

<b>Report to:</b>	<b>Policy and Performance Advisory Committee</b>
<b>Date:</b>	<b>10 July 2024</b>
<b>Title:</b>	<b>Policy and Performance Advisory Committee – Policy Input and Development.</b>
<b>Exemption:</b>	<b>None</b>
<b>Report of:</b>	<b>Simon Russell, Head of Democratic Services</b>
<b>Ward(s):</b>	<b>All</b>
<b>Purpose of the report:</b>	<b>This report outlines the responsibilities of the Policy and Performance Advisory Committee when choosing to consult on reports from the Forward Plan that are due for consideration by the Cabinet on the 11 July 2024, and provides details of the recommendations to the Cabinet for each report.</b>
<b>Recommendations to the Committee:</b>	<b>The recommendations are detailed at 1.3 of this report</b>
<b>Reasons for recommendations to the Committee:</b>	<b>To provide a critical friend challenge to the Cabinet decision and policy making process.</b>
<b>Contact Officer(s):</b>	<b>Name: Nick Peeters Post title: Committee Officer E-mail: <a href="mailto:nick.peeters@lewes-eastbourne.gov.uk">nick.peeters@lewes-eastbourne.gov.uk</a> Telephone number: 01323 415272</b>

## **1 Introduction**

- 1.1 In its role as a provider of public scrutiny and as critical friend, the Policy and Performance Advisory Committee has a duty to provide a challenge to the executive decision and policy makers.
- 1.2 The Policy and Performance Advisory Committee is able to provide this challenge through the inclusion of the Cabinet’s Forward Plan of Decisions as a standing item on each of the Committee’s agendas, allowing the Committee to request the inclusion of reports due for consideration by the Cabinet on its agenda and by asking that the relevant officers, heads of service or directors, attend the Committee meetings and discuss the content of the reports.
- 1.3 Following consideration of each item, where the Members will be able to ask questions of the relevant officers, heads of service, directors and other stakeholders, the Policy and Performance Advisory Committee will provide one of the following three recommendations to the Cabinet:

- 1) To support the recommendations in the report in full; or
- 2) To support the recommendation in the report subject to the consideration by the Cabinet of any amendments agreed by Committee; or
- 3) To not support the recommendations in the report and give reasons.

1.4 The Cabinet will be provided with the recommendations from the Policy and Performance Advisory Committee when it considers the main report.

3 The following Cabinet reports and recommendations are included in the Policy and Performance Advisory Committee agenda for the meeting on the 25 January 2024:

**Cabinet report: Complaints Management Policy**

**Purpose of the report: For Cabinet to agree a corporate complaints policy.**

**Officer recommendations to the Cabinet:**

- (1) To agree the draft Complaints Management Policy as set out at appendix 1.
- (2) To agree to a period of consultation being undertaken on the draft policy with residents, tenants and other stakeholders.
- (3) To give delegated authority to the Assistant Director for Customer Service and Delivery, in conjunction with the Cabinet Member, to undertake any final minor amendments to the Policy in light of the consultation.

**Reasons for the recommendations:** To enable the public to have a clear understanding of the way complaints are dealt with by the council.

**Lead Officer** Name: Linda Farley,  
Post title: Assistant Director Customer Service and Delivery  
E-mail: [linda.farley@lewes-eastbourne.gov.uk](mailto:linda.farley@lewes-eastbourne.gov.uk),

**Cabinet report: Recommendations for Community Infrastructure Levy Spending**

**Purpose of the report:** The report seeks Cabinet approval to release CIL funds, as recommended by the CIL Executive Board, to help deliver infrastructure projects required to support development in the district.

**Officer recommendations:** To agree the release of funds from the CIL governance pots as recommended by the CIL Executive Board

**Reasons for the recommendations:** To help deliver the right level and type of infrastructure to support the growth identified for the local planning authority in the adopted Joint Core Strategy.

**Lead Officer** Emma Kemp  
Post title: Senior Planning Policy Officer  
E-mail: Emma.Kemp@lewes-eastbourne.gov.uk

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**Cabinet report:** Climate and Nature Strategy and Action Plan 2024

**Purpose of the report:** To provide the new Climate and Nature Strategy and Action Plan for publication

**Officer recommendations to the Cabinet:** Cabinet is recommended to:  
1) approve the Climate and Nature Strategy 2024 and Action Plan for final design and publication on the council's website.

1) Note the achievements to date.

**Reasons for recommendations:** To progress the aims of the council's Climate Emergency Declaration (2019) to make the council net zero carbon by 2030 and to assist the same aim to be achieved within the wider district.

**Lead Officer** Name: Kate Richardson  
Post title: Sustainability Lead  
E-mail: kate.richardson@lewes-eastbourne.gov.uk  
Telephone number:

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**Cabinet report:** Portfolio progress and performance report 2023/24 - Quarter 4

**Purpose of the report:** To consider the council's progress and performance in respect of service areas for the Fourth Quarter of the year (January – March 2024) as shown in Appendix 1.

**Officer recommendations to the Cabinet:** 1. To note progress and performance for Quarter 4 2023/24, and  
2. To agree the suite of performance indicators for 2024/25 as set out at appendix 2, subject to any final minor changes which are delegated to the Chief Finance Officer, in consultation with the cabinet member for innovation, delivery and people.

**Reasons for recommendations:** To enable Cabinet members to consider specific aspects of the council's progress and performance.

**Lead Officer** Name: Luke Dreeling  
Post title: Performance Lead  
Email: luke.dreeling@lewes-eastbourne.gov.uk

**Cabinet report:** Provisional Revenue and Capital Outturn 2023/24

**Purpose of the report:** To update Members on the provisional outturn for 2023/24

**Officer recommendations to the Cabinet:**

- (1) Note and approve the revenue and capital provisional outturn for 2023/24 subject to final accounting adjustments.
- (2) Approve the funding of the General Fund provisional outturn 2023/24 of £0.298m from general fund balances.
- (3) Note and approve the housing revenue account provisional outturn for 2023/24 subject to final accounting adjustments; and
- (4) To give delegated authority to Cabinet member for finance and resources in consultation with chief finance officer to make final accounting adjustments.

**Reasons for recommendations:** To enable Cabinet members to consider the Council's financial performance for 2023/24

**Lead Officer** Name: Homira Javadi  
Post title: Director of Finance and Performance  
E-mail: homira.javadi@lewes-eastbourne.gov.uk

**Cabinet report:** Newhaven Square - Health & Wellbeing Hub

**Purpose of the report:** To drive forward the Newhaven Square – Health & Wellbeing Hub project, forming part of the Reimagining Newhaven programme, into the delivery phase.

**Officer  
recommendations to  
the Cabinet:**

**(1) To approve the Newhaven Square – Health & Wellbeing Hub scheme financial appraisal and business case in accordance with Appendix 1 (Exempt), forming part of the Reimagining Newhaven programme.**

**(2) To delegate authority to the Assistant Director – Property and Development, in consultation with the Director of Finance and Performance (S151 Officer) and the Lead Member for Finance, Assets and Community Wealth Building, to make an allocation within the General Fund Capital Programme and to take all necessary actions to deliver the project, including determining, executing and completing all leases, contracts, and all other related documentation.**

**Reasons for  
recommendations:**

**To provide the required approvals to deliver the Newhaven Square – Health & Wellbeing Hub project.**

**Lead Officer**

**Name: Marc Stephens**

**Post title: Head of Development & Acquisitions**

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