

Meeting: Council
Date: Wednesday 20 July 2016
Subject: Regulatory services - new and amended policies
Report of: Councillor Steve Wallis on behalf of the Cabinet

The Council is asked to consider the minute and resolution of the Cabinet meeting held on 25 May 2016 as set out below.

Further copies of the report to Cabinet are available on request – please see end of this report. A copy may be seen on the Council’s website by following the link below:

<http://democracy.eastbourne.gov.uk/ieDocHome.aspx?bcr=1>

Since the Cabinet’s consideration, some further minor changes have been made to the regulatory services enforcement policy, to reflect and incorporate the enforcement activities currently available to Neighbourhood First, as follows:

- Page 2 – Environmental Crime added;
 - Page 2 – paragraph setting out Customer First roles amended;
 - Pages 2, 3, 4, 5 and 16 - wording amended to read “Regulatory Services” and “Environmental Health and Licensing” deleted;
 - Page 9 section 5.4 – “will” amended to “may”;
 - Page 9 – New line “Penalty charge notices” inserted;
 - Page 10 – New section 5.5 “Penalty charge notices” inserted.
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The Council is recommended to adopt the policies and statement listed below as submitted to Cabinet and subject to the added changes set out above.

**Minute extract
Cabinet 25 May 2016**

11 * Regulatory services - new and amended policies

11.1 Cabinet considered the report of the senior head of community seeking approval to a number of policies covering environmental health and licensing functions as follows:

- Regulatory services enforcement policy (amended).
- Redress schemes enforcement policy.
- Smoke and carbon monoxide alarms enforcement policy.
- Statement of principles for determining the amount of a penalty charge.

Copies were appended to the report.

11.2 The regulatory services enforcement policy had been amended to

add a new section (5.5) to reflect the option to issue penalty charge notices. The other named policies and statement were proposed in response to recently approved government regulations. Consultation had taken place with the National Landlords' Association. No comments had been received.

***11.3 Resolved (budget and policy framework):** (1) That full council be recommended to adopt the following policies and statement:

- Regulatory services enforcement (amended).
- Redress schemes enforcement
- Smoke and carbon monoxide alarms enforcement.
- Statement of principles for determining the amount of a penalty charge.

(2) That full council be recommended to delegate the administration and enforcement of all the above policies and the statement of principles in exercise of relevant legislation to the senior head of community.

For a copy of the report please contact Local Democracy at 1 Grove Road, Eastbourne, BN21 4TW. Tel. (01323) 415022 or 415021.
E-mail: localdemocracy@eastbourne.gov.uk

For further information please contact:
Sue Oliver, Strategy & Commissioning Lead for Environment & Waste, 1 Grove Road, Eastbourne, BN21 4TW
Telephone 01323 415360 or internally on extension 5360.
E-mail address sue.oliver@eastbourne.gov.uk

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