

## **Conservation Advisory Group**

**Minutes of meeting held in Remote meeting on Teams on 11 June 2024 at 6.00 pm**

**Present:**

Councillor Kathy Ballard (Chair)

Councillors Pat Rodohan (Deputy-Chair), Jenny Williams, Kshama Shore and Nigel Goodyear.

Advisors: Richard Crook (Sussex Heritage Trust), Joanna Saady (Chair of South East Branch, Institute of Historic Building Conservation and RIBA) and John Minnis (Eastbourne Society)

**Officers in attendance:**

Chris Connelley (Specialist Advisor, Conservation) and Elaine Roberts (Committee Officer)

**1 Minutes of the last meeting**

The Minutes of the last meeting, held 5 of March 2024, were confirmed as an accurate record.

**2 Apologies for absence**

Apologies were received from Councillor Belsey, and Councillor Shore attended as substitute.

Councillor Goodyear was appointed as a member of the Group for the meeting by the Head of Democratic Services under delegated powers in place of Councillor Smart.

**3 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**

For transparency, co-opted advisor, Jo Saady, noted a personal, non-pecuniary interest, as her architects' company had been one of those initially invited to tend for the work by the Trustees of St John's Parish Hall, and chose to absent herself from the meeting during discussion of that application in Item 4 of the Agenda.

#### 4 Planning Applications for Consideration

The Chair invited Chris Connelley, Conservation Specialist, to present his report regarding two applications and the Group then proceeded to consider each in turn.

##### **7 Holbrook Close, Eastbourne, BN20 7JT - Ref: 240190 (PP – planning permission)**

**Proposal:** Erection of 2 hip to gable roof extensions and dormers to front and rear elevations.

**CAG Comment:** The Group felt that the host property was an attractive contemporary development and welcomed the more modest revised design for the front elevation. However, the Group felt that the approach to the front elevation would benefit from further revision and invited the conservation officer to liaise with the applicant/ agent to generate further modifications that would help maintain the character and appearance of the conservation area. As a result, the Group withheld judgment on whether the proposal preserved the character of the conservation area in favour of inviting a third revision.

##### **St John's Parish Hall, 77 Meads Road, Eastbourne, BN20 7QL – Ref: 240299 (PP – planning permission)**

**Proposal:** Replacement roof covering, repairs to external facades, window and door repairs, installation of access doors, erection of single storey extension, provision of accessible/disabled parking space, removal of noticeboard and section of boundary wall.

**CAG comment:** The Group warmly welcomed the proposals to rehabilitate this important and much-loved building for sustainable community use. It applauded the contemporary, but sympathetic, approach for the new extension and felt that the application enhanced the character and appearance of the conservation area. The Group requested consideration be given to installing a new timber window to the highly visible south elevation and using traditional guttering on all elevations.

#### 5 New Listings

Chris Connelley, Conservation Specialist, confirmed there were no new listings to report.

#### 6 Date of next meeting.

The date of the next meeting was confirmed for Tuesday 6<sup>th</sup> August, 6pm, via Teams.

The meeting ended at 6.52 pm

Councillor Kathy Ballard (Chair)