in accordance section 29(1) of the Localism Act 2011.		

No	Function	Consultation	Limitation
C106.	To grant dispensations for relief of interest restrictions	Independent Persons appointed by the Council if appropriate.	

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**D Proper and/or Authorised Officer Functions**

No	Act	Function	Officer	Deputy
D1.	All legislation prior to 1 <sup>st</sup> April 1972	Proper Officer in relation to references to Treasurer or Borough Treasurer	DFP	DDFP
D2.	All legislation prior to 1 <sup>st</sup> April 1972	Proper Officer in relation to declarations and certificates with regard to securities	DFP	DDFP

**Local Government Act 1972:**

No	Act	Function	Officer	Deputy
D3.	Section 83(3)	Declarations of acceptance of office of Councillors	CE	HDS
D4	Section 84(1)(a)	Receipt of resignations of Councillors	CE	HDS
D5.	Section 88(2)	Convene a meeting of the Council to fill a vacancy of Chair of the Council	CE	HDS
D6.	Section 89(1)(b)	Receive from electors Notices of Casual Vacancies of Councillors	CE	HE & LLC
D7.	n/a			
D8.	Section 100B(2)	Excluding from the public reports which are not likely to be considered in open session	HLS	HDS
D9.	Section 100C(2)	Where part or the whole of the report has been exempt the Proper Officer shall make a written summary of the proceedings or a part to provide a record without disclosing the exempt information	HLS / HDS	
D10.	Section 100D	Compilation of list of background documents	Director or actual author of report for Director	

No	Act	Function	Officer	Deputy
D11.	Section 100F(2)	Deciding whether documents for inspection contain exempt information under relevant paragraph of Schedule 12A which are not required to be open to inspection by Members of the Council	HLS / HDS	
D12.	Section 115(2)	For receipt of monies due to the Council from Officers	DFP	
D13.	Section 146(1)(a)	Statutory Declaration regarding change of name of the Authority in connection with the Companies Act 2006.	HLS	
D14.	Section 191(2)	Applications under the Ordnance Survey Act 1841	DSD	
D15.	Section 210	In respect of powers with regard to charities	HLS	
D16.	Section 225	Deposit of documents in accordance with Standing Orders of either House of Parliament, Enactment or Statutory Instrument	HLS	
D17.	Section 229	To certify photographic copies of documents to be a true copy.	HLS	
D18.	Section 234	To sign notices, orders or other documents authorised or required by or under any enactment.	HLS	
D20.	Section 238	Certification of printed copies of Byelaws	HLS	
D21.	Section 248	To keep roll of persons admitted to the Freedom of the Borough	CE	HDS
D22.	Parts IV and Schedule 12	Signing and serving of summonses to attend meetings of the Council.	CE	HDS
D23.	Schedule 14 Paragraph 25(7)	To certify copies of resolutions applying or disapplying provisions of the Public Health Act 1875 to 1925	HLS	

**Local Government Miscellaneous Provisions Act 1976:**

No	Act	Function	Officer	Deputy
D24.	Section 41	To certify copies of resolutions, orders, reports or minutes of the Council or any predecessor authority	CE	HLS

**Local Government & Housing Act 1989:**

No	Act	Function	Officer	Deputy
D25.	Section 2	To receive a list of politically restricted posts	CE	DCE
D26.	Section 4	Designation as Head of Paid Service	CE	DCE
D27.	Section 5	Designation as Monitoring Officer	HDS	HLS

**Representation of the People Act 1983:**

No	Act	Function	Officer	Deputy
D28.	Sections 8 and 52	Appointed as Electoral Registration Officer (s. 8). Power to appoint Deputy Registration Officer (s. 52).	CE	HE & LLC
D28A	Section 28(1)(a)	Acting Returning Officer for Parliamentary elections	HE & LLC	
D29.	Section 35(1)	Returning Officer at Borough Elections	CE (appointed by the Council when post-holder changes)	HE & LLC
D30.	Not applicable			
D31.	Sections 82 and 89	To receive declaration of election expenses and holding of documents for public inspection	CE	HE & LLC

**Local Government (Committees and Political Groups) Regulations 1990:**

No	Regulation	Function	Officer	Deputy
D32.	Regulation 8	Receipt of Notice of Political Groups	CE	DCE
D33.	Regulation 10	Receipt of Notice of cessation of membership of Political Group	CE	DCE
D34.	Regulation 13	To accept wishes of Political Groups in respect of proportionality	CE	DCE
D35.	Regulation 14	To notify Political Groups of allocations	CE	DCE

**Local Government Act 1974:**

No	Act	Function	Officer	Deputy
D37.	Part 3	Local Government Ombudsman	CE	HLS

**Local Authorities (Referendum) (Petitions and Directions) Regulations 2000:**

No	Regulation	Function	Officer	Deputy
D39.	All	Proper Officer function	CE	HLS / HE & LLC

**Local Authorities (Conduct of Referendums) (England) Regulations 2007:**

No	Regulation	Function	Officer	Deputy
D40.	All	Proper Officer function	CE	DCE / HE & LLC



**The Neighbourhood Planning (Referendums) Regulations 2012**

No	Regulation	Function	Officer	Deputy
D40A	Regulation 9	To be the Counting Officer for Referendums	HE & LLC	

**Public Health Act 1936**

No	Act	Function	Officer	Deputy
D41.	Section 79	Removal of noxious matter	DSD	
D42.	Section 84	Verminous Articles	DSD	
D43.	Section 85	Verminous People	DSD	

**National Assistance Act 1948:**

No	Act	Function	Officer	Deputy
D44.	Section 47	Removal of people in need	DSD	Officers of Health Authority etc authorised under S 113 (1A) of the Local Gov Act 1972

**Public Health Act 1961:**

No	Act	Function	Officer	Deputy
D45.	Section 37	Verminous Articles	DSD	

**Public Health (Control of Disease) Act 1984**

No	Act	Function	Officer	Deputy
D46.	Whole Act	Infectious Diseases and Dead Bodies	DSD	

**Public Health (Infectious Diseases) Regulations 1988**

No	Regulation	Function	Officer	Deputy
D47.	All	Infectious Diseases	DSD	

**Food Safety Act 1990**

No	Act	Function	Officer	Deputy
D48.	All	Food Safety	DSD	

**Police Reform and Social Responsibility Act 2011**

No	Act	Function	Officer	Deputy
D49.	Section 54	Local Returning Officer for Police and Crime Commissioner elections	HE & LLC	

**Any other legislative provisions for which arrangements are not specifically made under this Scheme of Delegations:**

No	Act	Function	Officer	Deputy
D50.	All	Proper/Authorised etc. Officer functions or similar	CE	DCE

## **E Specific authorisations for Court**

### **E1 Officers authorised to represent the Council in Court etc:**

- A. Every solicitor, barrister or legal executive employed or engaged by the Council shall be authorised to appear on its behalf before any Court, Tribunal or other Hearing before which they have a Right of Audience and to exercise the powers given by the relevant professional body.
- B. The following post holders are authorised to appear on behalf of the Council and to conduct proceedings in court and these are additional to the powers delegated by the Scheme of Delegation to Officers and the rights to appear in Court given to solicitors, barristers and legal executives:
- a. pursuant to the Local Government Act 1972 section 223 and the County Courts Act 1984 section 60 (in respect of possession matters) and for any purpose for which the Council is empowered to authorise Officers to appear on its behalf:
    - (i) Legal Assistants
    - (ii) Trainee Solicitors
    - (iii) Other suitably experienced and/or qualified Officers specifically authorised in writing so to appear by the Head of Legal Services.
  - b. pursuant to the Local Government Act 1972 section 223 in respect of rating or council tax matters:
    - (i) The Director of Service Delivery
    - (ii) Officers of the Council authorised in writing so to appear by the Director of Service Delivery
  - c. pursuant to Part I of the Health and Safety at Work etc Act 1974
    - (i) Director of Service Delivery
    - (ii) Officers of the Council so authorised in writing to appear by the Director of Service Delivery and/or in accordance with the legislation.
  - d. pursuant to the Insolvency Rules 1986 Part 9 (examination of persons concerning company and individual insolvency)
    - (i) The Director of Service Delivery
    - (ii) Officers of the Council so authorised in writing to appear by the Director of Service Delivery

## **F Authorisation to enter land or premises**

### **F1 General:**

- a. This authorisation authorises those Officers named in paragraphs 2-7 to enter land or premises for or in connection with their duties and pursuant to the functions mentioned.
- b. The authority to enter land or premises shall be exercisable subject to any statutory constraints.
- c. A reference to any Act shall include reference to any amendment or re-enactment and any subordinate legislation.
- d. In the event that a post ceases to exist or the name of the post is changed or the responsibilities of that post are transferred to another post temporarily or permanently then the authority given by this authorisation shall be exercisable by the officer in whose area of responsibility the previous responsibilities now reside.
- e. The right to enter given by paragraphs 2-7 below shall extend to the exercise of the power to make inspections, to provide samples and to examine and seize goods as and if appropriate.
- f. A person authorised to enter land may take with him or her or such other persons and equipment as may be necessary.
- g. This authorisation entitles the person authorised to enter land to seek a warrant to enter.
- h. The authorisation of an Officer to enter land shall be taken as this appointment of that Officer among other things for that purpose.

### **F2 All purposes:**

- a. Chief Executive
- b. Deputy Chief Executive
- c. Directors
- d. Director of Finance and Performance
- e. Operational Lead – Emergency Planning

**F3 Environmental Health, Housing etc**

The following are authorised to enter land or premises for the following function:

No	Function	Officer	Deputy
a.	Animal Welfare and Control	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time	
b.	Caravan Sites	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time	
c.	Environmental Protection	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time	
d.	Food Safety and Hygiene	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time	
e.	Health and Safety at Work	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time	
f.	Housing	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
g.	Licensing Act 2003	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
h.	Pest Control	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
i.	Public Health	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	

No	Function	Officer	Deputy
j.	Public Safety	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
k.	Scrap Metal Dealers	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
l.	Shop Acts	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
m.	Street Trading	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
n.	Sunday Trading	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
<del>o.</del>	<del>Public Health</del>	<del>Director of Service Delivery and Director of Regeneration &amp; Planning and such other Officers as shall be delegated to in writing by them from time to time.</del>	
<u>po.</u>	Environmental Protection	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
<u>qp.</u>	Gambling Act 2005	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
<u>rq.</u>	Street Closures	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	
<u>sr.</u>	Cremations and Burials	Director of Service Delivery <del>and Director of Regeneration &amp; Planning</del> and such other Officers as shall be delegated to in writing by them from time to time.	

**F4 Planning**

The following are authorised to enter land or premises for the following function:

<b>No</b>	<b>Function</b>	<b>Officer</b>	<b>Deputy</b>
a.	The Town and Country Planning Act 1990, Sections 178, 196A, 196B, 214B, 214C, 324 and 325A	Director of Regeneration and Planning and such other Officers as shall be delegated to in writing by him/her from time to time	
aa	Order made under the Plant Health Act 1967, including but not limited to those relating to Dutch Elm Disease	Director of Regeneration and Planning and such other Officers as shall be delegated to in writing by him/her from time to time	
b.	Planning (Listed Buildings and Conservation Areas) Act 1990, Section 88 and 88A	Director of Regeneration and Planning and such Officers as may be delegated to in writing by him/her from time to time	
c.	Planning (Hazardous Substances) Act 1990, Section 36, 36A, 36B and 36C	Director of Regeneration and Planning and such Officers as may be delegated to in writing by him/her from time to time	
d.	Anti-Social Behaviour Act 2003, Part 8, sections 74 and 77(5)	Director of Regeneration and Planning and such Officers as may be delegated to in writing by him/her from time to time	
e.	Local Government (Miscellaneous Provisions) Act 1976, sections 23 and 24	Director of Regeneration and Planning and such other Officers as shall be delegated to in writing by him/her from time to time.	
f.	Hedgerows Regulations 1997, regulations 12 and 13	Director of Regeneration and Planning and such other Officers as shall be delegated to in writing by him/her from time to time.	
g.	Community Infrastructure Levy Regulations 2010, regulation 109	Director of Regeneration and Planning and such other Officers as shall be delegated to in writing by him/her from time to time.	

**F5 Building Control**

The following are authorised to enter land or premises pursuant to the following power:

No	Function	Officer	Deputy
a.	Building Act 1984, section 95	The Director of Regeneration and Planning and such Officers as may be delegated to in writing by him/her from time to time.	

**F6 Local Taxation**

The following are authorised to enter land or premises pursuant to the following power:

No	Function	Officer	Deputy
a.	Collection of Local Taxes	The Director of Service Delivery and such Officers as may be delegated to in writing by him/her from time to time	

**F7 Land Drainage and Sewerage Undertaking**

The following are authorised to enter land or premises pursuant to the following function:

No	Function	Officer	Deputy
a.	Water Industry Act 1991	The Director of Service Delivery and Director of Regeneration and Planning and such Officers as may be delegated to in writing by them from time to time.	
b.	Land Drainage Act 1991	The Director of Service Delivery and Director of Regeneration and Planning and such Officers as may be delegated to in writing by them from time to time.	



**ANNEX A****Chief Officers' and Monitoring Officer's areas of responsibility:**

<b>Chief Executive (and Head of Paid Service)</b>	<i>Strategic leadership and the delivery of quality services. Legal and Democratic Services, Member Services, devolution and governance. Information and communications technology (ICT).</i>
<b>Director of Service Delivery</b>	<i>Service delivery, including but not limited to Customer First, Neighbourhood First, Environment First, Homes First, <b>Eastbourne Homes Ltd</b>, bereavement services and waste services. Business improvement and transformation.</i>
<b>Director of Regeneration &amp; Planning</b>	<i>Planning First (planning policy and development control), property development, regeneration, energy and sustainability, Corporate Plan, procurement, asset management, strategic partnerships, voluntary sector, community engagement, community safety, community grants, youth strategy and equality.</i>
<b>Director of Tourism, Culture and Organisational Development</b>	<i>Human Resources, organisational development, Chief Executive's Office, internal and external communications, information management, and civil contingencies. Employee health and safety policy and procedure.</i>  <i>Tourism, events, marketing, sports, seafront, cultural centre and <b>the Devonshire Park facilities</b></i>
<b>Director of Finance and Performance (Section 151 officer)</b>	<i>Accountancy, internal audit, counter-fraud, purchasing and payments, general income &amp; system support, business planning and performance.</i>
<b>Monitoring Officer</b>	<i>The assurance that all actions and decisions taken by the Officers and Members of the Council are lawful and that the interests of the Council are legally protected and enhanced. All arrangements related to the maintenance and promotion of high standards of conduct among Councillors and arrangements for dealing with complaints about Councillor conduct.</i>